

16 February 2010

Mr Mark Walker
Branch Secretary
United Firefighters' Union of Australia
Queensland Branch
Level 1, 286 Montague Rd
WEST END QLD 4101



Fair Work
Australia

By email: ufu@ufuq.asn.au

Dear Mr Walker,

**Re: Financial Reports - year ended 30 June 2009 – FR2009/307
Fair Work (Registered Organisations) Act 2009 (RO Act)**

The financial report and concise report for the Queensland Branch of the UFUA for year ended 30 June 2009 were lodged on 21 October 2009.

The documents have been filed.

The following matter may require your further attention:

Donations

The accounts disclosed a total for donations of \$5,720. If any donation was made in excess of \$1,000 please provide the relevant details as per s237 of the RO Act – a form is enclosed for this purpose.

The following information is provided to assist you in future financial years. No further action is required with respect to the documents lodged regarding the matters discussed below:

Recovery of wages activity

The financial report did not state whether the branch engaged in any recovery of wages activity during the financial year.

If a reporting unit *has* engaged in such activity during a financial year the financial report must comply with the additional requirements of items 16 to 23 and 25(f) of the Reporting Guidelines.

If a reporting unit *has not* engaged in any such activity during the year it is suggested that the auditor or committee of management include a statement to that effect in the financial report.

References to legislation

In future years all financial reports should refer to the relevant provisions of the current legislation:

- *Fair Work (Registered Organisations) Act 2009*
- *Fair Work (Registered Organisations) Regulations 2009*

The Reporting Guidelines previously issued by the Industrial Registrar continue to apply under the above legislation – see <http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines>.

I apologise for the delay in finalising this matter.

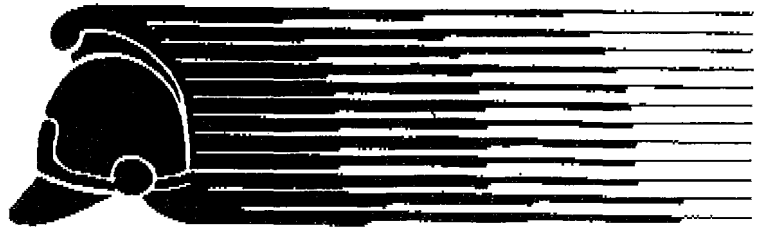
If you have any queries regarding the above please contact me.

Yours faithfully,

Andrew Schultz
Tribunal Service & Organisations

11 Exhibition Street
Melbourne VIC 3000
GPO Box 1994
Melbourne VIC 3001

Telephone: (03) 8661 7777
International: (613) 8661 7777
Facsimile: (03) 9655 0410
Email: orgs@airc.gov.au



United Firefighters Union of Australia

QUEENSLAND BRANCH

20 October, 2009.

Fair Work Australia
Australian Industrial Registry
Fax No 03 96550401

Dear Sir/Madam

Re: 2009 Financial Returns.

Please find enclosed this Unions Financial documents for year ending 2009. Also enclosed is Secretary's certificate, Operating Report and a list of details for Committee of Management.

These documents were presented to the Committee of Management Meeting held on the 15 September, 2009 and a resolution was passed. Copies of the financial statements were then made available on the Internet and Members were advised by Fax on the 16 September, 2009.

The Annual General meeting was called for on the 14 October, 2009, however, due to a lack of a quorum, these documents were presented to the Committee of Management meeting on the 14 October, 2009 and were accepted.

Yours faithfully,

Mark Walker
Branch Secretary

Certificate of Secretary or other Authorised Officer
S268 of Schedule 1B Workplace Relations Act 1996

I Mark Walker being the Secretary of the United Firefighters Union of Australia Queensland Branch certify:

- that the documents lodged herewith are copies of the full report, referred to in s 268 of the RAO Schedule: and
- that the full report was provided to members on 16 September, 2009 and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 14 October, 2009 in accordance with section 266 of the RAO Schedule.

Signature



Date

21 October 2009

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

CONTENTS

Statement of Income & Expenditure

Balance Sheet

Statement of Cash Flows

Notes to and forming part of the Financial Statements

Committee of Management Certificate

Independent Audit Report

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**STATEMENT OF INCOME & EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2009**

	Note	2009	2008
INCOME		\$	\$
Contributions – United Firefighters			
Union of Aust Union of Employees		10492	67960
Interest Received		11	15
Donations Received		720	-
		11223	67975
 EXPENDITURE			
Affiliation Fees – UFU of Australia		51354	43446
Affiliation Fees – Others		18937	18336
Consultation Fees		2331	-
Donations		5720	-
		78342	61782
Net Operating Surplus/(Deficit) for year		(67119)	6193

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

BALANCE SHEET AS AT 30 JUNE 2009

	Note	2009	2008
CURRENT ASSETS		\$	\$
Cash at Bank		3188	5742
Receivables – United Firefighter Union Of Aust Union of Employees		-	22700
Receivables – Other		-	41865
		<u>3188</u>	<u>70307</u>
TOTAL ASSETS		<u>3188</u>	<u>70307</u>
 Represented by:			
ACCUMULATED FUNDS			
Balance as at 1 July 2008		70307	64114
Surplus/(Deficit) for Year		<u>(67119)</u>	<u>6193</u>
Balance as at 30 June 2009		<u>3188</u>	<u>70307</u>

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2009**

	Note	2009 \$	2008 \$
Cash Flows from Operating Activities			
Receipts – Contributions and Other		75777	61783
Receipts – Interest Received		11	15
Payments to Suppliers & Employees		<u>(78342)</u>	<u>(61783)</u>
Net Cash Outflow from Operating Activities		<u>(2554)</u>	<u>15</u>
Net Increase/(Decrease) in Cash held		(2554)	15
Cash at beginning of the Financial Year		<u>5742</u>	<u>5726</u>
Cash at the end of the Financial Year		<u>3188</u>	<u>5741</u>

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This general purpose financial report has been prepared in accordance with Accounting Standards, other mandatory professional reporting requirements and The Workplace Relations Act 1996.

The accounts are prepared on an accrual basis and in accordance with the historical cost convention.

(a) Income Tax

The association is exempt from income tax under section 50 – 15 of the Income Tax Assessment Act 1997. The ongoing applicability of this ruling is at the discretion of the Australian Taxation Office.

(b) Cash

For the purpose of the statement of cash flows, cash includes deposits at call which are readily convertible to cash on hand and are used in the cash management function on a day to day basis, net of outstanding bank overdrafts.

(c) Goods and Services Tax

Business expenses and assets are recognized net of the amount of GST except where the amount of GST accrued is not recoverable from the Australian Taxation Office.

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009**

2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 of the RAO schedule, which read as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit.
- (2) The application must be in writing and must specify the period within which and the manner in which the information is to be made available. The period must be not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

3. RELATED PARTIES

The members of the Branch Committee of Management & Executive are also members of the Committee of Management & Executive of the United Firefighters Union of Australia Union of Employees.

4. FINANCIAL REPORTING BY SEGMENTS

The Union derives its income from affiliation fees levied to members. The branch operates within Queensland. The address of the Branch is Level 1, 286 Montague Road, West End, Qld.

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009**

**5. RECONCILIATION OF NET OPERATING PROFIT/(LOSS) TO NET
CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES**

	2009	2008
	\$	\$
Operating Surplus/(Deficit) for Year	(67119)	6193
Change in Operating Assets & Liabilities		
Increase/(Decrease) in Receivables	<u>64565</u>	<u>(6178)</u>
Net Cash Inflow/(Outflow) from Operating Activities	<u>(2554)</u>	<u>15</u>

6. COMPARATIVE FIGURES

Where necessary comparative figures have been adjusted to conform with changes in presentation.

7. RECOVERY OF WAGES

There was no recovery of wages activity during the period.

8. SUBSEQUENT EVENTS

No matters have arisen since the 30 June 2009 which would have a material effect on these financial statements.

9. CONTINGENT LIABILITIES

There were no contingent liabilities at the 30 June 2009.

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

Committee of Management Certificate

We, being two members of the Executive of the United Firefighters Union of Australia Qld Branch, do state on behalf of the Executive and in accordance with a resolution passed by the Executive, that:

- (A) The Financial Statements and Notes comply with Australian Accounting Standards;
- (B) The Financial Statements and Notes comply with the reporting guidelines of the Industrial Registrar;
- (C) The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (D) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (E) During the year ended 30 June 2009 and since the end of that year.
 - i. Meetings of the committee of management were held in accordance with the rules of the Branch; and
 - ii. The financial affairs of the reporting unit have been managed in accordance with the rules of the Branch including the rules of a branch concerned; and
 - iii. The financial records of the reporting unit have been kept and maintained in accordance with RAO schedule and the RAO Regulations; and
 - iv. The information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of RAO schedule has been furnished to the member or Registrar; and
 - v. There has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO schedule.





Title of Office Held: Branch Secretary

Title of Office Held: Branch President

Date: 15th September 2009

Date: 15th September 2009

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

INDEPENDENT AUDIT REPORT

To the members of United Firefighters Union of Australia Qld Branch.

Scope

We have audited the financial accounts of United Firefighters Union of Australia Qld Branch for the year ended 30 June 2009 as set out on pages 1 to 8. The Union's Committee of Management and Accounting Officer are responsible for the preparation and presentation of the financial accounts and the information they contain. We have conducted an independent audit of these financial accounts in order to express an opinion on them to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the financial accounts are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view of United Firefighters Union of Australia Qld Branch, which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Independence

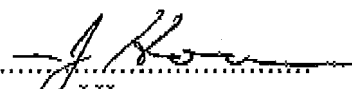
In conducting our audit, we followed applicable independence requirements of Australia professional ethical pronouncements and the Workplace Relations Act 1996.

Audit Opinion

In our opinion the financial report of the United Firefighters Union of Australia Qld Branch is presented fairly in accordance with;

- (a) Australian Accounting Standards; and
- (b) Other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the RAO schedule.
- (c) Other mandatory professional reporting requirements in Australia.


.....
MORRIS & BATZLOFF
Chartered Accountants


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Norman J Hoare
Registered Company Auditor
Member - Institute of Chartered Accountants in Australia
And current holder of Public Practice Certificate

15th September, 2009

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

CONCISE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2009

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**STATEMENT OF INCOME & EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2009**

	2009	2008
INCOME	\$	\$
Contributions – United Firefighters Union of Aust Union of Employees	10492	67960
Interest Received	11	15
Donations Received	720	-
	<u>11223</u>	<u>67975</u>
 EXPENDITURE		
Affiliation Fees – UFU of Australia	51354	43446
Affiliation Fees – Others	18937	18336
Consultation Fees	2331	-
Donations	5720	-
	<u>78342</u>	<u>61782</u>
Net Operating Surplus/(Deficit) for year	<u>(67119)</u>	<u>6193</u>

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

BALANCE SHEET AS AT 30 JUNE 2009

	2009	2008
CURRENT ASSETS	\$	\$
Cash at Bank	3188	5742
Receivables – United Firefighter Union Of Aust Union of Employees	-	22700
Receivables – Other	-	41865
	<u>3188</u>	<u>70307</u>
TOTAL ASSETS	<u>3188</u>	<u>70307</u>
Represented by:		
ACCUMULATED FUNDS		
Balance as at 1 July 2008	70307	64114
Surplus/(Deficit) for Year	<u>(67119)</u>	<u>6193</u>
Balance as at 30 June 2009	<u>3188</u>	<u>70307</u>

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2009**

	2009	2008
	\$	\$
Cash Flows from Operating Activities		
Receipts – Contributions and Other	75777	61783
Receipts – Interest Received	11	15
Payments to Suppliers & Employees	<u>(78342)</u>	<u>(61783)</u>
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Cash at the end of the Financial Year	<u>3188</u>	<u>5741</u>

The above should be read in conjunction with the accompanying notes

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

**NOTES TO THE CONCISE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009**

NOTE 1: INFORMATION ON THE CONCISE FINANCIAL REPORT

The financial statements and disclosures in the concise financial report have been derived from the financial report of the United Firefighters Union of Australia Qld Branch for the year ended 30 June 2009.

A copy of the full financial report and auditors report will be sent to any member, free of charge, on request.

NOTE 2. BASIS OF PREPARATION OF THE CONCISE FINANCIAL REPORT

The financial statements, specific disclosures and other information in the concise financial report is derived from and is consistent with the full financial report of the United Firefighters Union of Australia Qld Branch

The concise financial report cannot be expected to provide as detailed an understanding of the financial performance and financial position of the United Firefighters Union of Australia Qld Branch as the full financial report. The accounting policies have been consistently applied by the union and are consistent with those of the previous financial year.

NOTE 3. NOTICE REQUIRED UNDER SECTION 272 OF THE WORKPLACE RELATIONS ACT 1996

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 of the RAO Schedule which reads as follows:

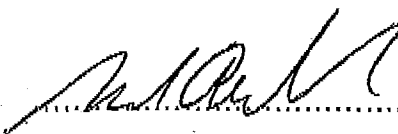
- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit.
- (2) The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

Committee of Management Certificate

We, being two members of the Executive of the United Firefighters Union of Australia Qld Branch, do state on behalf of the Executive and in accordance with a resolution passed by the Executive, that:

- (A) The Financial Statements and Notes comply with Australian Accounting Standards;
- (B) The Financial Statements and Notes comply with the reporting guidelines of the Industrial Registrar;
- (C) The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (D) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (E) During the year ended 30 June 2009 and since the end of that year.
 - i. Meetings of the committee of management were held in accordance with the rules of the Branch; and
 - ii. The financial affairs of the reporting unit have been managed in accordance with the rules of the Branch including the rules of a branch concerned; and
 - iii. The financial records of the reporting unit have been kept and maintained in accordance with RAO schedule and the RAO Regulations; and
 - iv. The information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of RAO schedule has been furnished to the member or Registrar; and
 - v. There has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO schedule.


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Title of Office Held: SECRETARY.....
Date: 15/ SEPTEMBER.....2009

Title of Office Held: Branch President.....
Date: 15th September.....2009

**UNITED FIREFIGHTERS UNION OF AUSTRALIA
QLD BRANCH**

INDEPENDENT AUDIT REPORT

To the members of United Firefighters Union of Australia Qld Branch.

The Concise Financial Report & the responsibility of the Committee of Management & Accounting Officer

The concise financial report comprises the Statement of Income & Expenditure, Balance Sheet, Statement of Cash Flows and the Committee of Management Certificate of the United Firefighters Union of Australia Qld Branch for the year ended 30 June 2009. We have audited the financial accounts of United Firefighters Union of Australia Qld Branch for the year ended 30 June 2009. The Union's Committee of Management and Accounting Officer are responsible for the preparation and presentation of the concise financial accounts and the information they contain. We have conducted an independent audit of these concise financial accounts in order to express an opinion on them to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the concise financial accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the concise financial accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the concise financial accounts are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view of United Firefighters Union of Australia Qld Branch, which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Independence

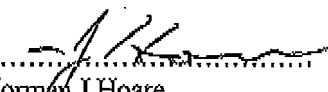
In conducting our audit, we followed applicable independence requirements of Australia professional ethical pronouncements and the Workplace Relations Act 1996.

Audit Opinion

In our opinion the concise financial report of the United Firefighters Union of Australia Qld Branch is presented fairly in accordance with;

- (a) Australian Accounting Standards; and
- (b) Other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the RAO schedule.
- (c) Other mandatory professional reporting requirements in Australia.


.....
MORRIS & BATZLOFF
Chartered Accountants


.....
Norman J Hoare
Registered Company Auditor
Member – Institute of Chartered Accountants in Australia
And current holder of Public Practice Certificate

15th September 2009

**Operating Report for United Firefighters Union of Australia Queensland Branch
For year ending 30 June 2009.**

Number of Members

2396

Number of Employees

5 full time

2 part time

Principal Activities

United Firefighters is a Trade Union whose members are Firefighters in Queensland. The Union acts on their behalf in all industrial matters.

Significant Changes

No Changes.

Right to members to resign

A member has the right to resign from the Union under Rule 8 – Resignation – written notice addressed the Branch Secretary.

Superannuation Trustees

No Trustees on Superannuation Board – Firefighters are all under Q-Super – Government Supa Fund.

Membership of the Committee of Management

Please find attached list of Committeemen and the date they were elected or the date their resignation took effect.

Signed



Mark Walker

Branch Secretary

DATED...15/9/09....

DETAILS OF MEMBERSHIP OF THE COMMITTEE OF MANAGEMENT AS AT 30.06.09

Name of Officer	Title of Office	Last date of election declaration or appointment	Residential address	Date person ceased to be an officer
Henry Lawrence	State President	08/05/2006	[REDACTED]	
Mark Walker	State Secretary	08/05/2006	[REDACTED]	
Bryan Taylor	Assistant State Secretary	08/05/2006	[REDACTED]	
Ross Watts	Junior Vice President	10/05/2007	[REDACTED]	
Joe Ryan	Senior Vice President	08/05/2006	[REDACTED]	
Chris Robinson	Executive Member	08/05/2006	[REDACTED]	
Mark Gale	Executive Member	08/05/2006	[REDACTED]	
Peter Chalmers	Executive Member	08/05/2006	[REDACTED]	
Gavin Holden	Far Northern Officer Delegate	08/05/2006	[REDACTED]	
Bill Mantgaris	Far Northern Firefighter Delegate	10/10/2007	[REDACTED]	
Jamie Ryder	Northern Officer Delegate	08/05/2006	[REDACTED]	
Ian Loudon	Northern Firefighter Delegate	08/05/2006	[REDACTED]	
Charlie Fenton	Central Officer Delegate	08/05/2007	[REDACTED]	
Trevor Mann	Central Firefighter Delegate	20/03/2008	[REDACTED]	
John Burrows	South West Officer Delegate	09/02/2009	[REDACTED]	
Ross Findlay	South West Officer Delegate	08/05/2006	[REDACTED]	24/08/2008
John Oliver	South West Firefighter Delegate	08/05/2006	[REDACTED]	

Russell Thompson	North Coast Officer Delegate	08/05/2006	[REDACTED]	
Anthony Stead	North Coast Firefighter Delegate	08/05/2006	[REDACTED]	
Dennis Taylor	Brisbane Officer Delegate	18/07/2008	[REDACTED]	
Shan Raffel	Brisbane Officer Delegate	08/05/2006	[REDACTED]	
Bob Rutherford	Brisbane Firefighter Delegate	08/05/2006	[REDACTED]	16/07/2008
Ron Raverty	Brisbane Firefighter Delegate	08/05/2006	[REDACTED]	
George Phillips	Brisbane Firefighter Delegate	08/05/2006	[REDACTED]	
Peter Draper	Brisbane Firefighter Delegate	18/07/2008	[REDACTED]	
Stephen Bunney	South East Officer Delegate	08/05/2006	[REDACTED]	
Mick Whitaker	South East Firefighter Delegate	08/05/2006	[REDACTED]	
Nick Hardy	South East Firefighter Delegate	08/05/2006	[REDACTED]	
Alison Howearth	Auxiliary Delegate North	24/08/2006	[REDACTED]	
Peter Mason	Auxiliary Delegate South	12/11/2007	[REDACTED]	
Adrian Stafford	Senior Officer Delegate	24/08/2006	[REDACTED]	
Thomas Mahoney	Communications Centre Delegate	24/08/2006	[REDACTED]	15/11/2008
Lauren Fowler	Communications Centre Delegate	09/02/2009	[REDACTED]	