

16 January 2019

Mr John Oliver Branch Secretary United Firefighters' Union of Australia-Queensland Branch

By e-mail: ufu@ufuq.com.au

CC: info@morrisbatzloff.com.au

Dear Mr Oliver,

United Firefighters' Union of Australia-Queensland Branch

Financial Report for the year ended 30 June 2018 - [FR2018/189]

I acknowledge receipt of the financial report of the United Firefighters' Union of Australia-Queensland Branch. The documents were lodged with the Registered Organisations Commission (**the ROC**) on 23 October 2018. I also acknowledge receipt of the amended operating report and responses relating to our queries from the reporting which were received on 30 November 2018.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work* (*Registered Organisations*) *Act 2009* (**RO Act**) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2019 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The ROC will confirm these matters have been addressed prior to filing next year's report.

Designated officer's certificate

Content of designated officer's certificate

Section 268 of the RO Act requires the certificate by the designated officer to certify that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with section 266.

The lodged designated officer's certificate states that the date the financial report was provided to members was 14 September 2018. A covering letter included in the documents lodged with the ROC on 23 October 2018 however states that copies of the financial statements were made available on the internet and members were advised by fax and email on the 21 September 2018. Please ensure that in future years the designated officer's certificate includes the correct abovementioned information.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 reporting guidelines and Australian Accounting Standards. Access to this information is available via this link.

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at Kylie.Ngo@roc.gov.au.

Yours sincerely,

Kylie Ngo

Financial Reporting Assistant Registered Organisations Commission



23 October 2018

Registered Organisations Commission GPO Box 2983 MELBOURNE VIC 3001

Email: regorgs@roc.gov.au

Dear Sir/Madam

Re: 2018 Financial Returns

Please find attached the unions' financial documents for year ending 30 June 2018.

These documents were presented to the Committee of Management meeting held on the 14th September 2018 and a resolution was passed. Copies of the financial statements were then made available on the internet and members were advised via fax and email on the 21st September 2018.

The Annual General Meeting was called for on the 17th October 2018 however, due to a lack of quorum, these documents were presented to the Committee of Management meeting on the 17th October 2018 and were accepted.

Yours faithfully

P. Clahners

Peter Chalmers

Acting Branch Secretary

YEAR ENDED 30 JUNE 2018

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STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
REVENUE		4	*
Contributions - United Firefighters			
Union of Aust Union of Employees Qld		104,545	213,636
Interest Received - Bank		1,333	1,310
Other Income		-	1,794
		105,878	216,740
			,
EXPENSES			
Affiliation Fees - UFU of Australia		125,521	159,076
Affiliation Fees - ALP		13,000	11,000
Affiliation Fees - ACTU		10,987	13,584
Audit Fees		1,500	1,250
Employee Expenses	9	32,660	25,136
Grants and Donations		-	363
Industrial Campaign Costs		-	1,114
Legal Expenses	9	371	-
Conference and Meeting Expenses	9	5,959	14,059
General & Administrative Expenses		4,910	3,772
Depreciation - Office Equipment		655	438
Amortisation - Intangible Assets		60	60
		195,623	229,852
Net Operating Surplus/(Deficit) for year	•	(89,745)	(13,112)
Other Comprehensive Income			
Total Comprehensive Income for the Yea	ar	(89,745)	(13,112)

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
CURRENT ASSETS			
Cash and Cash Equivalents	10	160,973	244,972
Other Receivables	10	<u>5,500</u> 166,473	<u>5,500</u> 250,472
NON CURRENT ASSETS		the second secon	
Property, Plant & Equipment			
Office Equipment - at cost	11	3,637	2,191
Less Accumulated Depreciation		<u>(1,668)</u> 1,969	<u>(1,013)</u> 1,178
Intangible Assets			
Trademark - at cost	11	1,200	1,200
Less Accumulated Amortisation		(180)	(120)
		1,020	1,080
TOTAL ASSETS		169,462	252,730
CURRENT LIABILITIES			
Trade Payables	10	6,961	1,346
Other Payables	10	6,498	8,452
Employee Provisions	12	6,572	4,249
		20,031	14,047
NON CURRENT LIABILITIES			
Employee Provisions	12	1,395	902
TOTAL LIABILITIES		21,426	14,949
NET ASSETS		148,036	237,781
ACCUMULATED FUNDS			
Balance as at 1 July 2017		237,781	250,893
Surplus/(Deficit) for Year		(89,745)	(13,112)
BALANCE AS AT 30 JUNE 2018		148,036	237,781

STATEMENT OF CHANGES IN ACCUMULATED FUNDS

Balance 1 July 2016	250,893
Surplus (Deficit) for Year	(13,112)
Balance 30 June 2017	237,781
Surplus (Deficit) for Year	(89,745)
Balance 30 June 2018	148,036

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

No	te	2018 \$	2017 \$
Cash Flows from Operating Activities			
Receipts - Contributions:			
United Firefighters Union of Aust Union of Emp	loyees Qld	104,545	213,636
UFU of Australia			390
Receipts - Interest Received		1,333	1,310
Receipts - Other			1,404
Payments to Suppliers & Employees:			
- UFU of Australia		(135,387)	(172,658)
- Other		(53,044)	(63,761)
Net Cash Outflow from Operating Activities	5	(82,553)	(19,679)
Investing Activities			
Purchase of Plant & Equipment		(1,446)	
		(1,446)	-
Net Increase/(Decrease) in Cash held		(83,999)	(19,679)
Cash at beginning of the Financial Year		244,972	264,651
Cash at the end of the Financial Year		160,973	244,972

RECOVERY OF WAGES ACTIVITY FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Cash Assets in respect of recovered money at beginning of year	-	-
Receipts	-	-
Payments		
Cash Assets in respect of recovered money	-	

The above statement should be read in conjunction with the notes

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the United Firefighters Union of Australian Qld Branch is a not for profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

(a) Comparative Amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(b) Accounting Judgements and Estimates

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(i) Critical Accounting Estimates and Assumptions

The Branch makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

(ii) Critical Judgements in applying the Branch's Accounting Principles

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

(c) New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standards. A summary of applicable standards is outlined below:-

Applicable

Standard

Date

AASB16 Leases

01/01/2019 Full impact not yet assessed

AASB 1058 Income of Not

for Profit Entities

01/01/2019 Full impact not yet assessed

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS (cont'd)

(d) Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions & contributions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Interest revenue is recognised as received.

All revenue is stated net of the amount of goods & services tax.

(e) Affiliations, Capitation Fees and Levies

Affiliations, capitation fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which they relate.

(f) Employee Benefits

Provisions for employee benefits in the form of annual leave and long service leave have been made for the estimated entitlements of all employees on the basis of their terms of employment.

In the case of long service leave, the provision has been measured by reference to periods of service and current salary rates as it is considered that this results in an amount not materially different to that achieved by discounting estimated future cash flows.

Contributions are made by the union to employee superannuation funds and are charged as expenses when incurred.

(g) Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank and other short term highly liquid investments with original maturity of 3 months or less.

(h) Taxation

United Firefighters Union of Australia Qld Branch is exempt from income tax under division 50 of the Income Tax Assessment Act 1997. The Union still has obligation for the Goods and Services Tax (GST) and Fringe Benefits Tax.

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS (cont'd)

(i) Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

(j) Office Furniture and Equipment

Asset Recognition Threshold

Purchases of office furniture and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Office Furniture and Equipment is measured on the cost basis less depreciation and impairment losses.

Depreciation

Depreciable office furniture and equipment are written off to their estimated residual values over their estimated useful life. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

2018

2017

Office Furniture and

5 to 10 years

5 to 10 years

Equipment

Derecognition

An item of equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

1 BASIS OF PREPARATION OF THE FINANCIAL STATEMENTS (cont'd)

(k) Intangibles

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses. The useful life of intangible assets are as follows:

2018

2017

Trademark Cost

10 to 20 years

10 to 20 years

Derecognition

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised.

(1) Impairment for Non Financial Assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Branch were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

(m) Going Concern

- (a) The Branch is reliant on the agreed financial support of the United Firefighters Union of Australia, Union of Employees Queensland to continue on a going concern basis.
- (b) The Branch has not agreed to provide financial support to ensure another reporting unit has the ability to continue as a going concern.

2 EVENTS AFTER THE REPORTING PERIOD

There were no events that occurred after 30 June 2018, or prior to the signing of the financial statements, that would have a material effect on these financial statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

3 RELATED PARTY DISCLOSURES

The statement of comprehensive income details the related party transactions with the United Firefighters Union of Australia and the United Firefighters Union of Australia, Union of Employees Queensland.

The members of the Branch Committee of Management are also members of the Committee of Management of the United Firefighters Union of Australia, Union of Employees Queensland.

Transactions with related parties are on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables.

4	FINANCIAL RISK MANAGEMENT	2018 \$	2017 \$
	Financial Assets		
	Cash and Cash at Bank (unrestricted)	160,973	244,972
	Other Receivables	5,500	5,500
	Carrying Amount of Financial Assets	166,473	250,472
	Financial Liabilities		
	Trade and Other Payables	13,459	9,798
	Carrying Amount of Financial Liabilities	13,459	9,798

Cash, cash at bank, other receivables and other payables are short term instruments in nature whose carrying amount is equivalent to fair value. The cash and cash equivalents are held in high quality financial institutions.

5 RECONCILIATION OF NET OPERATING SURPLUS/(DEFICIT) FOR YEAR TO NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES

ACTIVITIES		
Operating Surplus/(Deficit) for Year	(89,745)	(13,112)
Adjustment for Non Cash Item - Depreciation	715	498
and Amortisation		
Change in Operating Assets & Liabilities		
(Increase)/Decrease in Receivables	-	-
Increase/(Decrease) in Payables	3,661	(10,201)
Increase/(Decrease) in Provisions	2,816	3,136
N - 0 - 1 - 5 - 70 - 70 - 25 - 25 - 25 - 25 - 25 - 25 - 25 - 2		
Net Cash Inflow/(Outflow) from		
Operating Activities	(82,553)	(19,679)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

6 LIQUIDITY RISK

Liquidity risk arises from the possibility that the Branch might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Branch manages this risk through the following mechanisms:-

- preparing forward cash flow analysis in relation to its operational activities.
- maintaining a reputable credit profile.
- investing surplus cash with reputable financial institutions.

The Branch also receives support from the United Firefighters Union of Australia, Union of Employees Queensland as outlined in Note 3.

Credit Risk

Credit risk refers to the risk of any default on any type of debt owing to the Union. The Union is exposed to credit risk on its memberships fees, trade debtors, and other debtors. The Union manages this credit rate risk by continually reconciling members amounts due against monies received and regular reporting to identify outstanding amounts owed.

Interest Rate Risk

Interest rate risk refers to the risk that the value of financial instruments or cash flows associated with instruments will fluctuate due to changes in market interest rates. The Union is exposed to interest rate fluctuations on its cash at bank. Interest rate risk is managed by continually reviewing the cash balances and transferring excess funds to term deposit accounts that earn a better rate of return.

7 SECTION 272 FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Section 272 of the Fair Work (Registered Organisations) Act 2009, which read as follows:

Information to be provided to members or commissioner.

- (1) A member of a reporting unit, or the Commissioner of the Registered Organisations Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which and the manner in which the information is to be made available. The period must be not less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

8 REVENUE

No transactions occurred during the financial year in relation to the following sources of revenue.

- capitation fees
- levies
- grants or donations

9	EMPLOYEE EXPENSES	2018	2017
		\$	\$
	Employees - Other:		
	Wages and Salaries	•	-
	Superannuation	•	-
	Leave and Other Entitlements	•	-
	Separation and Redundancies	•	-
	Other Employee Expenses		
	Employees - Office Holders:	A STATE OF THE STA	
	Wages and Salaries	25,952	19,130
	_		
	Superannuation	3,893	2,870
	Leave and Other Entitlements	2,815	3,136
	Separation and Redundancies	-	-
	Other Employee Expenses		-
		32,660	25,136
	Total Employee Expenses	32,660	25,136
	Meeting Expenses:		
	Fees & Allowances Meeting and Conferences	3,535	6,535
	Conference and Meeting Expenses	2,424	7,524
		5,959	14,059
	Grants and Donations		
	Grants - greater than \$1,000	•	
	- less than \$1,000		-
	Donations - less than \$1,000	-	363
	- greater than \$1,000	•	-
			363
	Legal Expenses		
	Litigation	•	-
	Other	371	
		371	-

No transactions occurred during the financial year in relation to the following items of expenditure.

- capitation fees
- expenses incurred as consideration for employees making payroll deduction of membership subscriptions
- compulsory levies
- penalties

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

10 STATEMENT OF FINANCIAL POSITION	2018 \$	2017 \$
Current Assets		
Cash and Cash Equivalents		
Cash at Bank	104,563	189,884
Cash on Hand	-	-
Short Term Deposits	56,410	55,088
Other	-	-
Total Cash and Cash Equivalents	160,973	244,972
Trade and Other Receivables		
Receivables from other Reporting Units	-	-
Less Provision for Doubtful Debts	•	-
Receivables from other Reporting Units (net)		•
Other Receivables		
Prepayments	5,500	5,500
Total Other Receivables	5,500	5,500
Total Trade and Other Receivables (net)	5,500	5,500
Liabilities		
Current Liabilities		
Trade Payables:		
Other Reporting Units - United Firefighter Union		
of Australia	1,231	
Other	5,730	1,346
GST Payable	(80)	318
Other Creditors & Accruals	6,578	8,134
-	13,459	9,798

As at 30 June 2018 there were no liabilities in relation to:-

- payments to employers in relation to the collection of membership subscriptions
- legal services

11 NON CURRENT ASSETS

Office Furniture	and Equipment
------------------	---------------

At Cost	3,637	2,191
Accumulated Depreciation	(1,668)	(1,013)
Total Office Furniture and Equipment	1,969	1,178

Reconciliation of the opening and closing Balances of Office Furniture & Equipment

As at 1 July		
Gross Book Value	2,191	2,191
Accumulated Depreciation and Impairment	(1,013)	(575)
Net Book Value 1 July	1,178	1,616

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

11	NON CURRENT ASSETS (cont'd)	2018 \$	2017 \$
	Additions:		•
	By Purchase	1,446	_
	Depreciation Expense	(655)	(438)
	Net Book Value 30 June		(438)
	Net Book value 30 June	1,969	[430]
	Net Book Value as at 30 June represented by:		
	Gross Book Value	3,637	2,191
	Accumulated Depreciation and Impairment	(1,668)	(1,013)
	Net Book Value 30 June	1,969	1,178
	Intangible Assets		
	Trademark At Cost	1,200	1,200
		•	
	Less Accumulated Amortisation	(180)	(120)
		1,020	1,080
	Reconciliation of the opening and closing Balanc	es of Trademark Costs	
	As at 1 July		
	Gross Book Value	1,200	1,200
	Accumulated Amortisation and Impairment	(120)	(60)
	Net Book Value 1 July	1,080	1,140
	,	2,000	
	Additions:		
	By Purchase	-	rie .
	Depreciation Expense	(60)	(60)
	Net Book Value 30 June	1,020	1,080
12	EMPLOYEE PROVISIONS		
	Annual Leave:		
	Office Holders	6,572	4,249
	Other Employees	-	-
		6,572	4,249
	Long Service Leave:		
	Office Holders	1,395	902
	Other Employees	-,	-
	Tales ampleyed	7,967	5,151

	There were no provisions for redundancies and se at 30 June 2018.	eparations or other employ	yee provisions
13	REMUNERATION OF AUDITORS		
	Value of the Services Provided		
	Financial Statement Audit Services	1,500	1,250
	Other Services		_,=00
	Total Remuneration of Auditors	1,500	1,250
	i otal Remunetation of Auditors	1,300	

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

14 KEY MANAGEMENT PERSONNEL REMUNERATION	2018 \$	2017 \$
Short Term Employee Benefits:		
- Salary	25,952	19,130
- Annual Leave Accrued	2,323	2,234
- Other Employee Expense	-	-
Total Short Term Employee Benefits	28,275	21,364
Post Employment Benefits:		
- Superannuation	3,893	2,870
Total Post Employment Benefits	3,893	2,870
Other Long Term Benefits:		
- Long Service Leave	492	902
Total Other Long Term Benefits	492	902
Separation Benefits	-	_
Redundancies	•	-
Total	32,660	25,136

15 OTHER ACQUISITIONS OF ASSETS OR LIABILITIES

During the financial year the Branch has not acquired an asset or liability as a result of:-

- (a) An Amalgamation under Part 2 of Chapter 3 of the RO Act.
- (b) A restructure of branches of the organisation.
- (c) A determination by the Commissioner under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation.
- (d) A revocation by the Commissioner under subsection 249(1) of the RO Act of a certificate issued to an organisation under subsection 245(1).
- (e) A business combination.

16 STATEMENT OF CHANGES IN ACCUMULATED FUNDS

No transaction occurred during the financial year in relation to:-

- funds or accounts in respect of compulsory levies.
- transfers or withdrawals to a fund, account or controlled entity where these were kept for a specific purpose.
- a general fund.

17 RECOVERY OF WAGES ACTIVITIES

No recovery of wage activity was undertaken by the Branch during the financial year.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

18 ADDITIONAL BRANCH INFORMATION

The Branch operates within Queensland. The address of the Branch is 286 Montague Road, West End, Qld.

19 CONTINGENT ASSETS/ LIABILITIES

There were no contingent assets or liabilities at the 30 June 2018.

COMMITTEE OF MANAGEMENT STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

On the 14 September 2018 the Branch Committee of the United Firefighters Union of Australia Qld Branch, passed the following resolution to the General Purpose Financial Report for the year ended 30 June 2018:

The Committee of Management declares that in its opinion:

- (a) The Financial Statements and Notes comply with Australian Accounting Standards;
- (b) The Financial Statements and Notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009;
- (c) The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the branch for the financial year to which they relate;
- (d) There are reasonable grounds to believe that the branch will be able to pay its debts as and when they become due and payable; and
- (e) During the year ended 30 June 2018 and since the end of that year.
 - (i) Meetings of the committee of management were held in accordance with the rules of the Branch; and
 - (ii) The financial affairs of the branch have been managed in accordance with the rules of the Branch including the rules of a branch concerned; and
 - (iii) The financial records of the branch have been kept and maintained in accordance with Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) As the organisation consists of two or more reporting units, the financial records of the branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
 - (v) The information sought in any request of a member of the branch or a Commissioner duly made under section 272 of Fair Work (Registered Organisations) Act 2009 has been furnished to the member or Commissioner; and
 - (vi) There has been compliance with any order for inspection of financial records made by the Commissioner of The Registered Organisations Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.

14 Sep, 2018

UNITED FIREFIGHTERS UNION OF AUSTRALIA QLD BRANCH

COMMITTEE OF MANAGEMENT STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

(f) During the financial year ended 30 June 2018 the branch did not participate in any recovery of wages activity.

This declaration is made in accordance with a resolution of the Branch Committee of Management which was duly passed on the

P. Colmus - LETOR CHALMERS
Branch Secretary

MILEY - SEAN WILLIAM WOLFF

Branch Executive Member

Dated: 14-9-18

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE UNITED FIREFIGHTERS UNION OF AUSTRALIA QUEENSLAND BRANCH

Report on the Audit of the Financial Report

Optnion

I have audited the general purpose financial report of United Firefighters Union of Australia Qld Branch, which comprises the statement of financial position as at 30 June 2018, and the statement of comprehensive income, statement of changes in accumulated funds and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes, branch committee of management's statement for the year then ended, the subsection 255(2A) report and the officers declaration statement.

In my opinion, the financial report presents fairly, in all material respects, the financial position of the United Firefighters Union of Australia Qld Branch as at 30 June 2018, and its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

The branch committee of management and the branch secretary of the Branch are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009. This responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

As part of my audit of the financial statements I have concluded that management's use of the going concern basis of accounting in the preparation of the financial statements for the year ended 30 June 2018 is appropriate.

The branch did not undertake any recovery of wages activity during the reporting period as noted in the committee of management statement paragraph (f). No opinion can be provided in relation to recovery of wages activity.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The branch committee of management is responsible for the other information. The other information obtained at the date of this auditor's report is in the operating report accompanying the financial report.

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE UNITED FIREFIGHTERS UNION OF AUSTRALIA QUEENSLAND BRANCH

Information Other than the Financial Report and Auditor's Report Thereon (cont'd)

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Committee of Management for the Financial Report

The branch committee of management and the branch secretary of the branch are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the committee of management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the branch committee of management and the branch secretary of the branch are responsible for assessing the branch's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the branch or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE UNITED FIREFIGHTERS UNION OF AUSTRALIA QUEENSLAND BRANCH

Auditor's Responsibilities for the Audit of the Financial Report (Cont'd)

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including
 the disclosures, and whether the financial report represents the underlying transactions
 and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the
 entities or business activities within the reporting unit to express an opinion on the
 financial report. I am responsible for the direction, supervision and performance of the
 reporting unit audit. I remain solely responsible for my audit opinion.

I communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an approved auditor, registered under the Fair Work (Registered Organisations) Act 2009, a member of Chartered Accountants Australia New Zealand and hold a current Public Practice Certificate. I declare that I am a Registered Auditor (ASIC No 89490).

Norman / Hoare

Registered Company Auditor

Morris & Batzloff Chartered Accountants

141 Logan Road, Woolloongabba

Dated: 18/9/2019

Registered Number (as registered by the RO Commission under the RO Act): AA2017/84

REPORT REQUIRED UNDER SUBSECTION 255(2A) FOR THE YEAR ENDED 30 JUNE 2018

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Union for the year ended 30 June 2018.

Categories of Expenditure	2018 \$	2017 \$
Remuneration and other employment-related costs and		
expenses - employees	32,660	25,136
Advertising	**	
Operating costs	12,369	20,195
Donations to political parties	-	-
Legal costs	371	-

United Firefighters Union of Australia Queensland Branch

Operating Report

for the year ended 30 June 2018

The Committee of Management presents its operating report on the Reporting Unit for the year ended 30 June 2018.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

United Firefighters Union is a Trade Union whose members are firefighters in Queensland. The Union acts on their behalf in all industrial matters and there have been no significant changes in those activities during the year.

Significant changes in financial affairs

Nil

Right of members to resign

A member has the right to resign from the Union under Rule 8 – Resignation – written notice addressed the Branch Secretary.

Officers or members who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee

No Trustees on Superannuation Board – Firefighters are all under Q-Super – Government Super Fund.

Number of members

56

Number of employees

1

Names of Committee of Management members and period positions held during the financial year

Offices and Office Holders in the Organisation 1 July 2017 to 30 June 2018

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder	Date in office
Secretary	John Oliver	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Paid official	1/7/17 to 30/06/18
President	Larry Cullen	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18

President	Wayne Mclean	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Assistant Secretary	Shane Malley	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
Branch President (Snr)	Peter Draper	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Branch President (Snr)	Peter Chalmers	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Branch President (Jnr)	Peter Chalmers	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Branch President (Jnr)	Sean Wulff	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Executive member	Wayne Mclean	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	02/08/17
Executive member	Ron Raverty	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 02/08/17
Executive member	Mark Gale	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Executive member	Sean Wulff	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
Executive member	Paul Omanski	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Executive member	Peter Draper	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Executive member	Ryan Wood	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Northern Region Officer Delegate	Jamie Ryder	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Northern Region Officer Delegate	Peter Marten	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Northern Region Firefighter Delegate	Michael Wilson	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
Far Northern Region Officer	Guy Bulmer	c/- united Firefighters Union QLD, Ground Floor, 286 Montague	Firefighter	1/7/17 to 30/06/18

Delegate		Road, West End QLD 4101		1 = 11 = 1 = 00/00/40
Far Northern Region Firefighter Delegate	Mantgaris	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
Central Region Officer Delegate		c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Central Region Officer Delegate	Bruce Ogle	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Central Region Firefighter Delegate	Greg Harris	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 12/10/17
Central Region Firefighter Delegate	Gavin Tomas	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	15/11/17 to 17/5/18
South West Region Officer Delegate	John Burrows	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
South West Region Firefighter Delegate	Nathan Price	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
North Coast Region Officer Delegate	Shane Pasterfield	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
North Coast Region Firefighter Delegate	Ron Kettlewell	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
North Coast Region Firefighter Delegate	Bevan McPherson	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Brisbane Region Officer Delegate	Ryan Wood	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Brisbane Region Officer Delegate	Paul Mullens	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/5/18 to 30/06/18
Brisbane Region Officer Delegate	Paul Omanski	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 17/05/18
Brisbane Region Officer Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	17/05/18 to 30/06/18
Brisbane Region Firefighter Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 10/10/17
Brisbane Region Firefighter Delegate	Richard Bertossi	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	10/10/17
Brisbane Region	Richard	c/- united Firefighters Union QLD,	Firefighter	1/7/17 to 30/06/18

Firefighter Delegate	McCluskey	Ground Floor, 286 Montague Road, West End QLD 4101		
Brisbane Region Firefighter Delegate	Wayne McLean	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 02/08/17
Brisbane Region Firefighter Delegate	Scott Munro	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	10/10/17 to 17/5/18
South East Region Officer Delegate	Kerry Cumner	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 12/01/18
South East Region Officer Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	12/01/18 to 30/06/18
South East Region Firefighter Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
South East Region Firefighter Delegate	Paul Gray	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 30/06/18
Senior Officer Delegate	Ashley Rowe	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	1/7/17 to 9/2/18
Senior Officer Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter	09/02/18 to 30/6/18
Auxiliary South Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter (Aux)	1/7/17 to 17/05/18
Auxiliary South Delegate	Alexander Darling	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter (Aux)	17/5/18 to 30/6/18
Auxiliary North Delegate	Alison Howearth	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Firefighter (Aux)	1/7/17 to 30/06/18
Communication Officer Delegate	Vacant	c/- united Firefighters Union QLD, Ground Floor, 286 Montague Road, West End QLD 4101	Communicati ons Officer	1/7/17 to 30/06/18

Signature of designated officer:

Name and title of designated officer: Peter Chalmers – Acting Branch Secretary

Dated: 14th September 2018 – Date amended to 30th November 2018

United Firefighters Union of Australia, Queensland Branch OFFICER DECLARATION STATEMENT

I, Peter Chalmers being the Acting Branch Secretary of the United Firefighters Union of Australia, Queensland Branch, declare that the following activities did not occur during the reporting period ending 30 June 2018.

The reporting unit did not:

(Note: delete items that appear elsewhere in the audited report)

- · receive periodic or membership subscriptions
- · receive any other revenue from another reporting unit
- · receive revenue via compulsory levies
- · pay any other expense to another reporting unit
- · provide cash flows to another reporting unit and/or controlled entity
- · receive cash flows from another reporting units and/or controlled entity
- · have another entity administer the financial affairs of the reporting unit

· make a payment to a former related party of the reporting unit

Signed by the officer. P. Olehners

officer. P. Chall

Dated: 30-9-18

United Firefighters' Union of Australia, Queensland Branch

s.268 Fair Work (Registered Organisations) Act 2009

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER¹

Certificate for the year ended 30 June 2018

I Peter Chalmers being the Acting Branch Secretary of the United Firefighters' Union of Australia, Queensland Branch certify:

- that the documents lodged herewith are copies of the full report for the United Firefighters' Union of Australia, Queensland Branch for the period ended referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 14th September 2018; and
- that the full report was presented to a meeting of the committee of management² of the reporting unit on 18th October 2018 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer:
Name of prescribed designated officer: PETCR CHA LM EKS
Title of prescribed designated officer: ACTING BRANCH SECRETARY
Dated: 10 OCYOPU 2018

Regulation 162 of the Fair Work (Registered Organisations) Regulations 2009 defines a 'prescribed designated officer' of a reporting unit for the purposes of s.268(c) as:

⁽a) the secretary; or

⁽b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

Adjust certificate as appropriate to reflect the facts.