



16 February 2016

Mr Mark Boyd
NSW Branch Secretary
New South Wales Branch
United Voice
mark.boyd@unitedvoice.org.au

CC: Graham Webb, Hall Chadwick, by email: Sydney@hallchadwick.com.au
CC: Elaine Hudson, by email: Elaine.hudson@unitedvoice.org.au

Dear Mr Boyd,

**United Voice - New South Wales Branch
Financial Report for the year ended 30 June 2015 - [FR2015/334]**

I acknowledge receipt of the financial report of the United Voice - New South Wales Branch. The documents were lodged with the Fair Work Commission on 17 December 2015. Further information was received from the branch on 15 February 2016.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The FWC will confirm these concerns have been addressed prior to filing next year's report.

Statement of Loans, Grants and Donations

Under subsection 237(1) of the RO Act, if an individual loan, grant or donation made by a branch exceeds \$1,000 a statement showing the relevant particulars of each must be lodged with the FWC within 90 days of the end of the financial year.

The financial statements disclose donations in excess of \$35,000 that exceeded \$1,000 during the financial year. A statement was therefore required to be lodged which complies with section 237. The statement was received on 15 February 2016.

The section 237(1) statement has now been filed.

Please ensure that the statement is lodged within 90 days of the end of the next financial year and that the figures in the statement match the figures in the financial report. If an extension is required, it must be signed by an officer, include a reason for the extension and it must be lodged within 90 days of the end of the financial year.

Employee Provisions

I note that the branch did not provide information on employee provisions concerning *separation and redundancy* and *other provisions*. Once this was raised with the branch the information was provided promptly.

Please ensure that next year's report includes all employee expenses and provisions in the breakdowns required by the Reporting Guidelines, even if the figures are NIL.

Revenue recognition

The Australian Accounting Standard *AASB 101 Presentation of Financial Statements* paragraph 117 and *AASB 118: Revenue* paragraph 35(a) requires that the entity must disclose the measurement basis or bases used in recognising revenue.

The accounting policy for Property Revenue has not been disclosed.

Please ensure that next year's report includes revenue policies for all material sources of revenue.

Key Management Personnel

I note that last year's filing letter outlined the requirements of a key management personnel note. Note 12 provides information pertaining to key management personnel, however it is not in the format required by the AASB.

Key management personnel

Australian Accounting Standard *AASB 124 Related Party Disclosures* paragraph 17 requires the General Purpose Financial Report to disclose within the statements or the notes compensation paid to key management personnel.

This normally includes a listing of the key management personnel for the organisation, the total amount of compensation paid to all key management personnel, and then totals for each of the following categories:

- Short term employee benefits
- Post employment benefits
- Other long term employee benefits
- Termination benefits
- Any share based payments.

The definition for these categories can be found within accounting standard *AASB 119: Employee Benefits*.

Please ensure that next year's report includes a key management personnel note that complies with the requirements of the AASB.

Disclosure of grants or donations

Reporting Guideline 16(e) requires that where grants or donations have been paid, the total amount paid is to be disclosed as follows:

- (i) grants that were \$1,000 or less;
- (ii) grants that exceeded \$1,000;
- (iii) donations that were less than \$1,000; and
- (iv) donations that exceeded \$1,000

Note 5F discloses that \$42,312 was paid in donations but does not provide information on grants. Please ensure that grant information is provided in the above breakdowns in next year's report, even if the figures are NIL.

Disclosure of payables in respect of legal costs

Reporting Guideline 20(b) requires a payable in relation to legal costs to be disclosed by litigation and by other legal matters. Reporting Guideline 21 states that if the activities identified in item 20 have not occurred in the reporting period, a statement to this effect must be included in the GPFR. I note that for litigation and other legal matters no such disclosure has been made.

Please ensure that payables for legal costs, broken down by *litigation* and *other legal matters*, are provided in next year's report, even if the figure is NIL.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Kind regards



CATHERINE BEBBINGTON
Regulatory Compliance Branch

FAIR WORK COMMISSION

Tel: 03 8656 4698

Fax: 03 9655 0410

catherine.bebbington@fwc.gov.au

11 Exhibition Street, Melbourne Victoria 3000
GPO Box 1994, Melbourne Victoria 3001

www.fwc.gov.au

Please note my phone number has changed to 03 8656 4698



New South Wales Branch
President – Kathleen Hadden
Secretary – Mark Boyd

15 February, 2016

Ms Bernadette O'Neill
Fair Work Australia
80 William Street
EAST SYDNEY NSW 2011

Dear Ms O'Neill

RE: NEW SOUTH WALES BRANCH FINANCIAL REPORTS

I am writing to provide confirmation that the balances of the following items on the financial report were nil balances.

	2015	2014
<u>Employee Provisions – Office Holders:</u>		
Separations and redundancies	Nil	Nil
Other	Nil	Nil
<u>Employee Provisions – Other Employees</u>		
Separations and redundancies	Nil	Nil
Other	Nil	Nil

Yours faithfully

MELANIE GATFIELD
ASSISTANT BRANCH SECRETARY





17 December, 2015

Ms Bernadette O'Neill
Fair Work Australia
80 William Street
EAST SYDNEY NSW 2011

Dear Ms O'Neill

RE: NEW SOUTH WALES BRANCH FINANCIAL REPORTS

I am writing to lodge the financial reports for the United Voice NSW Branch for the year ended 30 June 2015. Enclosed is the full Financial Report including:

- The Branch Executive Statement signed by the Branch Secretary
- The Operating Report signed by the Branch Secretary
- The Independent Audit Report signed by the Auditors
- The accounts including the notes to and forming part of the accounts.

The financial reports were sent to the Branch Executive on 2nd November, 2015. The Executive resolved:

- That the operating report be approved and signed
- To endorse the Branch Executive Statement
- That the Branch Secretary be authorised to sign the Branch Executive Statement
- That the financial reports be distributed to members by publication on the United Voice website and advertising that link in November edition of Union News.

Subsequently the financial report including the General Purpose Financial Report, the Auditors statements and the operating report were supplied to members through publication on the United Voice website. Members also received a copy of Union News which contained an advertisement advising members how to view the reports on the website.

A full report was provided to the Committee of Management on 14th December, 2015 and was adopted. Also enclosed is a copy of the Branch Secretary's certificate dated 17th

December, 2015.

On the basis of the above and the enclosed documentation it would seem that the United Voice NSW Branch has complied with the audit and reporting requirements of the Fair Work Australia Act 2009.

Yours faithfully

A handwritten signature in black ink that reads "Jo-Anne Schofield". The signature is written in a cursive style with a large, stylized initial "J".

JO-ANNE SCHOFIELD
NATIONAL SECRETARY

UNITED VOICE NSW Branch

FINANCIAL REPORTS FOR THE YEAR ENDED 30 JUNE 2015

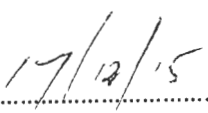
CERTIFICATE BY SECRETARY OR PRESCRIBED OFFICER

I, Mark Boyd, being the Secretary of the United Voice NSW Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (Registered Organisations) Act 2009; and
- That the full report was provided to members on the 23 November, 2015; and
- That the full report was presented to a meeting of the committee of management of the reporting unit on the 14th December in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

Signed 

Mark Boyd

Date 

UNITED VOICE NSW BRANCH

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2015

UNITED VOICE NSW BRANCH

OPERATING REPORT AS AT 30 JUNE 2015

The Committee of Management present their report in accordance with section 254 of the Fair Work (Registered Organisations) Act 2009 for the year ended 30 June, 2015.

Review of the Principal Activities of the Branch, the results of those activities and any changes in the nature of those activities during the year

As in past years the principal activities of the Branch during the year fell into the following categories:

- Organising existing members and new members;
- Bargaining, negotiating and arbitrating for improvements in wages and conditions of employment for members of the Union;
- Representing members in work related grievances or other matters;
- Undertaking training and development for delegates of the Union.

Over the year the Branch negotiated many Collective Agreements delivering improvements in wages and conditions to United Voice members. The Branch has also bargained with government over the privatisation of the Homecare industry.

The NSW Branch Financial Affairs

The Branch ended the 2014-15 year with a deficit of \$698,563

The income of the Branch in 2014-15 was \$12,534,051 which is slightly less than the income received in 2013-14. This decrease is due to a decrease in membership income and gain on the sale of assets.

Expenses also decreased in 2014-15 6% to \$13,232,614. The decrease was mainly due to savings in employment costs as the staffing levels were lower throughout the financial year.

This resulted in a deficit in the profit and loss which decreased the accumulated funds of the NSW Branch to \$31,578,320. Most of these assets are held as property but Cash Investments also increased in 2014-15 to \$8.99m. NSW Branch continues to hold cash assets to cover all employees leave entitlements.

Right of Members to Resign

All Members of the Union have the right to resign from the Union in accordance with Rule 10 of the Union Rules, and Section 174 of the Fair Work (Registered Organisations) Act 2009

UNITED VOICE NSW BRANCH

OPERATING REPORT AS AT 30 JUNE 2015 (CONT'D)

In accordance with Section 174(1) of the Fair Work (Registered Organisations) Act 2009, a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a Branch of the organisation.

Superannuation Trustees

The United Voice NSW Branch has the following officials and/or members acting as member's representatives on the board of Club Plus. Their remuneration in their capacity as Board members was:

	Gross Remuneration	Superannuation Contribution	Consideration
Mark Boyd	\$ -	\$ -	Mark did not receive any remuneration from the union.
John Hawker	\$63,793	\$25,400	John holds an honorary position with the Union and is not paid by the Union.
Tara Moriarty	\$35,404	\$ -	Tara donated 25% of board fees to the Union.
David Holder	\$ -	\$21,291	David donated 25% of board fees to the Union.

Note: The payment of Directors Fees to Branch officials is an arrangement entered into by the Liquor and Hospitality Division in accordance with the rule 75B (n)12.

Membership of the NSW Branch

Under Section 230 of the Fair Work (Registered Organisations) Act 2009 the number of persons recorded in the register of members and who under section 244 of the Fair Work (Registered Organisations) Act 2009 are taken to be members of the Branch of the Union as at 30 June 2015 was 19,760.

Employees of the NSW Branch

The number of persons, both full-time and part-time employees measured on a full-time equivalent basis employed by the branch as at 30 June 2015 was 81 FTEs.

UNITED VOICE NSW BRANCH

OPERATING REPORT AS AT 30 JUNE 2015 (CONT'D)

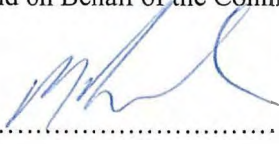
Branch Executive

The names of persons who have at any time during the financial year ending 30 June 2015 been members of the United Voice NSW Branch Committee of Management and periods they served on the committee are as follows:

Name	Period of Service	
Mark Annersley	01/07/2014	09/12/2014
Amy Bell	01/07/2014	30/06/2015
Mark Boyd	01/07/2014	30/06/2015
Dale Buckmaster	01/07/2014	30/06/2015
Anthony Carlson	01/07/2014	30/06/2015
Robert Crawford	10/12/2014	30/06/2015
Sharon Eurlings	01/07/2014	30/06/2015
Mel Gatfield	01/07/2014	30/06/2015
Kathleen Hadden	01/07/2014	30/06/2015
John Hawker	01/07/2014	30/06/2015
Jeff Higgins	01/07/2014	30/06/2015
David Holder	01/07/2014	30/06/2015
David McElrea	01/07/2014	08/06/2015
Tara Moriarty	01/07/2014	30/06/2015
Ian Pandilovski	01/07/2014	30/06/2015
David Perkins	01/07/2014	30/06/2015
Denise Pickering	01/07/2014	27/05/2015
Robyn Weate	01/07/2014	30/06/2015
Lorna Whitford	01/07/2014	30/06/2015
Ruth Sorbello	01/07/2014	30/06/2015
Janet Southcott	01/07/2014	30/06/2015
Troy Thompson	01/07/2014	30/06/2015
Vanessa McGrath	01/07/2014	30/06/2015

Signed on

For and on Behalf of the Committee of Management



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Mark Boyd



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Melanie Gatfield

UNITED VOICE NSW BRANCH

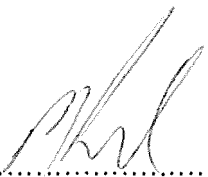
COMMITTEE OF MANAGEMENT'S STATEMENT

On 2 November 2015, the Committee of Management of the United Voice NSW Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2015:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with the Australian Accounting Standards;
- (b) The financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia (FWA);
- (c) The financial statements and notes give a fair view of the financial performance, financial position and cash flows of the United Voice NSW Branch for the financial year to which they relate;
- (d) There are reasonable grounds to believe that the branch will be able to pay its debts as and when they become due and payable; and
- (e) During the financial year to which the GPFR relates and since the end of that year:
 - (i) Meetings of the committee of management were held in accordance with the rules of the organization and the rules of the branch; and
 - (ii) The financial affairs of the branch have been managed in accordance with the rules of the organization and the rules of the branch; and
 - (iii) The financial records of the NSW Branch have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) The financial records of the branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
 - (v) No information has been sought in any request of a member of the branch or the general manager of FWA under section 272 of the Fair Work (Registered Organisations) Act 2009; and
 - (vi) No order for inspection of the financial records has been made by Fair Work Australia under section 273 of the Fair Work (Registered Organisations) Act 2009.
- (f) During the financial year ended 30 June 2015 the NSW Branch did not participate in any recovery of wages activity.

For the Committee of Management:



Mark Boyd
2 November 2015

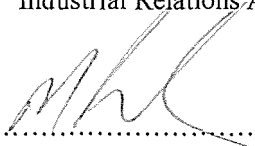
UNITED VOICE NSW BRANCH

ACCOUNTING OFFICER'S CERTIFICATE

I, Mark Boyd, being the officer responsible for keeping the accounting records of the United Voice, NSW Branch, certify that as at 30 June 2015, the number of members of the union was 19,760.

In my opinion:

- (i) The attached accounts show a true and fair view of the financial affairs of the Union as at 30 June, 2015;
- (ii) A record has been kept of all moneys paid by, or collected from members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the Union.
- (iii) Before any expenditure was incurred by the Union, approval of the incurring of the expenditure was obtained in accordance with the rules of the Union.
- (iv) With regard to funds of the Union raised by compulsory levies or voluntary contributions from members, or funds other than the General fund operated in accordance with the Rules, no payments were made out of any such funds for purposes other than those for which the fund was operated.
- (v) No loans or other financial benefits, other than remuneration in respect of their full time employment with the Union, were made to persons holding office in the Unions.
- (vi) The register of members of the union was maintained in accordance with the NSW Industrial Relations Act 1996.



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Mark Boyd

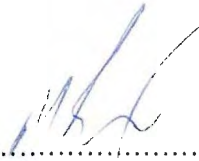
Date: 2 November 2015

UNITED VOICE NSW BRANCH

COMMITTEE OF MANAGEMENT'S CERTIFICATE

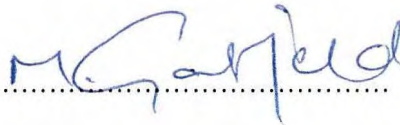
We, Mark Boyd and Melanie Gatfield, being two members of the Committee of Management of the United Voice, New South Wales Branch, do state on the behalf of the Committee, and in accordance with a resolution passed by the Committee that:

- (i) In the opinion of the Committee of Management, the attached accounts show a true and fair view of the financial affairs of the Union as at 30 June, 2015.
- (ii) In the opinion of the Committee of Management, meetings of the committee were held in the year ended 30 June 2015 in accordance with the rules of the Union.
- (iii) To the knowledge of any member of the Committee, there have been no instances where records of the union or other documents (not being documents containing information made available to a member of the Union under Sub-section 512(2) of the Industrial relations Act 1991 as applied by Sub-Section 282(3) of the Industrial Relations Act, 1996) or copies of the rules of the Union, have not been furnished, or made available to members in accordance with the requirements of the Industrial Relations Act, 1996, there Regulations thereto, or the rules of the Union.
- (iv) The Union has complied with the Sub-Section 517(1) and (5) of the Industrial Relations Act, 1991 in relation to the financial accounts in respect of the period 30 June 2015 and the Auditor's Report thereon.



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Mark Boyd



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Melanie Gatfield

2 November 2015

**UNITED VOICE NSW BRANCH
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE
INCOME
FOR THE YEAR ENDED 30 JUNE 2015**

	Note	2015 \$	2014 \$
REVENUE			
Membership income	4A	9,223,864	9,996,348
Levies	4B	530,116	45,657
Interest Received	4C	438,230	575,439
Property Revenue	4D	2,207,159	1,982,608
Other Revenue	4E	237,084	393,686
Total Revenue		<u>12,636,453</u>	<u>12,993,739</u>
Other Income			
Grants and donations		-	-
Net gain from sale of assets	4F	8,760	89,275
Total Other Income		<u>8,760</u>	<u>89,275</u>
Total Income		<u>12,645,213</u>	<u>13,083,014</u>
EXPENSES			
Employee Expenses	5A	8,116,757	8,608,084
Indirect employment costs	5B	312,364	376,263
Affiliation fees	5C	237,924	280,611
Administration expenses	5D	395,797	364,971
Depreciation and Amortisation	5E	659,835	691,023
Grants and donations	5F	42,312	148,455
Finance costs	5G	236,252	233,723
Legal & Professional costs	5H	144,112	149,349
Meeting and conference costs	5I	374,453	325,221
Campaign costs	5J	41,638	46,000
Communication costs	5K	10,305	20,164
IT costs	5L	52,189	42,653
Property costs	5M	1,265,434	1,216,018
Research costs	5N	29,665	28,493
Sustentation	5O	1,237,618	1,279,513
Member service costs	5P	75,960	143,263
Penalties via RO Act		-	-
Write down of assets	5Q	111,162	-
TOTAL EXPENDITURE		<u>13,343,777</u>	<u>13,953,804</u>
OPERATING DEFICIT FOR THE YEAR		<u>(698,563)</u>	<u>(870,790)</u>

The accompanying notes form part of these financial statements

**UNITED VOICE
NSW BRANCH
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2015**

	Note	2015	2014
		\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	6A	1,324,421	1,724,929
Trade and Other Receivables	6B	155,801	323,868
Investments	6C	8,998,691	9,106,145
Long Service Leave Fund	6D	581,985	718,263
Other current assets	6E	482,905	508,088
TOTAL CURRENT ASSETS		<u>11,543,803</u>	<u>12,381,293</u>
NON CURRENT ASSETS			
Financial Assets	7A	8,600	8,451
Intangibles	7B	143,783	119,921
Property Plant and Equipment	7C	22,664,700	23,239,165
TOTAL NON CURRENT ASSETS		<u>22,817,083</u>	<u>23,367,537</u>
TOTAL ASSETS		<u>34,360,886</u>	<u>35,748,830</u>
CURRENT LIABILITIES			
Trade and other payables	8A	889,391	1,384,269
Provisions	9A	1,386,494	1,449,599
TOTAL CURRENT LIABILITIES		<u>2,275,885</u>	<u>2,833,869</u>
NON CURRENT LIABILITIES			
Provisions	9A	506,680	638,079
TOTAL NON CURRENT LIABILITIES		<u>506,680</u>	<u>638,079</u>
TOTAL LIABILITIES		<u>2,782,566</u>	<u>3,471,948</u>
NET ASSETS		<u>31,578,320</u>	<u>32,276,882</u>
EQUITY			
Retained earnings		19,859,575	20,558,137
Asset revaluation reserve		11,718,745	11,718,745
TOTAL ACCUMULATED FUNDS		<u>31,578,320</u>	<u>32,276,882</u>

The accompanying notes form part of these financial statements

**UNITED VOICE
NSW BRANCH
STATEMENT OF CHANGES IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 30 JUNE 2015**

	Asset Revaluation Reserve \$	Retained Earnings \$	Total \$
Balance at 30 June 2013	1,629,937	21,428,929	23,058,866
Net Deficit for Year ended 30 June 2014		(870,791)	(870,791)
Asset revaluation reserve	10,088,808		10,088,808
Balance as at 30 June 2014	11,718,745	20,558,138	32,276,883
Net deficit for Year ended 30 June 2015	-	(698,563)	(698,563)
Balance at 30 June 2015	11,718,745	19,859,575	31,578,320

The accompanying notes form part of these financial statements.

**UNITED VOICE
NSW BRANCH
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2015**

	Note	2015 \$	2014 \$
CASH FROM OPERATING ACTIVITIES			
Receipts from members		9,753,979	10,042,005
Payments to National Council for Sustentation		(1,307,474)	(1,287,672)
Payments to Suppliers and Employees		(11,779,054)	(10,752,864)
Interest Received		455,847	361,284
Other receipts		<u>1,605,227</u>	<u>668,859</u>
NET CASH USED IN OPERATING ACTIVITIES	11 (B)	<u>(1,271,475)</u>	<u>(968,388)</u>
CASH FROM INVESTING ACTIVITIES			
Proceeds from disposal of Property, Plant and Equipment		278,776	89,275
Payments for Property, Plant and Equipment		(359,809)	(1,551,634)
Payment for Financial Assets		(148)	-
Proceeds from on disposal of Investments		113,130	140,602
Distribution from Thomas Street Property Account		<u>839,017</u>	<u>965,710</u>
NET CASH PROVIDED BY/(USED IN) INVESTING ACTIVITIES		<u>870,966</u>	<u>(356,047)</u>
NET DECREASE IN CASH HELD		(400,508)	(1,324,435)
Cash at the Beginning of the Year		<u>1,724,929</u>	<u>3,049,364</u>
CASH AT THE END OF THE YEAR	11 (A)	<u>1,324,421</u>	<u>1,724,929</u>

The accompanying notes form part of these financial statements.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards – including Australian Accounting interpretations of the Australian Accounting Standards Board, the Fair Work (Registered Organisations) Regulations 2009 and the Fair Work (Registered Organisations) Act 2009.

Basis of Preparation

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisations) Act 2009. For the purpose of preparing the general purpose financial statements, United Voice, NSW Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for the assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. These financial statements are presented in Australian dollars.

The financial statements were authorised for issue on 2 November 2015.

NEW AUSTRALIAN ACCOUNTING STANDARDS

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year except for the following standards, which have been adopted for the first time this financial year:

- AASB 11 *Joint Arrangements* sets out a new framework for the accounting for joint operations and joint ventures, including removal of the option to use proportionate consolidation. As a result of adopting the new standard, the branch's interest in the assets, liabilities, revenue and expenses of its joint operations have been included in the respective line items of the financial statements
- AASB 12 *Disclosures of Interests in Other Entities* is a disclosure standard that includes all of the disclosure requirements for subsidiaries, joint arrangements, associates and consolidated and unconsolidated structured entities. As a result of adopting this Standard, additional disclosures in respect of the branch's joint operations have been included in note 7D.

(a) Revenue

Sustentation Fees, Interest and Contribution Income are accounted for on an accruals basis.

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Donations are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax.

(b) Income Tax

No provision for Income Tax is necessary as the Union is exempt from Income Tax under Section 50 - 15 of the Income Tax Assessment Act 1997.

(c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

Depreciation

The depreciable amount of plant and equipment is depreciated on a diminishing value method over their useful lives to the union commencing from the time the asset is ready for use.

The depreciation rates used for each class of asset are:

Property	2%
Office furniture and equipment	10% - 20%
Motor Vehicles	15% - 25%
Computer equipment	33%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

(d) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The union's interest in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Details of the NSW Branch's interests are disclosed in Note 7D.

(e) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the profit and loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an asset's class, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(f) Principle of Aggregation

These aggregated financial statements of United Voice NSW comprise the branch head office in Haymarket and the Liquor and Hospitality Division in Parramatta. All intergroup transactions and balances have been eliminated.

(g) Intangible Assets

United Voice NSW Branch has the right to occupy land and buildings at Sussex Inlet and amortise it over the period of its useful life. The Branch controls the current use and future economic benefits embodied in this asset. As such the property has been brought to account at cost as an intangible right to occupy the property.

Website costs have a finite useful life and are amortised on a systematic basis based on the future economic benefits over the useful life of the website.

(h) Financial Assets

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified “at fair value through profit or loss”, in which case transaction costs are recognised as expenses in profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset.

Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

(i) Financial assets at fair value through profit or loss

Financial assets are classified at “fair value through profit or loss” when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the company’s intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(iv) Available-for-sale investments

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any re-measurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as non-current assets when they are not expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as current assets.

(v) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the Union assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets will be deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a "loss event"), which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter into bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having undertaken all possible measures of recovery, if the management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the Union recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

De-recognition of financial assets

The reporting unit derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

(i) Investment in joint arrangement

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Union's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

(j) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(f) for further discussion on the determination of impairment losses.

(k) Employee Benefits

Short-term employee provisions

Provision is made for the Union's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Other long-term employee provisions

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to

market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the re-measurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss as a part of employee benefits expense.

The Union's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the Union does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contributions are made to employee superannuation funds and are charged as expenses when incurred.

(l) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

(m) Accounts Payable and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Union during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(n) Cash on Hand

Cash on hand includes cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(o) Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(p) Accounting standards issues but not yet effective

There has been no accounting standards issued which will have a financial impact on the financial report in future periods and which are not yet effective.

(q) New accounting standards for application in future periods

AASB 9: Financial Instruments (December 2010) and associated Amending Standards (applicable for annual reporting periods commencing on or after 1 January 2018).

These standards will be applicable retrospectively (subject to the provisions on hedge accounting) and include revised requirements for the classification and measurement of financial instruments, revised recognition and de-recognition requirements for financial instruments, and simplified requirements for hedge accounting.

The key changes that may affect the union on initial application of AASB 9 and associated Amending Standards include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. AASB 9 also introduces a new model for hedge accounting that will allow greater flexibility in the ability to hedge risk, particularly with respect to the hedging of non-financial items.

AASB 15: Revenue from Contracts with Customers (applicable to annual reporting periods commencing on or after 1 January 2018).

When effective, this standard will replace the current accounting requirements applicable to revenue with a single principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential.

The core principle of the standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for the goods or services. To achieve this objective, AASB 15 provides the following five-step process:

- Identify the contract(s) with a customer;
- Identify the performance obligations in the contract(s);
- Determine the transaction price;
- Allocate the transaction price to the performance obligations in the contract(s); and
- Recognise revenue when (or as) the performance obligations are satisfied.

This standard will require retrospective restatement, as well as enhanced disclosures regarding revenue.

The committee of management do not expect these revised standards to have a material impact on the Branch.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

2. ACCOUNTING ESTIMATES AND JUDGEMENTS

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(a) Critical accounting estimates and assumptions

The Union makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

(b) Critical judgments in applying the Union's accounting principles

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

3. INFORMATION TO BE PROVIDED TO MEMBERS, INDUSTRIAL OFFICER OR GENERAL MANAGER OF FAIR WORK

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009 the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of the Fair Work (Registered Organisations) Act 2009 which read as follows:

- (1) A member of an organisation, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

In accordance with the requirements of the Industrial Relations Act, 1991 the attention of members is drawn to the provisions of Sub-Sections (1) and (2) of Section 512 which read as follows:

- (1) A member of an organisation, or the Industrial Registrar, may apply to the organisation for the specified information prescribed by the regulations in relation to the organisation.
- (2) An organisation must, on the making of such an application, make the specified information available to the member or the Industrial Registrar in the manner, and within the time, prescribed by the regulations.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	Note	2015	2014
		\$	\$
Note 4	Income		
4A	CONTRIBUTIONS FROM MEMBERS	<u>9,223,864</u>	<u>9,996,348</u>
4B	HARDSHIP & SUPPORT		
	Levy paid by members	<u>530,116</u>	<u>45,657</u>
4C	INTEREST RECEIVED		
	Interest on investments	<u>438,230</u>	<u>575,439</u>
4D	Property Revenue		
	Rental Income from joint arrangement	2,206,759	1,981,008
	Other property income	<u>400</u>	<u>1,600</u>
		<u>2,207,159</u>	<u>1,982,608</u>
4E	OTHER INCOME		
	Grant Income	129,560	293,173
	Sponsorship	37,956	38,940
	Director Fees	36,894	29,487
	Other Revenue	<u>32,674</u>	<u>32,086</u>
		<u>237,084</u>	<u>393,686</u>
4F	GAIN ON SALE OF ASSETS		
	Sale of Motor Vehicles	<u>8,760</u>	<u>89,275</u>
		<u>8,760</u>	<u>89,275</u>
Note 5	EXPENSES		
5A	EMPLOYEE EXPENSES		
	 Holders of Office		
	Wages and salaries	514,305	539,709
	Superannuation	80,164	71,548
	Leave and other entitlements	92,720	55,691
	Separation and redundancies	-	-
	Other Employee Expenses	<u>42,107</u>	<u>-</u>
	Subtotal employee expenses holders of office	<u>729,295</u>	<u>666,948</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
Employees other than office holders	\$	\$
Wages and salaries	4,817,157	5,593,171
Superannuation	919,795	863,917
Leave and other entitlements	730,867	827,503
Separation and redundancies	-	-
Other Employee Expenses	919,642	656,544
Subtotal employee expenses employees other than office holders	<u>7,387,461</u>	<u>7,941,135</u>
Total employment costs	<u>8,116,757</u>	<u>8,608,084</u>
5B INDIRECT EMPLOYMENT COSTS		
Removal/Relocation Expenses	1,901	4,607
Education and Staff Training	31,779	33,009
Staff Amenities	11,729	5,499
Temporary staff cost	1,980	26,625
Motor Vehicle Expenses	264,975	306,523
TOTAL INDIRECT EMPLOYMENT COSTS	<u>312,364</u>	<u>376,263</u>
5C AFFILIATION FEES		
Australian Labor Party	86,864	88,073
Unions NSW	82,601	80,351
Welfare Rights	13,838	13,838
Newcastle Trades and Labour Council	9,511	9,410
Sydney Alliance	39,620	38,504
Campaign Action	-	45,455
Community Sport and Workers Club	4,000	4,000
Other affiliations	1,490	980
TOTAL AFFILIATION FEES	<u>237,924</u>	<u>280,611</u>
5D ADMINISTRATION EXPENSES		
General Expenses	18,362	26,766
Postage & freight	64,753	48,261
Printing & stationery	120,699	80,823
Office equipment	24,994	35,469
Telephone	166,989	173,652
TOTAL ADMINISTRATION EXPENSES	<u>395,797</u>	<u>364,971</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
5E DEPRECIATION	\$	\$
Depreciation - Furn & Fitt	57,989	74,748
Depreciation - Computers	44,957	9,053
Depreciation - Motor Vehicles	204,563	222,269
Depreciation - Leasehold Improvements	7,979	7,956
Depreciation - Property	340,010	372,658
TOTAL DEPRECIATION	<u>655,498</u>	<u>686,684</u>
 AMORTISATION		
Intangibles - Holiday units license	<u>4,337</u>	<u>4,339</u>
 TOTAL DEPRECIATION & AMORTISATION	<u>659,835</u>	<u>691,023</u>
 5F DONATIONS		
ADFA	3,818	-
ALP Country	5,000	-
ALP Charlston State Campaign	2,000	10,000
Asian Women at Work	5,000	3,333
ALP Federal	-	83,333
ALP NSW Left	2,000	7,800
Australian Children	-	2,273
Asbestos Diseases	-	1,818
Unions NSW fundraisers	2,377	-
Newcastle Trades & Labour Council	1,500	-
Sydney Alliance	-	1,000
N Nelmes	1,000	-
LHD Donations	15,655	38,898
Incidental donations less than \$1,000	3,962	-
TOTAL DONATIONS	<u>42,312</u>	<u>148,455</u>
 5G FINANCE COSTS		
Bank Charges	71,394	76,274
Commission on PRDs	39,385	68,194
Insurance Premiums	122,610	89,255
Bad debts prior years	2,863	-
TOTAL FINANCE COSTS	<u>236,252</u>	<u>233,723</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
5H		
LEGAL AND PROFESSIONAL COSTS	\$	\$
Legal and Professional	24,764	13,342
Audit Fees	55,184	53,235
Professional services	64,164	82,772
TOTAL LEGAL & PROFESSIONAL COSTS	<u>144,112</u>	<u>149,349</u>
5I		
MEETING AND CONFERENCE COSTS		
Accommodation	100,857	85,395
Airfares	92,726	60,080
Travel allowance	49,949	39,389
Parking and cab charges	51,328	38,763
Other meeting costs	31,023	50,305
Conference costs	48,570	51,289
TOTAL MEETING & CONFERENCE COSTS	<u>374,453</u>	<u>325,221</u>
5J		
CAMPAIGN COSTS	<u>41,638</u>	<u>46,000</u>
5K		
COMMUNICATION COSTS		
Advertising	2,814	2,393
Promotions	7,491	17,771
TOTAL COMMUNICATION COSTS	<u>10,305</u>	<u>20,164</u>
5L		
IT COSTS		
IT Maintenance & Support	32,506	14,951
Internet - Internet & website	19,683	27,702
TOTAL IT COSTS	<u>52,189</u>	<u>42,653</u>
5M		
PROPERTY COSTS		
Electricity	38,938	52,534
Repairs & Maintenance	30,929	27,821
Thomas Street Running costs	1,173,025	1,099,502
Other property expense	22,542	36,160
TOTAL PROPERTY COSTS	<u>1,265,434</u>	<u>1,216,018</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
5N RESEARCH COSTS	\$	\$
Subscriptions & Journals	<u>29,665</u>	<u>28,493</u>
5O SUSTENTATION		
Paid to United Voice National Council	<u>1,237,618</u>	<u>1,279,513</u>
5P MEMBER SERVICE COSTS		
ACTU Member support	-	4,050
Workers compensation Journey Cover	<u>75,960</u>	<u>139,213</u>
TOTAL MEMBER SERVICE COSTS	<u>75,960</u>	<u>143,263</u>
5Q WRITE DOWN OF ASSETS		
Plant and Equipment	<u>111,162</u>	<u>-</u>
Note 6 CURRENT ASSETS		
6A Cash and Cash Equivalents		
Cash at Bank	1,315,671	1,716,479
Cash at Hand	<u>8,750</u>	<u>8,450</u>
	<u>1,324,421</u>	<u>1,724,929</u>
6B Trade and Other Receivables		
Sundry debtors - others	<u>155,801</u>	<u>323,868</u>
	<u>155,801</u>	<u>323,868</u>
6C Investments		
Short term bank deposits	4,815,684	4,130,000
Short term bank bills	1,151,808	1,125,590
Thomas St invested funds	<u>3,031,199</u>	<u>3,850,555</u>
	<u>8,998,691</u>	<u>9,106,145</u>
6D Long Service Leave Fund		
Cash at Bank	1,985	1,985
Short term bank deposits	580,000	580,000
Short term bank bills	-	136,278
	<u>581,985</u>	<u>718,263</u>
6E Other Current Assets		
Prepayments	215,897	221,649
Accrued interest	231,391	249,010
Deposits	<u>35,617</u>	<u>37,429</u>
	<u>482,905</u>	<u>508,088</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

Note 7	NON-CURRENT ASSETS	2015	2014
7A	Financial Assets	\$	\$
	IAG	<u>8,600</u>	<u>8,451</u>
7B	Intangibles		
	License		
	Holiday apartments License - at cost	216,935	216,935
	Accumulated amortisation	<u>(114,852)</u>	<u>(110,514)</u>
		<u>102,083</u>	<u>106,421</u>
	Websites		
	At Cost	41,700	13,500
	Accumulated amortisation	<u>-</u>	<u>-</u>
		<u>41,700</u>	<u>13,500</u>
	Total Intangibles	<u>143,783</u>	<u>119,921</u>

7C Property Plant and Equipment
(a) Movements in Carrying Amounts

	Balance as at	Additions	Disposals	Depreciation	Balance as at
2015	01-Jul-14				30-Jun-15
	\$	\$	\$	\$	\$
Property	21,800,214	62,835	(4,989)	(340,010)	21,518,050
Leasehold improvements	536,209	26,740	-	(7,979)	554,970
Furniture & Fittings	234,963	-	(73,993)	(57,989)	102,981
Motor Vehicles	557,530	169,110	(199,794)	(204,563)	322,283
Office Equipment & computers	110,249	34,759	-	(44,957)	100,051
Work in Progress	-	66,365	-	-	66,365
TOTAL	23,239,165	359,809	(278,776)	(655,498)	22,664,700

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	Balance as at	Additions	Disposals	Depreciation	Balance as at
2014	01-Jul-13				30-Jun-14
	\$	\$	\$	\$	\$
Property	21,402,115	418,333		(20,234)	21,800,214
Leasehold improvements	-	544,165		(7,956)	536,209
Furniture & Fittings	181,222	90,027		(36,286)	234,963
Motor Vehicles	501,965	347,567	(69,733)	(222,269)	557,530
Office Equipment & computers	12,755	137,053		(39,559)	110,249
TOTAL	22,098,057	1,537,145	(69,733)	(326,304)	23,239,165

(b) Property Plant and Equipment Breakdown	2015	2014
	\$	\$
Property		
Argyle Street at fair value	2,320,448	2,320,448
Thomas Street at fair value	19,500,000	19,500,000
Building Improvements	62,835	-
Less Accumulated Depreciation	<u>(365,233)</u>	<u>(20,234)</u>
	<u>21,518,050</u>	<u>21,800,214</u>
Leasehold Improvements		
At Cost	570,905	544,165
Less Accumulated depreciation	<u>(15,935)</u>	<u>(7,956)</u>
	<u>554,970</u>	<u>536,209</u>
Furniture and Fittings		
At Cost	824,669	1,580,140
Less Accumulated depreciation	<u>(721,688)</u>	<u>(1,345,177)</u>
	<u>102,981</u>	<u>234,963</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

(b) Property Plant and Equipment Breakdown
cont'd

	2015	2014
	\$	\$
Motor Vehicle		
At Cost	802,545	1,166,617
Less Accumulated depreciation	<u>(480,262)</u>	<u>(609,087)</u>
	<u>322,283</u>	<u>557,530</u>
Office Equipment & Computers		
At Cost	259,296	946,174
Less Accumulated depreciation	<u>(159,245)</u>	<u>(835,925)</u>
	<u>100,051</u>	<u>110,249</u>
Total Property Plant and Equipment	<u>22,598,335</u>	<u>23,239,165</u>

UNITED VOICE NSW BRANCH**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015****7D JOINT ARRANGEMENTS – THOMAS ST PROPERTY**

Set out below is the branch's 50% share of the assets, liabilities, revenue and expenses for the joint operation in a property located at 187 Thomas St, Haymarket. This property is held in partnership with the National Council for the purpose of earning rental income.

Summarised Financial Position	2015	2014
	\$	\$
NON-CURRENT ASSETS		
Building at valuation	19,500,000	19,500,000
Less Accumulated Depreciation	<u>(316,710)</u>	<u>-</u>
	19,183,290	19,500,000
Building improvements at cost	62,835	-
Less Accumulated depreciation	<u>(3,299)</u>	<u>-</u>
	59,536	-
TOTAL NON-CURRENT ASSETS	<u>19,242,826</u>	<u>19,500,000</u>
CURRENT ASSETS		
Deposit & sundry debtors	32,778	30,612
Accrued interest	6,559	18,731
Prepayments	71,179	58,766
Cash at Bank	525,922	326,956
Investments	3,031,199	3,850,555
TOTAL CURRENT ASSETS	<u>3,667,637</u>	<u>4,285,620</u>
TOTAL ASSETS	<u>22,910,463</u>	<u>23,785,620</u>
LIABILITIES		
Sundry Creditors	<u>171,217</u>	<u>248,352</u>
TOTAL LIABILITIES	<u>171,217</u>	<u>248,352</u>
NET ASSETS	<u>22,739,246</u>	<u>23,537,268</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

7D JOINT ARRANGEMENTS CONT'D

Summarised Financial Performance

INCOME	Note	2015	2014
		\$	\$
Interest		125,291	120,612
Rent Received		<u>2,206,759</u>	<u>1,977,308</u>
TOTAL INCOME		<u>2,332,050</u>	<u>2,097,920</u>
EXPENDITURE			
Audit and Accountancy Fees		-	1,000
Building Running Expenses		824,851	732,463
Property running costs		35,489	34,162
Depreciation		320,009	360,380
General Expenses		797	-
Leasing Fees, Management		41,067	71,883
Level 9 rent paid to National Office		<u>270,820</u>	<u>260,994</u>
TOTAL EXPENDITURE		<u>1,493,033</u>	<u>1,460,883</u>
NET SURPLUS FOR THE YEAR		<u>839,017</u>	<u>637,037</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	2015	2014
	\$	\$
Note 8		
CURRENT LIABILITIES		
8A Trade and Other Payables		
Sundry creditors and accruals	547,248	1,043,653
Subtotal Sundry Creditors and Accruals	<u>547,248</u>	<u>1,043,653</u>
Payables to Other Reporting Units		
United Voice National Council	342,143	340,616
Subtotal Payables to Other Reporting Units	<u>342,143</u>	<u>340,616</u>
Total Trade and Other Payables	<u>889,391</u>	<u>1,384,268</u>
Note 9		
EMPLOYEE PROVISIONS		
Office Holders		
Annual Leave	83,209	95,436
Long Service Leave	137,041	118,038
Subtotal Employee provisions - office holders	<u>220,250</u>	<u>213,474</u>
Employees other than Officeholders		
Annual Leave	810,557	965,665
Long Service Leave	862,367	908,539
Subtotal Employee provisions - employees other than office holders	<u>1,672,924</u>	<u>1,874,204</u>
Total Employee Provisions	<u>1,893,175</u>	<u>2,087,678</u>
Classifications		
Current	1,386,494	1,449,599
Non-current	506,680	638,079
Total Employee Provisions	<u>1,893,174</u>	<u>2,087,678</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

Note 10 EQUITY

10A Asset Revaluation Reserve

Balance as at 1 July	11,718,745	1,629,937
Revaluation increment - Thomas Street	-	9,670,475
Revaluation increment - Argyle Street	-	418,333
Balance as at 30 June	<u>11,718,745</u>	<u>11,718,745</u>

Note 11 CASH FLOW

11A Reconciliation of Cash

Cash at Bank	1,315,671	1,716,479
Cash at Hand	<u>8,750</u>	<u>8,450</u>
	<u>1,324,421</u>	<u>1,724,929</u>

11B RECONCILIATION OF CASH FLOW FROM OPERATIONS DEFICIT

Net Deficit	(698,563)	(870,790)
Non Cash Flows in Deficit		
Thomas Street Surplus	(839,017)	(640,738)
Depreciation and amortisation	659,835	401,365
Assets written off	111,162	668,240
Gain on disposal of assets	(8,760)	(89,275)
Changes in Assets and Liabilities		
Decrease/(Increase) in trade and other receivables	168,067	(119,847)
Decrease/(Increase) in prepayments	5,752	(87,864)
Decrease in deposits	1,812	-
Decrease/(Increase) in accrued interest	17,617	(93,542)
(Decrease) in trade and other payables	(494,878)	(122,772)
(Decrease) in national council creditors	-	(19,860)
(Decrease)/Increase in Employees Provisions	<u>(194,504)</u>	<u>6,695</u>
	<u>(1,271,475)</u>	<u>(968,388)</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

12 Related Parties

(a) The following persons have held office in the branch during the financial period:

TITLE	NAME	PERIOD OF SERVICE
Branch President	Kathleen Hadden	01/07/2014 to 30/06/2015
Branch Secretary	Mark Boyd	01/07/2014 to 30/06/2015
Branch Assistant Secretary	Melanie Gatfield	01/07/2014 to 30/06/2015
	David McElrea	01/07/2014 to 8/06/2015
	Tara Moriarty	01/07/2014 to 30/06/2015
	David Holder	01/07/2014 to 30/06/2015
Branch Executive	Mark Annersley	01/07/2014 to 09/12/2014
	Amy Bell	01/07/2014 to 30/06/2015
	Dale Buckmaster	01/07/2014 to 30/06/2015
	Anthony Carlson	01/07/2014 to 30/06/2015
	Robert Crawford	10/12/2014 to 30/06/2015
	Sharon Eurlings	01/07/2014 to 30/06/2015
	John Hawker	01/07/2014 to 30/06/2015
	Jeff Higgins	01/07/2014 to 30/06/2015
	Ian Pandilovski	01/07/2014 to 30/06/2015
	David Perkins	01/07/2014 to 30/06/2015
	Denise Pickering	01/07/2014 to 27/05/2015
	Robyn Weate	01/07/2014 to 30/06/2015
	Lorna Whitford	01/07/2014 to 30/06/2015
	Ruth Sorbello	01/07/2014 to 30/06/2015
	Janet Southcott	01/07/2014 to 30/06/2015
	Troy Thompson	01/07/2014 to 30/06/2015
	Vanessa McGrath	01/07/2014 to 30/06/2015

- (b) The aggregate amount of the remuneration paid to officers during the financial year is disclosed in the statement of profit or loss and other comprehensive income under Salaries and Allowances – Officers.
- (c) The aggregate amount paid during the financial year to a superannuation plan in respect of officers was \$80,164 (2014: \$71,548)
- (d) There have been no other transactions between the officers and the union other than those relating to their membership of the union and the reimbursement by the union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those with which it is reasonable to expect would have been adopted by parties at arm's length.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

Salaries of Elected Officials	Salary & Wages	Superannuation	Other Benefits	Total
Branch Secretary	\$135,619	\$17,340	-	\$152,959
Assistant Branch Secretary	\$128,444	\$16,536	-	\$144,980
Assistant Branch Secretary	\$129,055	\$16,561	-	\$145,616
LHD Division Secretary	\$117,947	\$15,620	\$16,927	\$150,494
LHD Division Asst Sec.	\$111,269	\$13,908	\$3,745	\$128,922
TOTAL	\$622,334	\$79,965	\$20,672	\$722,971

(e) Transactions with United Voice National Council

National Council Sustentation fees are disclosed as expenses on the statement of comprehensive income and as payments in the statement of cash flows.

The amount payable to the United Voice National Council at balance date is disclosed in the statement of financial position as a payable under National Council Sustentation fees.

(f) The NSW Branch has joint operations arrangements with the United Voice National Council in respect to the Sydney Thomas Street property. The branch's 50% share is disclosed in Note 7D of the financial statements.

13. FINANCIAL RISK MANAGEMENT

(a) General objectives, policies and processes

The union is exposed to risks that arise from its use of financial instruments. This note describes the union's objectives, policies and processes for managing those risks and the methods used to measure them.

There have been no substantive changes in the union's exposure to financial instrument risk, its objectives, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in this note.

The union's financial instruments consist mainly of deposits with banks, trade receivables and payables. The main risks the union is exposed to through its financial instruments are interest rate risk (see section (e) below), liquidity risk and credit risk.

The National Council has overall responsibility for the determination of the union's risk management objectives and policies and whilst retaining ultimate responsibility for them, the National Council makes investment decisions after considering appropriate advice.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

(b) Credit Risk

Credit risk is the risk that the other party to a financial instrument will fail to discharge their obligation resulting in the union incurring a financial loss. This usually occurs when debtors fail to settle their obligations owing to the union.

There is no concentration of credit risk with respect to current and non-current receivables.

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provision for doubtful debts, as disclosed below:

	2015	2014
	\$	\$
Other receivables	<u>155,801</u>	<u>323,869</u>
Total receivables	<u>155,801</u>	<u>323,869</u>

There has been no history of default and all receivables are likely to be repaid within the expected terms.

	2015	2014
Cash	1,326,406	1,399,958
Term deposits – employee leave fund	<u>580,000</u>	<u>716,278</u>
	<u>1,906,406</u>	<u>2,116,236</u>

Cash and cash equivalents are held within Australian financial institutions with good credit history.

(c) Liquidity Risk

Liquidity risk is the risk that the union may encounter difficulties raising funds to meet commitments associated with financial liabilities.

As at 30 June 2015 the Union had cash of \$1,326,406 (PY: \$1,399,958) to meet these commitments as they fall due. The Union manages liquidity risk by monitoring cash flows and maintains an investment fund in respect of the leave liability.

(d) Market Risk

Market risk arises from the use of interest bearing, tradable financial instruments. It is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates (interest rate risk) or other market factors (other price risk).

(e) Interest Rate Risk

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and liabilities, is summarised below.

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

The Union's exposure to interest rate risk and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out below:

30 June 2015	Floating	Fixed		Non-interest	Total
		< 1 year	Over 1 to		
Financial Assets	\$	\$	\$	\$	\$
Cash	1,317,656			8,750	1,326,406
Term deposits		9,580,676			9,580,676
Shares				8,600	8,600
	<u>1,317,656</u>	<u>9,580,676</u>		<u>17,350</u>	<u>10,915,682</u>

Weighted average Interest

Payables	-	-	-	889,391	889,391
Net financial assets	<u>1,317,656</u>	<u>9,580,676</u>		<u>(872,041)</u>	<u>10,026,291</u>

30 June 2014	Floating	Fixed		Non-interest	Total
		< 1 year	Over 1 to		
Financial Assets	\$	\$	\$	\$	\$
Cash	1,391,508			8,450	1,399,958
Term deposits		5,971,868			5,971,868
Shares				8,451	8,451
	<u>1,391,508</u>	<u>5,971,868</u>		<u>16,901</u>	<u>7,380,277</u>

Weighted average Interest rate	.5%	4.3%			
Payables	-	-	-	1,135,916	1,135,916
Net financial assets	<u>1,391,508</u>	<u>5,971,868</u>		<u>(1,119,015)</u>	<u>6,244,361</u>

UNITED VOICE NSW BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

	Carrying Amount \$	+1% Profit \$	-0.25% Loss \$
Sensitivity Analysis			
30 June 2015			
Cash at Bank	1,317,656	13,177	3,294
Term deposits	9,580,676	95,807	23,951
30 June 2014			
Cash at Bank	1,391,508	13,915	3,479
Term deposits	5,971,868	59,719	14,930

(f) **Other Price Risks**

The union does not invest in derivatives therefore it does not expose itself to the fluctuations in price that are inherent in such a market.

(g) **Foreign Exchange Risks**

The union is not exposed to foreign exchange rate risk.

14 **SUBSEQUENT EVENTS**

There has not been any matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the aggregated entity, the results of those operations, or the state of affairs of the consolidated entity in future financial years.

15. **REGISTERED OFFICE**

The registered office and principal place of business of the Branch is:

Level 1 187 Thomas Street, HAYMARKET, NSW, 2000

**INDEPENDENT AUDITOR'S REPORT TO
THE MEMBERS OF UNITED VOICE
NSW BRANCH****SYDNEY**Level 40
2 Park Street
Sydney NSW 2000
AustraliaGPO Box 3555
Sydney NSW 2001Ph: (612) 9263 2600
Fx: (612) 9263 2800**Report to the Members of United Voice, NSW Branch**

We have audited the accompanying financial report of United Voice, NSW Branch which comprises the statement of financial position as at 30 June 2015, the statement of profit or loss and other comprehensive income, the statement of changes in accumulated funds and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information to the financial report, the committee of management's statement, committee of management certificate and the accounting officer's certificate.

Responsibility of the Committee of Management and the Branch Secretary for the Financial Report

The Committee of Management and the Branch Secretary are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Regulations 2009 and all requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Committee of Management and Branch Secretary determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the company's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management and the Branch Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies, the Fair Work (Registered Organisations) Act 2009 and the Industrial Relations Act 1996.

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**INDEPENDENT AUDITOR'S REPORT TO
THE MEMBERS OF UNITED VOICE
NSW BRANCH**

Auditor's Opinion

As part of the audit of the financial statements, we have concluded that management's use of the going concern basis of accounting in the preparation of the reporting unit's financial statements is appropriate.

In our opinion the financial report of the United Voice NSW Branch is in accordance with the Fair Work (Registered Organisations) Regulations 2009, including:

- (i) giving a true and fair view of the entity's financial position as at 30 June 2015 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards (including Australian Accounting Interpretations) the Fair Work (Registered Organisations) Regulations 2009 and all requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

In accordance with the Reporting Guidelines for the purpose of section 253, the following declarations are made in reference to the auditor, Mr Graham Webb:

- is a Registered Company Auditor (approved auditor) and a Partner of Hall Chadwick Chartered Accountants.
- is a member of the Institute of Chartered Accountants in Australia and holds a current Public Practice Certificate.

Hall Chadwick

Hall Chadwick
Level 40, 2 Park Street
Sydney, NSW

Graham Webb

Graham Webb
Partner
Date: 2 November 2015