



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

**Ref: FR2008/493-[108V-QLD]**

Mr Ronald W Monaghan  
Branch Secretary  
Liquor, Hospitality and Miscellaneous Union-  
Queensland Branch  
PO Box 3948  
South Brisbane QLD 4101

Dear Mr Monaghan

**Re: Financial Return - year ending 30 June, 2008  
Schedule 1 of the Workplace Relations Act 1996 (RAO Schedule)**

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed reporting unit under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 30 June, 2008.

The legislative scheme set out in Chapter 8, Part 3 of the RAO Schedule is directed at ensuring that a registered organisation or a branch of such an organisation discharges obligations of accountability to its members in relation to its financial affairs through proper and regular disclosure of financial information. The various steps of the financial reporting requirements must be carried out within the time-scales prescribed by the legislation so as to ensure the relevance of the financial information provided to the members. A copy of the time-scale provisions is attached for your information.

Now that the financial year has ended, it is timely that you put in train the various steps of the financial reporting requirements. We recommend you and your accountant/auditor refer to the following documents on the Commission's website where a new site has been created dealing with:

- RAO Fact sheets - These Fact Sheets explain the requirements of the RAO Schedule - many of them deal with financial reporting matters.
- Financial Reporting Sample Documents – Sample Committee of Management's Statement, Designated Officer's Certificate and checklists for illustrative purposes.
- Registrar's Reporting Guidelines - The GPFR must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- RAO Schedule and RAO Regulations

You can access these documents at: <http://www.airc.gov.au/registered/FR/information.htm>.

The Registry strongly encourages your organisation to lodge documents electronically by either:

- Sending an email with the documents attached to: [orgs@air.gov.au](mailto:orgs@air.gov.au)
- Sending the documents by fax to: (03) 9655 0410

We encourage you to contact the Registry on (02) 8374 6507 or by e-mail at [steve.teece@air.gov.au](mailto:steve.teece@air.gov.au) as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely

Steve Teece  
(02) 8374 6507  
10 July, 2008

**TIMELINE/ PLANNER**

Financial reporting period ending:	/ /
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Prepare financial statements and Operating Report.
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(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /
(b) The Designated Officer must sign and date the Committee of Management Statement which is then forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).	/ /

As soon as practicable after end of financial year

Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /
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Within a reasonable time of having received the GPFR  
(NB: Auditor's report must be dated on or after date of Committee of Management Statement)

Provide full report free of charge to members – s265 The full report includes: • the General Purpose Financial Report (which includes the Committee of Management Statement); • the Auditor's Report; and • the Operating Report.	/ /
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(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,  
or  
(b) in any other case including where the report is presented to a Committee of Management meeting\*, the report must be provided to members within 5 months of end of financial year.

Present full report to:	
(a) General Meeting of Members - s266 (1),(2); or	/ /
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /

Within 6 months of end of financial year

Within 6 months of end of financial year

Lodge full report in the Industrial Registry, together with the Designated Officer's certificate – s268 #	/ /
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Within 14 days of meeting

\* The full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

# The Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the certificate stating that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. A non-elected official is not allowed to sign the certificate.

**National Office**  
Level 9  
187 Thomas Street  
Haymarket NSW 2000

Locked Bag 9  
Haymarket NSW 1240  
**Telephone:** (02) 8204 3000  
**Facsimile:** (02) 9281 4480  
**E-mail:** [lhmu@lhmu.org.au](mailto:lhmu@lhmu.org.au)  
**Web address:** [www.lhmu.org.au](http://www.lhmu.org.au)

ABN: 5272 8088 684

15 December 2008

Mr Barry Jenkins  
Deputy Industrial Registrar  
Australian Industrial Registry  
80 William Street  
EAST SYDNEY NSW 2010

Dear Mr Jenkins

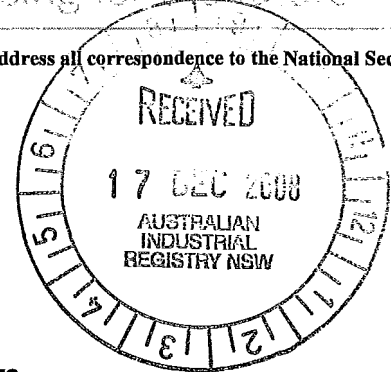
**Louise Tarrant**                      **Brian Daley**  
National Secretary                      National President

**Tim Ferrari Sue Lines Troy Burton**  
Assistant National Secretaries



Organising for the future

Please address all correspondence to the National Secretary



**Re: QUEENSLAND BRANCH FINANCIAL REPORTS**

I am writing to lodge the financial reports for the LHMU Queensland Branch for the year ended 30 June 2008. Enclosed is the Full Financial Report including:

- The Branch Executive Statement signed by the Branch Secretary.
- The Operating Report signed by the Branch Secretary.
- The Independent Audit Report signed by the Auditors.
- The accounts including the notes to and forming part of the accounts.

The financial reports were sent to the Branch Executive on 3 September 2008. The Executive resolved:

- That the operating report be approved and signed.
- To endorse the Branch Executive Statement.
- That the National Secretary be authorised to sign the Branch Executive Statement.
- That the financial reports be distributed to members by publication on the LHMU website and advertising that link in the November edition of Union News.

Subsequently the financial reports including the General Purpose Financial Report, the Auditors' statements and the operating report were supplied to members through publication on the LHMU website. Members also received a copy of Union News which contained an advertisement advising members how to view the reports on the website.

A full report was provided to the Committee of Management on 5 December 2008 and was adopted. Also enclosed is a copy of the Branch Secretary's certificate dated 11 December 2008.

On the basis of the above and the enclosed documentation it would seem that the Queensland Branch has complied with the audit and reporting requirements of the Act.

If you have any questions please contact me.

Yours faithfully

**LOUISE TARRANT**  
**NATIONAL SECRETARY**

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
Queensland Branch**

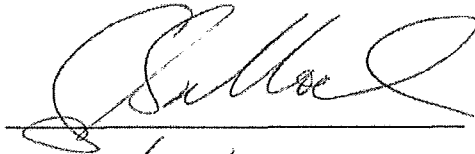
**FINANCIAL REPORTS FOR THE YEAR ENDED 30 JUNE 2008**

**CERTIFICATE BY SECRETARY OR PRESCRIBED OFFICER**

I, Gary Bullock, being the Branch Secretary of the Liquor, Hospitality and Miscellaneous Union, Victorian Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- That the full report was provided to members on 24 November 2008 and
- That the full report was presented to a meeting of the committee of management of the reporting unit on <sup>5</sup>10 December, 2008 in accordance with section 266 of the RAO Schedule.

Signed



Date:

11/12/08.

Liquor, Hospitality  
and Miscellaneous (LHMU)  
Union (Queensland  
Branch)

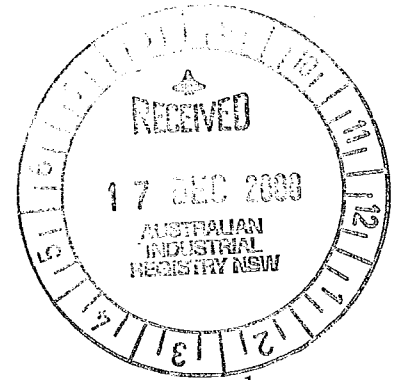
ABN 69 892 574 231

Annual Financial Report  
For the year ended  
31/12/2011

1501

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

ABN 69 844 574 256



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**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

ABN 69 844 574 256

**OPERATING REPORT**

The Committee of Management presents its report together with the financial report of Liquor, Hospitality and Miscellaneous Union (Queensland Branch) ("the Union") for the year ended 30 June 2008 and the auditor's report thereon.

**Members of the Management Committee**

The Members of the Management Committee at any time during or since the end of the financial year are:

Shirley A Mellor	Cathy Heenan
Ronald W Monaghan	Sandra Lingard
Gary Bullock	David Mellor
Valda Graham	Ron Morgan-Harry
Carol Corless	Shane Reimer
Greg Davey	Christine Rowntree
Michael De Brenni	Burnice Starkey
Harry Claassen	Neville Swan
Ross Dowling	Kerry Tomlinson
Jason Dutton	Priscilla Waho
Sue Gayler	

**Principal activities**

The principal activities of the Union during the course of the financial year were to engage in the business of providing industrial representation and service for members.

There were no significant changes in the nature of the activities of the Union during the year.

**Review and result of operations**

The profit from ordinary activities amounted to \$29,409 (2007: \$938,922).

**Members right to resign from the Union**

A member of the Union may resign from membership by written notice to the branch to which the member is attached. Resignation from membership of the Union takes effect:

- on the day on which the notice is received by the Union;
- on the day specified in the notice;
- at the end of the two (2) weeks after the notice is received by the Union, whichever is later.

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**  
ABN 69 844 574 256

**OPERATING REPORT (continued)**

**Trustee of Superannuation Entity**

Gary Bullock, Kerry Tomlinson and Shirley Mellor are directors of Host-Plus ( Qld ) Pty Ltd, Trustee of Intrust.

Gary Bullock and Shirley Mellor (officers of the Union) are directors of Club Plus (Qld) Pty Ltd, Trustee of Club Super. Kerry Tomlinson is an alternate director.

Shirley Mellor (officer of the Union) is a director of QIESS Pty Ltd, Trustee of QIEC Super. Nev Swan is an alternate director.

Except for the above, the Committee are not aware of any officer or member of the Union who is;

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a Union that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation.

**State of affairs**

There were no significant changes in the state of affairs of the Union during the financial year under review.

**Number of members and employees**

The number of members of the Union at 30 June 2008 was 27,200.

The number of full-time equivalent employees of the Union at 30 June 2008 was 89.

Signed in accordance with a resolution of the committee of management:



Gary Bullock  
*LHMU – Queensland Branch Secretary*

Dated at Brisbane this 3<sup>rd</sup> day of September 2008.



**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**INCOME STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2008**

	Note	2008 \$	2007 \$
<b>Revenue</b>			
Contributions from members		9,976,455	9,058,669
Grant income		-	-
Rental income		563,871	477,665
Sundry income		<u>142,132</u>	<u>133,248</u>
		<u>10,682,458</u>	<u>9,669,582</u>
 Gain on sale of non-current assets	 8	 15,104	 25,073
<b>Expenditure</b>			
<i>Employee expenses</i>			
Annual leave		619,581	301,753
Fringe benefits tax		18,550	20,662
Long service leave		94,440	55,520
Payroll tax		241,125	208,654
Salaries and allowances			
Officials		233,348	169,677
Others		4,143,115	3,460,681
Superannuation		<u>560,643</u>	<u>489,050</u>
		<u>5,910,802</u> <sup>a</sup>	<u>4,705,997</u>
 <i>Depreciation expenses</i>			
Office furniture and equipment	13	123,216	105,973
Library	13	28,182	28,182
Motor vehicles	13	142,274	106,859
Building improvements	13	39,641	26,050
Buildings	13	<u>175,427</u>	<u>175,427</u>
		<u>508,740</u>	<u>442,491</u>
 <i>Other expenses</i>			
Affiliation fees		243,795 <sup>a</sup>	243,871
Arbitration fees and awards		777 <sup>a</sup>	957
Attendance fees and tea money		3,375 <sup>a</sup>	10,324
Audit and accountancy fees		41,358 <sup>a</sup>	47,576
Commission – payroll deductions		63,402 <sup>a</sup>	73,721
Computer expenses		16,220 <sup>a</sup>	21,949
Donations		95,753	50,960
Education and training		9,861 <sup>a</sup>	32,861
Federal Council - sustentation fees		1,267,450 <sup>a</sup>	1,187,158
General administration expenses		488,408	224,789

*The income statement is to be read in conjunction with the notes to the financial statements set out on pages 8 to 26.*

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**INCOME STATEMENT (continued)  
FOR THE YEAR ENDED 30 JUNE 2008**

	Note	2008 \$	2007 \$
<i>Other expenses (continued)</i>			
Legal assistance – members		320,047	318,854
Magazine expenses		99,945	118,710
Meeting and conference expenses		188,513	137,391
Motor vehicle expenses		279,002	210,315
Organising expenses and accommodation		115,641	70,402
Overhead expenses – telephone, electricity and insurance		302,937	284,888
Postage, printing and stationary		199,861	210,290
Property expenses		190,019	193,081
Rates		48,823	41,749
Rent		62,241	49,642
Repairs and maintenance		213,658	99,066
Subscriptions and publications		25,919	22,753
Travel expenses		<u>181,842</u>	<u>123,955</u>
		<u>4,458,847</u>	<u>3,775,262</u>
<b>Results from operating activities</b>		<u>(180,827)</u>	<u>770,905</u>
Financial income	9	210,236	168,017
Financial expenses	9	-	-
<b>Net financing income</b>		<u>210,236</u>	<u>168,017</u>
<b>Profit before tax</b>		<u>29,409</u>	<u>938,922</u>
Income tax expenses from ordinary activities		-	-
<b>Profit for the period</b>		<u>29,409</u>	<u>938,922</u>

*The income statement is to be read in conjunction with the notes to the financial statements set out on pages 8 to 26.*

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2008**

	2008	2007
	\$	\$
<b>Retained Earnings</b>		
Balance of retained profits as at 1 July	8,989,225	8,050,303
Net income recognised directly in equity	-	-
Profit for the period	<u>29,409</u>	<u>938,922</u>
Balance of retained profits as at 30 June	<u>9,018,634</u>	<u>8,989,225</u>

*The statement of changes in equity is to be read in conjunction with the notes to the financial statements set out on pages 8 to 26.*

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**BALANCE SHEET  
AS AT 30 JUNE 2008**

	Note	2008 \$	2007 \$
<b>Current assets</b>			
Cash and cash equivalents	10	702,330	196,888
Trade and other receivables	11	80,323	21,376
Investments	12	2,252,740	2,754,501
Other assets	14	30,717	25,306
<b>Total current assets</b>		<u>3,066,110</u>	<u>2,998,071</u>
<b>Non-current assets</b>			
Property, plant and equipment	13	7,821,368	7,577,279
Investments	12	110,020	110,020
<b>Total non-current assets</b>		<u>7,931,388</u>	<u>7,687,299</u>
<b>Total assets</b>		<u>10,997,498</u>	<u>10,685,370</u>
<b>Current liabilities</b>			
Trade and other payables	15	785,135	789,439
Employee benefits	16	1,008,227	687,291
<b>Total current liabilities</b>		<u>1,793,362</u>	<u>1,476,730</u>
<b>Non-current liabilities</b>			
Employee benefits	16	185,502	219,415
<b>Total non-current Liabilities</b>		<u>185,502</u>	<u>219,415</u>
<b>Total liabilities</b>		<u>1,978,864</u>	<u>1,696,145</u>
<b>Net assets</b>		<u>9,018,634</u>	<u>8,989,225</u>
<b>Equity</b>			
Retained earnings		<u>9,018,634</u>	<u>8,989,225</u>
<b>Total equity</b>		<u>9,018,634</u>	<u>8,989,225</u>

*The balance sheet is to be read in conjunction with the notes to the financial statements set out on pages 8 to 26.*

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2008**

	Note	2008 \$	2007 \$
<b>Cash flows from operating activities</b>			
Cash receipts in the course of operations		11,698,789	11,090,555
Cash payments in the course of operations		<u>(11,167,619)</u>	<u>(10,233,636)</u>
Cash generated from operations		531,170	856,919
Interest received		210,236	168,017
Interest paid		<u>-</u>	<u>-</u>
<b>Net cash provided by operating activities</b>	18	<u>741,406</u>	<u>1,024,936</u>
<b>Cash flows from investing activities</b>			
Acquisition of property, plant and equipment		(799,500)	(779,619)
Proceeds from sale of property, plant and equipment		61,775	54,713
Deposits against bank bill		<u>501,761</u>	<u>(753,841)</u>
<b>Net cash from/(used) in investing activities</b>		<u>(235,964)</u>	<u>(1,478,747)</u>
<b>Cash flows from financing activities</b>			
Proceeds from borrowings		-	-
Repayment of borrowings		<u>-</u>	<u>-</u>
<b>Net cash from/(used) in financing activities</b>		<u>-</u>	<u>-</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>		505,442	(453,811)
<b>Cash and cash equivalents at 1 July</b>		<u>196,888</u>	<u>650,699</u>
<b>Cash and cash equivalents at 30 June</b>	10	<u>702,330</u>	<u>196,888</u>

*The statement of cash flows is to be read in conjunction with the notes to the financial statements set out on pages 8 to 26.*

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**1 REPORTING ENTITY**

The Liquor, Hospitality and Miscellaneous Union (Queensland Branch) is a trade union domiciled in Australia. The address of the Union's registered office is 27 Peel Street, South Brisbane Qld 4101. The Union primarily is involved in the provision of industrial representation and service for members.

**2 BASIS OF PREPARATION**

**(a) Statement of compliance**

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards ("AASBs") (including Australian interpretations) adopted by the Australian Accounting Standards Board ("AASB") and the Workplace Relations Act 1996. The financial report also complies with International Financial Reporting Standards (IFRSs) and interpretations adopted by the International Accounting Standards Board (IASB).

The financial statements were approved by the Branch Executive on 3<sup>rd</sup> September 2008.

**(b) Basis of measurement**

The financial statements have been prepared on the historical cost basis except for available-for-sale financial assets, which are measured at fair value.

The Union have elected to early adopt the following accounting standards and amendments:

- AASB 8 *Operating Segments* replaces the presentation requirements of segment reporting in AASB 114 *Segment Reporting*. AASB 8 is applicable for annual reporting periods beginning on or after 1 January 2009.

The following standards, amendments to standards and interpretations have been identified as those which may impact the entity in the period of initial application. They are available for early adoption at 30 June 2008, but have not been applied in preparing this financial report:

- Revised AASB 3 *Business Combinations* changes the application of acquisition accounting for business combinations and the accounting for non-controlling (minority) interests. Key changes include: the immediate expensing of all transaction costs; measurement of contingent consideration at acquisition date with subsequent changes through the income statement; measurement of non-controlling (minority) interests at full fair value or the proportionate share of the fair value of the underlying net assets; guidance on issues such as reacquired rights and vendor indemnities; and the inclusion of combinations by contract alone and those involving mutuals. The revised standard becomes mandatory for the Union's 30 June 2010 financial statements. The Union has not yet determined the potential effect of the revised standard on the Union's financial report.
- Revised AASB 127 *Consolidated and Separate Financial Statements* changes the accounting for investments in subsidiaries. Key changes include: the remeasurement to fair value of any previous/retained investment when control is obtained/lost, with any resulting gain or loss being recognised in profit or loss; and the treatment of increases in ownership interest after control is obtained as transactions with equity holders in their capacity as equity holders. The revised standard will become mandatory for the Union's 30 June 2010 financial statements. The Union has not yet determined the potential effect of the revised standard on the Union's financial report.

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**2 BASIS OF PREPARATION (continued)**

**(b) Basis of measurement (continued)**

- AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127 is applicable for annual reporting periods beginning on or after 1 July 2009. The Union has not yet determined the potential effect of the revised standard on the Union's financial report.
- Revised AASB 101 *Presentation of Financial Statements* introduces as a financial statement (formerly "primary" statement) the "statement of comprehensive income". The revised standard does not change the recognition, measurement or disclosure of transactions and events that are required by other AASBs. The revised AASB 101 will become mandatory for the Union's 30 June 2010 financial statements. The Union has not yet determined the potential effect of the revised standard on the Union's disclosures.
- AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 *Presentation of Financial Statements* is applicable for annual reporting periods beginning on or after 1 January 2009 and is not expected to have any impact on the financial report.
- Revised AASB 123 *Borrowing Costs* removes the option to expense borrowing costs and requires that an entity capitalise borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset as part of the cost of that asset. The revised AASB 123 will become mandatory for the Union's 30 June 2010 financial statements and will constitute a change in accounting policy for the Union. In accordance with the transitional provisions the Union will apply the revised AASB 123 to qualifying assets for which capitalisation of borrowing costs commences on or after the effective date. The Union has not yet determined the potential effect of the revised standard on future earnings.
- AASB 2007-6 Amendments to Australian Accounting Standards arising from the revised AASB 123 *Borrowing Costs* is applicable for annual reporting periods beginning on or after 1 January 2009. This standard is not expected to impact disclosures contained within the financial report.
- AASB 2008-1 *Amendments to Australian Accounting Standard - Share-based Payment: Vesting Conditions and Cancellations* changes the measurement of share-based payments that contain non-vesting conditions. AASB 2008-1 becomes mandatory for the Union's 30 June 2010 financial statements. The Union has not yet determined the potential effect of the amending standard on the Union's financial report.

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**2 BASIS OF PREPARATION (continued)**

**(c) Functional and presentation currency**

These financial statements are presented in Australian dollars, which is the Union's functional currency.

**(d) Use of estimates and judgements**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**3. SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

**(a) Financial instruments**

**(i) Non-derivative financial instruments**

Non-derivative financial instruments comprise investments in equity and debt securities, trade and other receivables, cash and cash equivalents, loans and borrowings, and trade and other payables.

Non-derivative financial instruments are recognised initially at fair value plus, for instruments not at fair value through profit or loss, any directly attributable transaction costs, except as described below. Subsequent to initial recognition non-derivative financial instruments are measured as described below.

A financial instrument is recognised if the Union becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Union's contractual rights to the cash flows from the financial assets expire or if the Union transfers the financial asset to another party without retaining control or substantially all risks and rewards of the asset. Regular way purchases and sales of financial assets are accounted for at trade date, i.e., the date that the Union commits itself to purchase or sell the asset. Financial liabilities are derecognised if the Union obligations specified in the contract expire or are discharged or cancelled.

Cash and cash equivalents comprise cash balances and call deposits. Bank overdrafts that are repayable on demand and form an integral part of the Union's cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows.

Accounting for finance income and expense is discussed in note 3(h).

*Available-for-sale financial assets*

The Union's investments in equity securities and certain debt securities are classified as available-for-sale financial assets. Subsequent to initial recognition, they are measured at fair value and changes therein, other than impairment losses and foreign exchange gains and losses on available-for-sale monetary items, are recognised as a separate component of equity. When an investment is derecognised, the cumulative gain or loss in equity is transferred to profit or loss.

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**3 SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(b) Property, plant and equipment**

**(i) Recognition and measurement**

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. The cost of property, plant and equipment at 1 January 2004, the date of transition to AASBs, was determined by reference to its written down value at that date.

Cost includes expenditures that are directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, and the costs of dismantling and removing the items and restoring the site on which they are located. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

**(ii) Subsequent costs**

The cost of replacing part of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the part will flow to the Union and its cost can be measured reliably. The costs of the day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

**(iii) Depreciation**

Depreciation is recognised in profit or loss on a straight-line basis over the estimated useful lives of each part of an item of property, plant and equipment. Leased assets are depreciated over the shorter of the lease term and their useful lives. Land is not depreciated.

The depreciation rates applied in the current and comparative periods are as follows:

	<b>2008</b>	<b>2007</b>
• buildings	3.33%	3.33%
• building improvements	4%	4%
• office furniture & equipment	20-25%	20-25%
• library	20%	20%
• motor vehicles	25%	25%

Depreciation methods, useful lives and residual values are reassessed at the reporting date.

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**3. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(c) Leased assets**

Leases in terms of which the Union assumes substantially all the risks and rewards of ownership are classified as finance leases. Upon initial recognition the leased asset is measured at an amount equal to the lower of its fair value and the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset.

Other leases are operating leases and, except for investment property, the leased assets are not recognised on the Union's balance sheet. Investment property held under an operating lease is recognised on the Union's balance sheet at its fair value.

**(d) Employee benefits**

*Defined contribution superannuation plans*

Obligations for contributions to defined contribution pension plans are recognised as an expense in the income statement as incurred.

*Long-term service benefits*

The Union's net obligation in respect of long-term service benefits, other than pension plans, is the amount of future benefit that employees have earned in return for their service in the current and prior periods. The obligation is calculated using expected future increases in wage and salary rates including related on-costs and expected settlement dates, and is discounted using the rates attached to the Commonwealth Government bonds at the balance sheet date which have maturity dates approximating to the terms of the Union's obligations.

*Wages, salaries, annual leave and non-monetary benefits*

Liabilities for employee benefits for wages, salaries and annual leave that are expected to be settled within 12 months of the reporting date represent present obligations resulting from employees' services provided to reporting date, are calculated at undiscounted amounts based on remuneration wage and salary rates that the Union expects to pay as at reporting date including related on-costs, such as workers compensation insurance and payroll tax.

Non-accumulating non-monetary benefits, such as cars are expensed based on the net marginal cost to the Union as the benefits are taken by the employees.

**(e) Provisions**

A provision is recognised if, as a result of a past event, the Union has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

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**3. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(f) Revenue**

**(i) *Contribution revenue***

Contributions are accounted for on a cash receipts basis to recognise the basis upon which fees are due and payable. Amounts are recognised net of goods and services tax (GST).

**(ii) *Rental income***

Rental income from investment property is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease.

**(iii) *Dividends***

Revenue from dividends from investments in other entities is recognised when received.

**(g) Lease payments**

Payments made under operating leases are recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

Minimum lease payments made under finance leases are apportioned between the finance expense and the reduction of the outstanding liability. The finance expense is allocated to each period during the lease term so as to produce a constant periodic rate of interest on the remaining balance of the liability. Contingent lease payments are accounted for by revising the minimum lease payments over the remaining term of the lease when the lease adjustment is confirmed.

**(h) Finance income and expenses**

Finance income comprises interest income on funds invested, dividend income, gains on the disposal of available-for-sale financial assets, changes in the fair value of financial assets at fair value through profit or loss, foreign currency gains, and gains on hedging instruments that are recognised in profit or loss. Interest income is recognised as it accrues, using the effective interest method. Dividend income is recognised on the date that the Union's right to receive payment is established, which in the case of quoted securities is the ex-dividend date.

Finance expenses comprise interest expense on borrowings, unwinding of the discount on provisions, dividends on preference shares classified as liabilities, foreign currency losses, changes in the fair value of financial assets at fair value through profit or loss, impairment losses recognised on financial assets, and losses on hedging instruments that are recognised in profit or loss. All borrowing costs are recognised in profit or loss using the effective interest method.

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**3. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(i) Taxation**

The Union is exempt from income tax under Income Tax Assessment Act 1997, Section 50-15.

**(j) Goods and services tax**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

**4. DETERMINATION OF FAIR VALUES**

A number of the Union's accounting policies and disclosures require the determination of fair value, for both financial and non-financial assets and liabilities. Fair values have been determined for measurement and / or disclosure purposes based on the following methods. When applicable, further information about the assumptions made in determining fair values is disclosed in the notes specific to that asset or liability.

**(i) Property, plant and equipment**

The fair value of plant and equipment recognised is based on market values. The market value of property is the estimated amount for which a property could be exchanged on the date of valuation between a willing buyer and a willing seller in an arm's length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion. The market value of items of plant, equipment, fixtures and fittings is based on the quoted market prices for similar items.

**(ii) Trade and other receivables**

The fair value of trade and other receivables, is estimated as the present value of future cash flows, discounted at the market rate of interest at the reporting date.

**(iii) Investments in equity and debt securities**

The fair value of financial assets at fair value through profit or loss and available-for-sale financial assets is determined by reference to their quoted bid price at the reporting date.

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**5. FINANCIAL RISK MANAGEMENT**

**Overview**

The Union has exposure to the following risks from their use of financial instruments:

- credit risk
- liquidity risk
- market risk
- interest rate risk.

This note presents information about the Union's exposure to each of the above risks, their objectives, policies and processes for measuring and managing risk, and the management of capital. Further quantitative disclosures are included throughout this financial report.

The Committee of Management has overall responsibility for the establishment and oversight of the risk management framework.

Risk management policies are established to identify and analyse the risks faced by the Union, to set appropriate risk limits and controls, and to monitor risks and adherence to limits. Risk management policies and systems are reviewed regularly to reflect changes in market conditions and the Union's activities. The Union, through their training and management standards and procedures, aim to develop a disciplined and constructive control environment in which all employees understand their roles and obligations.

The Committee of Management oversees compliance with the Union's risk management policies and procedures and reviews the adequacy of the risk management framework in relation to the risks faced by the Union.

**Credit risk**

Credit risk is the risk of financial loss to the Union if a customer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the Union's receivables from customers and investment securities.

**Trade and other receivables**

The Union's exposure to credit risk is influenced mainly by the individual characteristics of each customer. The demographics of the Union's customer base, including the default risk of the industry and country in which customers operate, has less of an influence on credit risk. Geographically there is no concentration of credit risk, nor do any individual customers make up a material portion of total revenue.

**Investments**

The Union limits its exposure to credit risk by primarily investing in cash deposits and liquid securities.

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**5. FINANCIAL RISK MANAGEMENT (CONTINUED)**

**Liquidity risk**

Liquidity risk is the risk that the Union will not be able to meet its financial obligations as they fall due. The Union's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Union's reputation.

**6. WORKPLACE RELATIONS ACT 1996**

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of subsections (1), (2), (3) and (4) of section 272 of Schedule 1B of the Act, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).
- (4) A Registrar may only make an application under subsection (1) at the request of a member of the reporting unit concerned, and the Registrar shall provide to a member, information received because of an application made at the request of the member.

**7. UNION PROPERTY AND FUNDS**

The rules of the Union provide that all property and assets are held in the name of the Union. This particularly applies to property acquired from Branch funds but which is registered in the name of the Union. Branch funds themselves form part of the property of the Union.

The Union policy is for assets and property acquired from Branch funds to be accounted for in the financial statements of the Branch from whose funds the assets were acquired.

Similarly, all income received by a Branch (whether in the form of entrance fees, contributions, fines, fees, levies, dues or penalties or by way of investments and the like) is accounted for in the financial statements of that Branch.

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	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
<b>8 GAIN ON SALE OF NON-CURRENT ASSETS</b>		
Disposal of motor vehicles	<u>15,104</u>	<u>25,073</u>
	<u>15,104</u>	<u>25,073</u>
<b>9 NET FINANCING COSTS</b>		
Interest income	<u>210,236</u>	<u>168,016</u>
Financial income	<u>210,236</u>	<u>168,016</u>
Interest expense	<u>-</u>	<u>-</u>
Financial expenses	<u>-</u>	<u>-</u>
Net financing income/(costs)	<u>210,236</u>	<u>168,016</u>
<b>10 CASH AND CASH EQUIVALENTS</b>		
Cash on hand	3,330	1,330
Current account	72,207	172,196
Cash management account	618,624	15,153
Long service leave fund CBA	5,121	5,161
Queensland Blind Workers Union of Employees	<u>3,048</u>	<u>3,048</u>
	<u>702,330</u>	<u>196,888</u>
<b>11 TRADE AND OTHER RECEIVABLES</b>		
Sundry receivables	<u>80,323</u>	<u>21,376</u>
	<u>80,323</u>	<u>21,376</u>
<b>12 INVESTMENTS</b>		
<b>Current</b>		
Term deposit	9,000	9,000
Safe custody account	2,242,590	2,744,351
Shares – listed (available for sale)	<u>1,150</u>	<u>1,150</u>
	<u>2,252,740</u>	<u>2,754,501</u>
<b>Non-current</b>		
Units in Unlisted Trusts:		
- Trades and Labour Council of Queensland Building Trust Rockhampton (available for sale)	50,020	50,020
- The QCU Bundaberg Unit Trust (available for sale)	<u>60,000</u>	<u>60,000</u>
	<u>110,020</u>	<u>110,020</u>



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**13 PROPERTY, PLANT AND EQUIPMENT**

	Land	Buildings	Building Improvements	Office furniture and equipment	Library	Motor vehicles	Capital works in progress	Total
<b>Cost</b>								
Balance at 1 July 2006	1,251,153	5,268,075	454,977	486,925	176,219	452,240	-	8,089,589
Acquisitions	-	-	325,585	189,622	-	197,939	66,473	779,619
Disposals	-	-	-	-	-	(145,278)	-	(145,278)
Balance at 30 June 2007	1,251,153	5,268,075	780,562	676,547	176,219	504,901	66,473	8,723,930
Balance at 1 July 2007	1,251,153	5,268,075	780,562	676,547	176,219	504,901	66,473	8,723,930
Acquisitions	-	-	278,022	48,396	-	473,082	-	799,500
Transfers from Capital WIP	-	-	66,473	-	-	-	(66,473)	-
Disposals	-	-	-	(33,896)	-	(126,348)	-	(160,244)
Balance at 30 June 2008	1,251,153	5,268,075	1,125,057	691,047	176,219	851,635	-	9,363,186
<b>Depreciation and impairment losses</b>								
Balance at 1 July 2006	-	(346,699)	(18,003)	(191,876)	(74,379)	(188,843)	-	(819,800)
Depreciation charge for the year	-	(175,427)	(26,050)	(105,973)	(28,181)	(106,859)	-	(442,490)
Disposals	-	-	-	-	-	115,639	-	115,639
Balance at 30 June 2007	-	(522,126)	(44,053)	(297,849)	(102,560)	(180,063)	-	(1,146,651)
Balance at 1 July 2007	-	(522,126)	(44,053)	(297,849)	(102,560)	(180,063)	-	(1,146,651)
Depreciation charge for the year	-	(175,427)	(39,641)	(123,216)	(28,182)	(142,274)	-	(508,740)
Disposals	-	-	-	33,896	-	79,677	-	113,573
Balance at 30 June 2008	-	(697,553)	(83,694)	(387,169)	(130,742)	(242,660)	-	(1,541,818)
<b>Carrying amounts</b>								
At 1 July 2006	1,251,153	4,921,376	436,974	295,049	101,840	263,397	-	7,269,789
At 30 June 2007	1,251,153	4,745,949	736,509	378,698	73,659	324,838	66,473	7,577,279
At 1 July 2007	1,251,153	4,745,949	736,509	378,698	73,659	324,838	66,473	7,577,279
At 30 June 2008	1,251,153	4,570,522	1,041,363	303,878	45,477	608,975	-	7,821,368

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	2008	2007
	\$	\$
<b>14 OTHER ASSETS</b>		
Deposits	200	200
Prepayments	<u>30,517</u>	<u>25,106</u>
	<u>30,717</u>	<u>25,306</u>
<b>15 TRADE AND OTHER PAYABLES</b>		
Sundry creditors and accruals	691,062	689,251
GST payable	<u>94,073</u>	<u>100,188</u>
	<u>785,135</u>	<u>789,439</u>
<b>16 EMPLOYEE BENEFITS</b>		
<b>Current</b>		
Provision for annual leave	619,550	346,701
Provision for long service leave	<u>388,677</u>	<u>340,590</u>
	<u>1,008,227</u>	<u>687,291</u>
<b>Non-current</b>		
Provision for long service leave	<u>185,502</u>	<u>219,415</u>
	<u>185,502</u>	<u>219,415</u>

The present values of employee entitlements not expected to be settled within twelve months of reporting date have been calculated using the following weighted averages:

Assumed rate increase in wage and salary rates (%)	4	4
Discount rate (%)	6.45	5.78
Settlement term (years)	10	10

The number of officers and employees in respect of whom the above provisions consist is as follows:

Provision for annual leave	89	75
Provision for long service leave	89	75

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**17 FINANCIAL INSTRUMENTS**

**Credit risk**

Exposure to credit risk

The carrying amount of the Union's financial assets represents the maximum credit exposure.

The Union's maximum exposure to credit risk at the reporting date was.

	Note	Carrying amount	
		2008	2007
Cash and cash equivalents	10	702,330	196,887
Trade and other receivables	11	80,323	21,376
Interest bearing deposits	12	2,251,590	2,753,351
Other financial assets available-for-sale	12	1,150	1,150
Other unlisted unit trusts available-for-sale	12	110,020	110,020
		<u>3,145,413</u>	<u>3,082,784</u>

**Impairment losses**

The aging of the Union's trade receivables at the reporting date was:

	Note	Gross 2008	Impairment 2008	Gross 2007	Impairment 2007
Not past due	11	80,323	-	21,376	-
Past due 0-30 days		-	-	-	-
Past due 31-120 days		-	-	-	-
More than one year		-	-	-	-
		<u>80,323</u>	<u>-</u>	<u>21,376</u>	<u>-</u>

**Liquidity risk**

The following are the contractual maturities of financial liabilities, including estimated interest payments and excluding the impact of netting agreements:

30 June 2008	Note	Carrying amount	Contractual cash flows	6 months or less	6-12 months
Non-derivative financial liabilities					
Trade and other payables	15	<u>785,135</u>	<u>785,135</u>	<u>785,135</u>	<u>-</u>

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**17 FINANCIAL INSTRUMENTS (CONTINUED)**

**Liquidity risk (continued)**

<b>30 June 2007</b>	<b>Carrying amount</b>	<b>Contractual cash flows</b>	<b>6 months or less</b>	<b>6-12 months</b>
Non-derivative financial liabilities				
Trade and other payables	789,439	789,439	789,439	-

**Currency risk**

The Union has no exposure to foreign currency risk at balance date.

**Interest rate risk**

**Profile**

At the reporting date the interest rate profile of the Union's interest bearing financial instruments was:

	<b>Carrying amount 2007</b>	<b>2006</b>
Financial assets	3,145,413	3,082,784

**Fair values**

**Fair values versus carrying amounts**

The fair values of financial assets and liabilities, together with the carrying amounts shown in the balance sheet, are as follows:

	<b>30 June 2008</b>		<b>30 June 2007</b>	
	<b>Carrying amount</b>	<b>Fair value</b>	<b>Carrying amount</b>	<b>Fair value</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash and cash equivalents	702,330	702,330	196,887	196,887
Trade and other receivables	80,323	80,323	21,376	21,376
Interest bearing deposits	2,251,590	2,251,590	2,753,351	2,753,351
Other financial assets available-for-sale	1,150	2,178	1,150	3,807
Other unlisted unit trusts available-for-sale	110,020	110,020	110,020	110,020
	<u>3,145,413</u>	<u>3,146,441</u>	<u>3,082,784</u>	<u>3,805,441</u>

The basis for determining fair values is disclosed in note 4.

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**18 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES**

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
<b>Cash flows from operating activities</b>		
Profit for the period	29,409	938,922
<i>Adjustments for:</i>		
Gain on sale of property, plant and equipment	(15,104)	(25,073)
Depreciation - Office furniture	123,216	105,973
- Library	28,182	28,182
- Motor vehicles	142,274	106,859
- Building improvements	39,641	26,050
- Buildings	<u>175,427</u>	<u>175,427</u>
<b>Operating profit before changes in working capital and provisions</b>	523,045	1,356,340
(Increase)/decrease in receivables	(58,947)	160,287
(Increase)/decrease in prepayments	(5,411)	580
(Decrease)/increase in provisions	287,023	(47,721)
(Decrease)/increase in payables	<u>(4,304)</u>	<u>(444,550)</u>
<b>Net cash from operating activities</b>	<u>741,406</u>	<u>1,024,936</u>

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	2008	2007
	\$	\$
<b>19 CAPITAL AND OTHER COMMITMENTS</b>		
<b>Capital expenditure commitments</b>		
<i>Contracted but not provided for and payable</i>		
Less than one year	<u>          -</u>	<u>          -</u>
<b>Operating leases</b>		
<b>Leases as lessee</b>		
Non-cancellable operating lease rentals are payable as follows:		
Less than one year	31,784	27,219
Between one and five years	<u>6,344</u>	<u>18,804</u>
	<u>38,128</u>	<u>46,023</u>

The union leases property under non-cancellable operating leases expiring within one year

**Leases as lessor**

The Union leases out a portion of its business premises under operating leases. The future minimum lease payments under non-cancellable leases are as follows:

Less than one year	461,960	453,800
Between one and five years	<u>76,917</u>	<u>351,111</u>
	<u>538,878</u>	<u>804,911</u>

**20 KEY MANAGEMENT PERSONNEL DISCLOSURES**

*Transactions with key management personnel*

The persons holding the position of elected officials of the Union at anytime during the year ended 30 June 2008:

Shirley A Mellor	Ronald W Monaghan
Valda Graham	Gary Bullock
Neville Swan	Kerry Tomlinson
Michael De Brenni	

*Officers' remuneration*

Total amounts paid or payable, or otherwise made available to all officers from the Union or any related party:

Salary and wages	351,146	190,025
Superannuation	30,180	24,360
Other benefits	<u>23,000</u>	<u>20,600</u>
	<u>404,326</u>	<u>234,985</u>

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**20 NON-KEY MANAGEMENT PERSONNEL DISCLOSURES**

During the year ended 30 June 2008, the Union:

- made affiliation fee payments to the Federal Office and to the Queensland Council of Unions. These payments are detailed in the income statement on pages 3 and 4 of these financial statements;
- made a contribution payment to the "Your Rights at Work" campaign of \$53,564 to the Liquor Hospitality and Miscellaneous Union Federal Office (2007: \$63,564); and
- received reimbursement payments for wages paid by the Hospitality and Miscellaneous Union Federal Office of \$Nil (2007: \$80,000).

Included in sundry creditors is an amount payable to the Federal Office of \$329,034 (2007: \$289,937).

**21 AUDITORS REMUNERATION**

	2008	2007
	\$	\$
Audit services:		
Auditors of the Union – KPMG	24,950	23,000
Other services:		
Auditors of the Union – KPMG	<u>12,050</u>	<u>6,800</u>
	<u>37,000</u>	<u>29,800</u>

**22 SEGMENT REPORTING**

The Union operates to support its members through providing industrial representation and service for members within Queensland. The provision of industrial representation and service is the only business segment of the Union. The Union operates only within Queensland.

**23 EVENTS SUBSEQUENT TO REPORTING DATE**

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Committee of Management of the Union, to affect significantly the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

**24 CONTINGENCIES**

*Litigation*

There are a number of outstanding legal actions against the Union. The Union is not aware of any circumstance or information which would lead them to believe that liabilities will crystallise and consequently no provisions are included in the financial statements. Furthermore, the Union believes that no amount is required as a contingent liability as they are confident the claims will be successfully defended.

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**25 RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY**

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
<b>Cash assets in respect of recovered money at the beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wage	29,358	27,110
Interest received on recovered money	-	-
<b>Total receipts</b>	<b>29,358</b>	<b>27,110</b>
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	(342)
greater than 12 months	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	(29,358)	(26,768)
<b>Total payments</b>	<b>(29,358)</b>	<b>(27,110)</b>
<b>Cash assets in respect of recovered money at end of year</b>	<b>-</b>	<b>-</b>



**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**COMMITTEE OF MANAGEMENT'S STATEMENT**

On 3 September 2008, the Committee of Management of the Liquor, Hospitality and Miscellaneous Union (Queensland Branch), passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2008:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) During the financial year to which the GPFR relates and since the end of that year:
  - (i) Meetings of the committee of management were held in accordance with the rules of the organisation, including the rules of a branch concerned; and
  - (ii) The financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) The financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and RAO Regulations; and
  - (iv) Where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) The information sought in any request of a member of the reporting unit or a registrar duly made under section 272 of the RAO Schedule has been furnished to the member or registrar; and
  - (vi) No orders have been made by the Commission under section 273 of the RAO Schedule during the period.
- (f) in relation to recovery of wages activity:
  - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
  - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and

**LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION  
(QUEENSLAND BRANCH)**

**COMMITTEE OF MANAGEMENT'S STATEMENT (continued)**

- (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursed of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements or expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

For the Committee of Management at Brisbane on 3 September 2008:



Gary Bullock

*Branch Secretary – LHMU Queensland*



**Independent audit report to the members of the  
Liquor, Hospitality and Miscellaneous Union (Queensland Branch)**

We have audited the accompanying financial report of the Liquor, Hospitality and Miscellaneous Union (Queensland Branch), which comprises the balance sheet as at 30 June 2008, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes set out on pages 3 to 26.

*Committee of Management's responsibility for the financial report*

The Committee of Management and the Secretary are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Workplace Relations Act 1996. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In note 2(a), the directors also state, in accordance with Australian Accounting Standard AASB 101 *Presentation of Financial Statements*, that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards.

*Auditor's responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management and Secretary, as well as evaluating the overall presentation of the financial report.

We performed the procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996 and Australian Accounting Standards (including the Australia Accounting Interpretations), a view which is consistent with our understanding of the entity's financial position, and of its performance and cash flows.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



*Auditor's opinion*

In our opinion, the financial report of the Liquor, Hospitality and Miscellaneous Union (Queensland Branch) is in accordance with:

- a) the Workplace Relations Act 1996, including:
  - i. giving a true and fair view of the Branch's financial position as at 30 June 2008 and of its performance for the financial year ended on that date; and
  - ii. complying with Accounting Standards in Australia; and
  - iii. complying with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act; and
- b) other mandatory professional reporting requirements in Australia.
- c) the financial report also complies with International Financial Reporting Standards as disclosed in note 2(a).

*KPMG*

KPMG

M Fitzpatrick  
*Partner*

Brisbane  
3 September 2008

The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavour to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

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August 2008. QLDN02037MMA.



**Australian Government**  
**Australian Industrial Registry**

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Ms Louise Tarrant  
National Secretary,  
Liquor, Hospitality and Miscellaneous Union  
Locked Bag 9  
HAYMARKET NSW 1240



Dear Ms Tarrant

**Re: Lodgement of Financial Statements and Accounts – Liquor, Hospitality and  
Miscellaneous Union, Queensland Branch – for year ending 30 June 2008 (FR2008/493)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 17 December 2008.

The legislative requirements have been met and accordingly the documents have been filed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Kellett'.

Stephen Kellett  
Statutory Services Branch

2 January 2009