



20 June 2018

Mr John Holloway
Secretary
United Firefighters' Union of Australia -Tasmania Branch
ufutas@ufutas.com

Dear Mr Holloway,

Cc: United Firefighters' Union of Australia, p.marshall@ufuvic.asn.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested and contested offices for Tasmania Branch [E2018/2]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the United Firefighters' Union of Australia-Tasmania Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|-----------------|---|--|--|---|---|---|
| <i>National</i> | <i>1.1.2014</i> | <i>Secretary</i> | <i>Full Name</i> | <i>Full Name</i> | <i>c/- the Registered Organisation, postal address of Registered Organisation</i> | <i>Paid official</i> |
| | <i>25.12.2013</i> | <i>President</i> | <i>vacant</i> | <i>Full Name</i> | <i>As above</i> | <i>mechanic</i> |
| <i>...</i> | | | | | | |
| <i>NSW</i> | <i>1.1.2014 (resigned) 7.1.2014 (appointed)</i> | <i>President</i> | <i>Full Name</i> | <i>Full Name</i> | <i>c/- the Branch, postal address of the Branch</i> | <i>mechanic</i> |
| | | <i>Committee of Management Member</i> | <i>Full Name</i> | <i>Full Name</i> | <i>As above</i> | <i>mechanic</i> |
| | | <i>Treasurer</i> | <i>Full Name</i> | <i>vacant</i> | <i>vacant</i> | <i>vacant</i> |
| <i>...</i> | | | | | | |
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8 June 2018

Post-election Report

**United Firefighters Union of Australia (UFUA)
E2018/2**

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Election(s) Covered in this Report

Election Decision No/s: E2018/2

Rules

Rules used for the election: 259V: Incorporates alterations of 1/9/2014
[R2014/166] replaces rulebook dated 10/12/2013
[R2013/95]

Rules difficult to apply/interpret:

Roll of Voters

Total number of voters on the Roll: 356

Number of apparent workplace addresses: 0

Number of non-current addresses: 2

Other matters pertaining to the roll of voters:

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

Rule 27 (c) (1) is not beneficial to a position with only 2 candidates on the ballot paper.

‘To vote for a candidate for an office you should place the figure 1 opposite the name of the candidate for whom you vote as your first preference and give preference votes for all the remaining candidates by placing figures 2, 3, 4, (and so on as the case requires) opposite their names so as to indicate the order of your preference for them.’

Louise Stokell

Returning Officer, Tasmania

8 June 2018

Reference: ATADP T18/5

Mr John Holloway
United Firefighters' Union of Australia
379 Elizabeth Street
NORTH HOBART TAS 7000

Via Email: ufutas@ufutas.com president@ufutas.com

Dear Mr Holloway

**United Firefighters Union of Australia Tasmania Branch
Scheduled Election
E2018/2**

The declaration of the election for partially contested offices is attached.

The election is now complete. A copy of the Declaration has been forwarded to all candidates.

Yours sincerely



Louise Stokell
Returning Officer

14 May 2018

United Firefighters' Union of Australia
Tasmania Branch
DECLARATION OF RESULTS - E2018/2
Contested and Uncontested

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Tasmania Branch

| | |
|--|------------|
| Total number of persons on the roll of voters | 356 |
| Ballot Papers Issued | 356 |
| Replacement ballot papers issued | 2 |
| TOTAL BALLOT PAPERS ISSUED | 358 |
| Ballot papers/envelopes returned for scrutiny | 236 |
| Less ballot papers/envelopes rejected at preliminary scrutiny | 3 |
| Adjusting balance | 0 |
| TOTAL BALLOT PAPERS | 233 |
| Percentage of ballot papers returned to number issued | 66% |
| Ballot papers returned as unclaimed mail by closing date of ballot | 2 |
| Ballot papers not returned | 122 |

President (1)

Candidates

DOBSON, Mark

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.

Secretary (1)

Candidates

HOLLOWAY, John

GYE, Darren

Votes

145

88

Total votes

233

Formal ballot papers

233

Informal ballot papers

0

I declare the following elected:

HOLLOWAY, John

Vice President (1)

Candidates

HILLS, Leigh

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.

Junior Vice President (1)

Candidates

MALES, Vincent

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.

Trustee (6)

Candidates

FREY, Warren

GIBSON, Jeffrey

WENDELL-SMITH, Alex

GYE, Darren

MCKAY, Tim

PATTERSON, Jeremy Troy

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Louise Stokell
Returning Officer
Australian Electoral Commission
14 May 2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

United Firefighters' Union of Australia
(E2018/2)

MR ENRIGHT

MELBOURNE, 17 JANUARY 2018

Arrangement for conduct of election.

[1] On 10 January 2018 the Tasmania Branch of the United Firefighters' Union of Australia lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Secretary
President
Vice President
Junior Vice President
Trustee (6)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, John Stephen Holloway being the President of the United Firefighters Union of Australia – Tasmania Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for United Firefighters Union of Australia – Tasmania Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. This statement **IS** lodged at least 2 months before nominations open for the election below.

Signed: J Holloway



Dated: 10 January 2018

ANNEXURE A

- Elections that are required

| Branch | Name of Office | Number required | Voting System | Reason for Election | Electorate |
|----------|-----------------------|-----------------|----------------------|---------------------|--------------------------------|
| Tasmania | Secretary | 1 | Direct voting system | Scheduled | All members of Tasmania Branch |
| Tasmania | President | 1 | Direct voting system | Scheduled | All members of Tasmania Branch |
| Tasmania | Vice President | 1 | Direct voting system | Scheduled | All members of Tasmania Branch |
| Tasmania | Junior Vice President | 1 | Direct voting system | Scheduled | All members of Tasmania Branch |
| Tasmania | Trustee | 6 | Direct voting system | Scheduled | All members of Tasmania Branch |

- Important dates:

| | | |
|---|--|--|
| | Direct Voting System | |
| Roll of Voters is to be closed | Tuesday 6 March 2018 | |
| Nominations OPEN | Monday the 14th March 2018 | |
| Nominations CLOSE | Monday 2 nd April 2018 | |
| Nominations may no longer be withdrawn | Wednesday 11 th April 2018 | |
| Posting of ballot papers | Saturday 21 April 2018 (is a Saturday so likely to actually be Monday 23 April 2018) | |
| Ballot closes | 5pm Monday 7 May 2018 | |
| | | |