

29 January 2010

Ms Louise Tarrant
National Secretary,
Liquor, Hospitality and Miscellaneous Union
Locked Bag 9
HAYMARKET NSW 1240

Dear Ms Tarrant



Lodgment of Financial Statements and Accounts – Liquor, Hospitality and Miscellaneous Union, Queensland Branch - for year ended 30 June 2009 (FR2009/260)

Thank you for lodging the abovementioned financial statements and accounts which were received by Fair Work Australia on 21 December 2009. I draw your attention to the following.

The information at Note 25 "Receipts and payments for recovery of wages activity" meets some but not all of the requirements of the Reporting Guidelines. I attach a copy of the relevant guidelines annotated with my comments to highlight the particular omissions I have identified.

In summary, Note 25 does not include balances (whether nil or not) for the categories described in Guideline paragraphs 21(b)-(d), and does not include the information required by Guideline paragraphs 23(a)-(d). In addition, the Auditor's report does not include the explicit declarations required by Guideline paragraph 27(b).

These details should be brought to the auditor's attention so that if recovery of wages activity occurs the information may be set out, in the manner prescribed, in future returns.

The documents having complied in all other respects with the legislative requirements, the documents have been filed.

Yours sincerely,

Stephen Kellett

Statutory Services Branch

Fair Work Australia

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Louise Tarrant National Secretary Brian Daley National President

**Sue Lines Troy Burton**Assistant National Secretaries



Organising for the future

18 December 2009

ABN: 5272 8088 684

Mr Barry Jenkins Delegate of General Manager Fair Work Australia 80 William Street EAST SYDNEY NSW 2010

Dear Mr Jenkins



Re: QUEENSLAND BRANCH FINANCIAL REPORTS

I am writing to lodge the financial reports for the LHMU Queensland Branch for the year ended 30 June 2009. Enclosed is the Full Financial Report including:

- The Branch Executive Statement signed by the Branch Secretary.
- The Operating Report signed by the Branch Secretary.
- The Independent Audit Report signed by the Auditors.
- The accounts including the notes to and forming part of the accounts.

The financial reports were sent to the Branch Executive on 2 September 2009. The Executive resolved:

- That the operating report be approved and signed.
- To endorse the Branch Executive Statement.
- That the Branch Secretary be authorised to sign the Branch Executive Statement.
- That the financial reports be distributed to members by publication on the LHMU website and advertising that link in the November edition of Union News.

Subsequently the financial reports including the General Purpose Financial Report, the Auditors' statements and the operating report were supplied to members through publication on the LHMU website. Members also received a copy of Union News which contained an advertisement advising members how to view the reports on the website.

A full report was provided to the Committee of Management on 4 December 2009 and was adopted. Also enclosed is a copy of the Branch Secretary's certificate dated 16 December 2009.

On the basis of the above and the enclosed documentation it would seem that the LHMU Queensland Branch has complied with the audit and reporting requirements of the Act.

If you have any questions please contact me.

Yours faithfully

LOUISE TARRANT NATIONAL SECRETARY

# LIQUOR, HOSPITALITY AND MISCELLANEOUS UNION Queensland Branch

#### FINANCIAL REPORTS FOR THE YEAR ENDED 30 JUNE 2009

#### CERTIFICATE BY SECRETARY OR PRESCRIBED OFFICER

I, Gary Bullock, being the Branch Secretary of the Liquor, Hospitality and Miscellaneous Union, Queensland Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- That the full report was provided to members on 24 November 2009 and
- That the full report was presented to a meeting of the committee of management of the reporting unit on 4 December, 2009 in accordance with section 266 of the RAO Schedule.

Signed

Date:

16/12/09



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#### Operating report

#### For the year ended 30 June 2009

The Committee of Management present its report together with the financial report of Liquor, Hospitality and Miscellaneous Union (Queensland Branch) ("the Union") for the financial year ended 30 June 2009 and the auditor's report thereon.

#### 1 Members of the management committee

The Members of the Management Committee at any time during or since the end of the financial year are:

Shirley A Mellor Gary Bullock Carol Corless Michael De Brenni Harry Claassen Jason Dutton Sue Gayler Cathy Heenan
Sandra Lingard
David Mellor
Shane Reimer
Christine Rowntree
Neville Swan
Kerry Tomlinson

#### 2 Principal activities

The principal activities of the Union during the course of the financial year were to engage in the business of providing industrial representation and service for members.

There were no other significant changes in the nature of the activities of the Union during the year.

#### 3 Derating and financial review

#### Review and result of operations

The loss for the year ended 30 June 2009 amounted to \$847,132 (2008: profit of \$29,409).

#### Significant changes in the state of affairs

There were no significant changes in the state of affairs of the Union during the financial year.

#### 4 Events subsequent to reporting date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Committee of Management, to affect significantly the operations of the Union, the results of those operations, or the state of affairs of the Union, in future financial years.

#### 5 Members right to resign from the Union

A member of the Union may resign from membership by written notice to the branch to which the member is attached. Resignation from membership of the Union takes effect:

- on the day on which the notice is received by the Union;
- on the day specified in the notice;
- at the end of the two (2) weeks after notice is received by Union, whichever is later.

#### 6 Trustee of superannuation entity

Gary Bullock, Kerry Tomlinson and Shirley Mellor are directors of IS Industry Funds Pty Ltd, Trustee of Intrust.

Neville Swan and Shirley Mellor (officers of the Union) are directors of Club Plus (Old) Pty Ltd, Trustee of Club Super. Kerry Tomlinson is an alternate director.

Shirley Mellor (officer of the Union) is a director of QIESS Pty Ltd, Trustee of QIEC Super. Nev Swan is an alternate director.

## Operating report (continued)

For the year ended 30 June 2009

#### 6 Trustee of superannuation entity (continued)

Except for the above, the Committee are not aware of any officer or member of the Union who is:

- (i) a trustee of a superannutation entity or an exempt public sector superannutation scheme; or
- (ii) a director of a Union that is a trustee of a superannutation entity or an exempt public sector superannutation scheme: and

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation.

#### 7 Number of members and employees

The number of members of the Union at 30 June 2009 was 28,772 (2008: 27,200).

The number of full-time equivalent employees of the Union at 30 June 2009 was 105 (2008: 89).

This report is signed in accordance with a resolution of the committee of management:

Gary Bullock

LHMU - Queensland Branch Secretary

Dated at Brisbane this 2nd day of September 2009.

## Balance sheet

# As at 30 June 2009

		Note	2009	2008
		e e		
		14	2,199,514	702,330
		13	192,177	80,323
		12	10,150	2,252,740
		15	79,076	30,717
		_	2,480,917	3,066,110
		12	110,020	110,020
		11.	7,982,619	7,821,368
			8,092,639	7,931,388
	* * * * * * * * * * * * * * * * * * *	_	10,573,556	10,997,498
	•		<del> </del>	
•				• '
	•	17	1,003,689	785,135
****		16	1,133,875	1,008,227
		<del></del>	2,137,564	1,793,362
		16	264,490	185,502
in the second	•		264,490	185,502
			2,402,054	1,978,864
	•		8,171,502	9,018,634
		. ·	8,171,502	9,018,634
		٠	8,171,502	9,018,634
			14 13 12 15 15 12 11 11	14       2,199,514         13       192,177         12       10,150         15       79,076         2,480,917         12       110,020         11       7,982,619         8,092,639         10,573,556         16       1,133,875         2,137,564         16       264,490         264,490       2,402,054         8,171,502       8,171,502

# Income statement

# For the year ended 30 June 2009

In AUD	Note	2009	2008
Revenue			
		• .	
Contributions from members		11,500,638	9,976,455
Rental income	•	613,895	563,871
Sundry income		427,448	142,132
		12,541,981	10,682,458
			•
Gain on sale of non-current assets	9	25,931	15,104
Expenditure			
		•	
Employee expenses			
Salaries and allowances - officials		(287,965)	(233,348)
Salaries and allowances - others		(5,679,961)	(4,143,115)
Superannuation	,	(690,578)	(560,643)
Annual leave	•	(609,684)	(619,581)
Long service leave		(117,932)	(94,440)
Fringe benefit tax	•	(88,896)	(18,550)
Payroll tax		(333,038)	(241,125)
	٠.	(7,808,054)	(5,910,802)
Depreciation expenses			
Buildings		(175,427)	(175,427)
Buildings improvements		(45,691)	(39,641)
Office furniture and equipment		(126,650)	(123,216)
Library		(28,182)	(28,182)
Motor vehicles		(232,915)	(142,274)
04	11	(608,865)	(508,740)
Other expenses		7000 040V	(242.705)
Affiliation fees		(320,048)	(243,795)
Arbitration fees and awards	٠,	(86)	(777)
Attendance fees and tea money		(12,888)	(3,375)
Audit and accountancy fees		(41,965)	(41,358)
Commission - payroll deductions		(49,857)	(63,402)
Computer expenses		(52,648)	(16,220)
Donations 5 to a 1 to 2 to		(187,475)	(95,753)
Education & training		(130,954)	(9,861)
Federal Council - sustentation fees		(1,431,928)	(1,267,450)
General administration expenses		(453,986)	(488,408)
Legal assistance - members		(243,857)	(320,047)
Magazine expense		(157,117)	(99,945)
Meeting and conference expenses	•	(242,086)	(188,513)
Motor vehicle expenses		(322,306)	(279,002)
Organising expenses & accommodation		(135,757)	(115,641)
Overhead expenses - telephone, electricity and insurance		(424,954)	(302,937)
Postage, printing and stationery		(280,946)	(199,861)
Property expenses		(252,471)	(190,019)
Rates		(48,103)	(48,823)
Rent	•	(68,601)	(62,241)
Repairs and maintenance		(106,001)	(213,658)

# Income statement (continued)

For the year ended 30 June 2009

In AUD	Note	2009	2008
Subscriptions and publications		(14,223)	(25,919)
Travel expenses	_	(141,265)	(181,842)
	_	(5,119,522)	(4,458,847)
	_		
Results from operating activities	_	(968,529)	(180,827)
Finance income		121,397	210,236
Finance expense		<u>-                                    </u>	
Net finance expense	10	121,397	210,236
		•	
(Loss)/Profit before income tax		(847,132)	29,409
		•	
Income tax expenses from ordinary activities	· ' _	<u> </u>	
(Loss)/Profit for the year		(847,132)	29,409

# Statement of changes in equity For the year ended 30 June 2009

In AUD	Retained	
	earnings	Total
Balance at 1 July 2007	8,989,225	8,989,225
Profit for the period	29,409	29,409
Total recognised income and expense	29,409	29,409
Balance at 30 June 2008	9,018,634	9,018,634
Loss for the period	(847,132)	(847,132)
Total recognised income and expense	(847,132)	(847,132)
Balance at 30 June 2009	8,171,502	8,171,502
· · · · · · · · · · · · · · · · · · ·		

# Statement of cash flows

## For the year ended 30 June 2009

In AUD	Note	2009	2008
Cash flows from operating activities			•
Cash receipts from customers	*	13,675,373	11,698,789
Cash paid to suppliers and employees	•	(13,797,993)	(11,167,619)
Cash generated from operations		(122,620)	531,170
Interest Received	٠,	121,397	210,236
Interest paid		· -	<b>-</b>
Net cash flows from/(used in) operating activities	22 _	(1,223)	741,406
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment		45,820	61,775
Acquisition of property, plant and equipment	11	(790,003)	(799,500)
Proceeds from bank bills		2,242,590	501,761
Net cash flows from/(used in) investing activities	-	1,498,407	(235,964)
Cash flows from financing activities			
Proceeds from borrowings		· -	_
Repayment of borrowings		· .	
Net cash flows from/(used in) financing activities	_	-	-
Net increase/(decrease) in cash and cash equivalents		1,497,184	505,442
Cash and cash equivalents at beginning of period	•	702,330	196,888
Effect of exchange rate fluctuations on cash held		. 02,000	100,000
Cash and cash equivalents at end of period	14	2,199,514	702,330
	_		

# Notes to and forming part of the financial statements For the year ended 30 June 2009

#### 1 Reporting entity

The Liquor, Hospitality and Miscellaneous Union (Queensland Branch) (the 'Union') is a trade union domiciled in Australia. The address of the Union's registered office is 27 Peel St, South Brisbane QLD 4101, Australia.

The Union is primarily involved in the provision of industrial representaion and service for members.

#### 2 Basis of preparation

#### (a) Statement of compliance

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (AASBs) (including Australian Interpretations) adopted by the Australian Accounting Standards Board (AASB) and the Workplace Relations Act 1996.

The financial statements were approved by the Branch Executive on 2nd September 2009.

#### (b) Basis of measurement

The financial statements have been prepared on the historical cost basis except for the following:

· available-for-sale financial assets are measured at fair value

#### (c) Functional and presentation currency

These financial statements are presented in Australian dollars, which is the Union's functional currency.

#### (d) Use of estimates and judgements

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

# Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 3 Significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The Union has elected to early adopt the following accounting standards and amendments:

- AASB 8 Operating Segments replaces the presentation requirements of segment reporting in AASB 114
   Segment Reporting. AASB 8 is applicable for annual reporting periods beginning on or after 1 January 2009.
- AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8.

#### (a) Financial instruments

#### (i) Non-derivative financial instruments

Non-derivative financial instruments comprise investments in equity and debt securities, trade and other receivables, including service concession receivables, cash and cash equivalents, loans and borrowings, and trade and other payables.

Non-derivative financial instruments are recognised initially at fair value plus, for instruments not at fair value through profit or loss, any directly attributable transaction costs. Subsequent to initial recognition non-derivative financial instruments are measured as described below.

A financial instrument is recognised if the Union becomes a party to the contractual provisions of the instrument. Financial assets are derecognised if the Union's contractual rights to the cash flows from the financial assets expire or if the Union transfers the financial asset to another party without retaining control or substantially all risks and rewards of the asset. Regular way purchases and sales of financial assets are accounted for at trade date, i.e., the date that the Union commits itself to purchase or sell the asset. Financial liabilities are derecognised if the Union's obligations specified in the contract expire or are discharged or cancelled.

Cash and cash equivalents comprise cash balances and call deposits. Bank overdrafts that are repayable on demand and form an integral part of the Union's cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows.

Accounting for finance income and expense is discussed in note 3(h).

#### Available-for-sale financial assets

The Union's investments in equity securities and certain debt securities are classified as available-for-sale financial assets. Subsequent to initial recognition, they are measured at fair value and changes therein, other than impairment losses and foreign exchange gains and losses on available-for-sale monetary items, are recognised directly in a separate component of equity. When an investment is derecognised, the cumulative gain or loss in equity is transferred to profit or loss.

#### (b) Property, plant and equipment

#### (i) Recognition and measurement

Items of property, plant and equipment are measured at cost less accumulated depreciation and accumulated impairment losses. The cost of property, plant and equipment at 1 July 2004, the date of transition to AASBs, was determined by reference to its fair value at that date.

## Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 3 Significant accounting policies (continued)

#### (b) Property, plant and equipment (continued)

Cost includes expenditures that are directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, and the costs of dismantling and removing the items and restoring the site on which they are located. Costs also may include transfers from equity of any gain or loss on qualifying cash flow hedges of foreign currency purchases of property, plant and equipment. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment. Borrowing costs related to the acquisition or construction of qualifying assets are recognised in profit or loss as incurred

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of property, plant and equipment and are recognised net within "other income" in profit or loss.

#### (iii) Subsequent costs

The cost of replacing part of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the part will flow to the Union and its cost can be measured reliably. The carrying amount of the replaced part is derecognised. The costs of the day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

#### (iv) Depreciation

Depreciation is recognised in profit or loss on a straight-line basis over the estimated useful lives of each part of an item of property, plant and equipment. Leased assets are depreciated over the shorter of the lease term and their useful lives unless it is reasonably certain that the Union will obtain ownership by the end of the lease term. Land is not depreciated.

The depreciation rates applied in the current and comparative periods are as follows:

	2009	2008
Buildings	3.33%	3.33%
Building improvements	4%	4%
<ul> <li>Office furniture and equipment</li> </ul>	20-25%	20-25%
Library	20%	20%
Motor vehicles	25%	25%

Depreciation methods, useful lives and residual values are reviewed at each reporting date.

#### (c) Leased assets

Leases in terms of which the Union assumes substantially all the risks and rewards of ownership are classified as finance leases. Upon initial recognition the leased asset is measured at an amount equal to the lower of its fair value and the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset.

Other leases are operating leases and are not recognised on the Union's balance sheet.

### Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 3 Significant accounting policies (continued)

#### (d) Employee benefits

#### (i) Defined contribution plans

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution plans are recognised as an expense in profit or loss when they are due.

Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in future payments is available.

#### (ii) Other long-term employee benefits

The Union's net obligation in respect of long-term employee benefits other than defined benefit plans is the amount of future benefit that employees have earned in return for their service in the current and prior periods plus related on-costs; that benefit is discounted to determine its present value, and the fair value of any related assets is deducted. The discount rate is the yield at the reporting date on AA credit-rated or government bonds that have maturity dates approximating the terms of the Union's obligations. The calculation is performed using the projected unit credit method.

#### (iii) Short-term benefits

Short-term employee benefit obligations are measured on an undiscounted basis and are expensed as the related service is provided.

#### (e) Provisions

A provision is recognised if, as a result of a past event, the Union has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

#### (f) Revenue

#### (i) Contribution revenue

Contributions are accounted for on a cash receipts basis to recognise the basis upon on which fees are due and payable. Amounts are recognised net of goods and services tax.

#### (ii) Rental income

Rental income from investment property is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease.

#### (iii) Dividends

Revenue from dividends from investments in other entities is recognised when received.

## Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 3 Significant accounting policies (continued)

#### (g) Lease payments

Payments made under operating leases are recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

Minimum lease payments made under finance leases are apportioned between the finance expense and the reduction of the outstanding liability. The finance expense is allocated to each period during the lease term so as to produce a constant periodic rate of interest on the remaining balance of the liability. Contingent lease payments are accounted for by revising the minimum lease payments over the remaining term of the lease when the contingency no longer exists and the lease adjustment is known.

#### (h) Finance income and expense

Finance income comprises interest income on funds invested, dividend income, gains on the disposal of available-for-sale financial assets, changes in the fair value of financial assets at fair value through profit or loss, foreign currency gains, and gains on hedging instruments that are recognised in profit or loss. Interest income is recognised as it accrues in profit and loss using the effective interest method. Dividend income is recognised in profit or loss on the date that the Union's right to receive payment is established, which in the case of quoted securities is the ex-dividend date.

Finance expenses comprise interest expense on borrowings, unwinding of the discount on provisions, dividends on preference shares classified as liabilities, changes in the fair value of financial assets at fair value through profit or loss, impairment losses recognised on financial assets, and losses on hedging instruments that are recognised in profit or loss. All borrowing costs are recognised in profit or loss using the effective interest method.

#### (i) Income tax

The Union is exempt from income tax under Income Tax Assessment Act 1997, Section 50-15.

#### (j) Goods and services tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

#### (k) New standards and interpretations not yet adopted

The following standards, amendments to standards and interpretations have been identified as those which may impact the entity in the period of initial application. They are available for early adoption at 30 June 2009, but have not been applied in preparing this financial report:

 Revised AASB 3 Business Combinations (2008) incorporates the following changes that are likely to be relevant to the Union's operations:

Notes to the financial statements (continued) For the year ended 30 June 2009

#### 3 Significant accounting policies (continued)

#### (k) New standards and interpretations not yet adopted (continued)

- The definition of a business has been broadened, which is likely to result in more acquisitions being treated as business combinations
- Contingent consideration will be measured at fair value, with subsequent changes therein recognised in profit or loss
- Transaction costs, other than share and debt issue costs, will be expensed as incurred
- Any pre-existing interest in the acquiree will be measured at fair value with the gain or loss recognised in profit or loss
- Any non-controlling (minority) interest will be measured at either fair value, or at its proportionate interest in the identifiable assets and liabilities of the acquiree, on a transaction-by-transaction basis.

Revised AASB 3, which becomes mandatory for the Union's 30 June 2010 financial statements, will be applied prospectively and therefore there will be no impact on prior periods in the Union's 2010 consolidated financial statements.

Revised AASB 101 Presentation of Financial Statements (2007) introduces the term total comprehensive
income, which represents changes in equity during a period other than those changes resulting from
transactions with owners in their capacity as owners. Total comprehensive income may be presented in
either a single statement of comprehensive income (effectively combining both the income statement and ail
non-owner changes in equity in a single statement) or, in a income statement and a separate statement of
comprehensive income.

Revised AASB 101, which becomes mandatory for the Union's 30 June 2010 financial statements. The Union has not yet determined the impact on the financial statements.

- Revised AASB 123 Borrowing Costs removes the option to expense borrowing costs and requires that an entity capitalise borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset as part of the cost of that asset. The revised AASB 123 will become mandatory for the Union's 30 June 2010 financial statements and will constitute a change in accounting policy for the Union. In accordance with the transitional provisions the Union will apply the revised AASB 123 to qualifying assets for which capitalisation of borrowing costs commences on or after the effective date. Therefore there will be no impact on prior periods in the Union's 30 June 2010 financial statements.
- AASB 2008-1 Amendments to Australian Accounting Standard Share-based Payment: Vesting Conditions
  and Cancellations clarifies the definition of vesting conditions, introduces the concept of non-vesting
  conditions, requires non-vesting conditions to be reflected in grant-date fair value and provides the accounting
  treatment for non-vesting conditions and cancellations. The amendments to AASB 2 will be mandatory for the
  Union's 30 June 2010 financial statements, with retrospective application. The Union has not yet determined
  the potential impact of the amendment.
- AASB 2008-5 Amendments to Australian Accounting Standards arising from the Annual Improvements
   Process and 2008-6 Further Amendments to Australian Accounting Standards arising from The Annual
   Improvements Process affect various AASBs resulting in minor changes for presentation, disclosure,
   recognition and measurement purposes. The amendments, which become mandatory for the Union's 30
   June 2010 financial statements, are not expected to have any impact on the financial statements.

# Notes to the financial statements (continued) For the year ended 30 June 2009

#### 4 Determination of fair values

A number of the Union's accounting policies and disclosures require the determination of fair value, for both financial and non-financial assets and liabilities. Fair values have been determined for measurement and / or disclosure purposes based on the following methods. Where applicable, further information about the assumptions made in determining fair values is disclosed in the notes specific to that asset or liability

#### i Property, plant and equipment

The fair value of property, plant and equipment recognised is based on market values. The market value of property is the estimated amount for which a property could be exchanged on the date of valuation between a willing buyer and a willing seller in an arm's length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion. The market value of items of plant, equipment, fixtures and fittings is based on the quoted market prices for similar items.

#### ii Investments in equity and debt securities

The fair value of financial assets at fair value through profit or loss, held-to-maturity investments and available for-sale financial assets is determined by reference to their quoted bid price at the reporting date.

#### iii Trade and other receivables

The fair value of trade and other receivables, is estimated as the present value of future cash flows, discounted at the market rate of interest at the reporting date.

Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 5 Financial risk management

#### Overview

The Union has exposure to the following risks from its use of financial instruments:

- credit risk
- liquidity risk
- market risk
- interest rate risk.

This note presents information about the Union's exposure to each of the above risks, their objectives, policies and processes for measuring and managing risk, and the management of capital. Further quantitative disclosures are included throughout this financial report.

The Committee of Management has overall responsibility for the establishment and oversight of the risk management framework.

Risk management policies are established to identify and analyse the risks faced by the Union, to set appropriate risk limits and controls, and to monitor risks and adherence to limits. Risk management policies and systems are reviewed regularly to reflect changes in market conditions and the Union's activities. The Union, through their training and management standards and procedures, aim to develop a disciplined and constructive control environment in which all employees understand their roles and obligations.

The Committee of Management oversees compliance with the Union's risk management policies and procedures and reviews the adequacy of the risk management framework in relation to the risks faced by the Union.

#### Credit risk

Credit risk is the risk of financial loss to the Union if a customer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the Union's receivables from customers and investment securities.

#### Trade and other receivables

The Union's exposure to credit risk is influenced mainly by the individual characteristics of each customer. The demographics of the Union's customer base, including the default risk of the industry and country in which customers operate, has less of an influence on credit risk. However, geographically there is no concentration of credit risk, nor do any individual customers make up a material portion of total revenue.

#### Investments

The Union limits its exposure to credit risk by only investing primarily in liquid securities and cash deposits.

#### Liquidity risk

Liquidity risk is the risk that the Union will not be able to meet its financial obligations as they fall due. The Union's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Union's reputation.

Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 6 Segment information

#### **Business segments**

The Union operates to support its members through providing industrial representation and service for members within Queensland. The provision of industrial representation and service is the only business segment of the Union. The Queensland Branch of the Union operates only within Queensland.

#### 7 Workplace Regulations Act 1996

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of subsections (1), (2), (3) and (4) of sections 272 of Schedule 1B of the Act, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified perscribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).
- (4) A Registrar may only make an application under subsection (1) at the request of a member of the reporting unit concerned, and the Registrar shall provide to a member, information received because of an application made at the request of the member.

#### 8 Union property and funds

The rules of the Union provide that all the property and assets are held in the name of the Union. This particularly applies to property acquired from Branch funds but which is registered in the name of the Union. Branch funds themselves from part of the property of the Union.

The Union policy is for assets and property acquired from Branch funds to be accounted for in the financial statements of the Branch from whose finds the assets were acquired.

Similarly, all income received by a Branch (whether in the form of entrance fees, contributions, fines, fees, levies, dues or penalties or by way of investments and the like) is accounted for in the financial statements of that Branch.

# Notes to the financial statements (continued) For the year ended 30 June 2009

#### 9 Gain on sale of non-current asset

•	In AUD				2009	2008
	Disposal of motor vehicle	•	•	•	25,931	15,104
					25,931	15,104
10	Finance income and expense Recognised in profit or loss					
	In AUD	•	,		2009	2008
	Interest income				121,397	210,236
	Finance income				121,397	210,236
	Interest expense				_	- :
	Finance expense				-	
	Net finance income recognised in pr	rofit or loss			121,397	210,236

Notes to the financial statements (continued)
For the year ended 30 June 2009

### 11 Property, plant and equipment

In AUD					Office			Capital	
	Note	Land	Buildings	Building improvements	furniture and equipment	Library	Motor vehicles	works in progress	Total
Cost or deemed cost	,		_						4.
Balance at 1 July 2007		1,251,153	5,268,075	780,562	676,547	176,219	504,901	66,473	8,723,930
Additions		_	•	278,022	48,396	-	473,082	_	799,500
Disposals	•		-	-	(33,896)	_	(126,348)		(160,244)
Transfer from Capital WIP		-	_	66,473	· -	٠ _	_	(66,473)	•
Balance at 30 June 2008		1,251,153	5,268,075	1,125,057	691,047	176,219	851,635	-	9,363,186
Balance at 30 June 2008		1,251,153	5,268,075	1,125,057	691,047	176,219	851,635		9,363,186
Additions		-		379,180	83,720	-	286,041	41,062	790,003
Disposals			-	-		_	(163,346)		(163,346)
Balance at 30 June 2009		1,251,153	5,268,075	1,504,237	774,767	176,219	974,330	41,062	9,989,843

# Notes to the financial statements (continued) For the year ended 30 June 2009

# 11 Property, plant and equipment (continued)

In AUD				•	Office			Capital	
	Note	Land	Buildings	Building improvements	furniture and equipment	Library	Motor vehicles	works in progress	Total
Depreciation and impairment losses					007.040	400 500		•	
Balance at 1 July 2007		-	522,126	44,053	297,849	102,560	180,063	-	1,146,651
Depreciation for the year		<del>-</del>	175,427	39,641	123,216	28,182	142,274	-	508,740
Disposals		-	•		(33,896)	-	(79,677)	-	(113,573)
Balance at 30 June 2008			697,553	83,694	387,169	130,742	242,660	**	1,541,818
Balance at 30 June 2008			697,553	83,694	387,169	130,742	242,660		1,541,818
Depreciation for the year			175,427	45,691	126,650	28,182	232,915	• -	608,865
Disposals		·	_	-	-	-	(143,459)		(143,459)
Balance at 30 June 2009	,		872,980	129,385	513,819	158,924	332,116	-	2,007,224
Carrying amounts					•				
At 1 July 2007 ·		1,251,153	4,745,949	736,509	378,698	73,659	324,838	66,473	7,577,279
At 30 June 2008		1,251,153	4,570,522	1,041,363	303,878	45,477	608,975		7,821,368
At 30 June 2008		1,251,153	4,570,522	1,041,363	303,878	45,477	608,975		7,821,368
At 30 June 2009		1,251,153	4,395,095	1,374,852	260,948	17,295	642,214	41,062	7,982,619

# Notes to the financial statements (continued) For the year ended 30 June 2009

	stments	

In AUD		2009	2008
Non-current investments			
Units in Unlisted Trusts:	•		
Trades and Labour Council of Queensland Building Trust Rockha	mpton		
(available for sale)		50,020	50,020
The QCU Bundaberg Unit Trust (available for sale)		60,000	60,000
		110,020	110,020
	•		
Current investments			
Shares - listed (available for sale)		1,150	1,150
Safe custody account	•	-	2,242,590
Term deposit		9,000	9,000
		10,150	2,252,740
	•		
13 Trade and other receivables			
· · · · · · · ·		2009	2008
In AUD		-	2000
Chimalina manaitrables		192,177	80,323
Sundry receivables	•	192,177	80,323
		,,,,,,,	
14 Cash and cash equivalents			
Tr outli and tuth oquitalent	•	•	
In AUD		2009	2008
Bank balances	•	(87,675)	72,207
Call deposits	****	2,275,730	618,624
Cash on hand		3,330	3,330
Long service leave fund CBA		5,081	5,121
Queensland Blind Workers Union of Employees		3,048	3,048
Cash and cash equivalents		2,199,514	702,330
		•	
15 Other assets			
•		2000	2000
In AUD		2009	2008
	•	70.070	00 517
Prepayments		78,876 200	30,517 200
Deposits		79,076	30,717
	•	79,070	30,717

Notes to the financial statements (continued)

For the year ended 30 June 2009

### 16 Employee benefits

In AUD Current		٠.	to a second	•	2009	2008
Liability for long service leave Liability for annual leave			•	•	391,411 742,464	388,677 619,550
					1,133,875	1,008,227
Non-current			• •			
Liability for long service leave	٠.				264,490	185,502
· ·				•	264,490	185,502

The present values of employee entitlements not expected to be settled within twelve months of the reporting date have been calculated using the following weighted averages:

	2009	2008
Assumed rate increase in wage and salary rates (%)	. 4	
Discount rate (%)	5.52	6.4
Settlement term (years)	10	. 1
The number of officers and employees in respect of whom the above provision	ns consist is as follows:	
Liability for long service leave	105	8:
Liability for annual leave	105	89
Trade and other payables		
In AUD	2009	2008
Goods and services tax	138,207	94,073
Sundry creditors and accruals	865,482	691,062
	1,003,689	785,135

# Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 18 Financial instruments

Credit risk

#### Exposure to credit risk

The carrying amount of the Union's financial assets represents the maximum credit exposure. The Union's maximum exposure to credit risk at the reporting date was:

In AUD			Note	2009	2008
Cash and cash equivalents	•	•	14	2,199,514	702,330
Trade and other receivables		*	13	192,177	80,323
Interest bearing deposits			· 12	9,000	2,251,590
Other financial assets available-for-sale			12	1,150	1,150
Other unlisted unit trusts available-for-sale		. *	12	110,020	110,020
•				2,511,861	3,145,413

#### Impairment losses

The aging of the Union's trade receivables at the reporting date was:

In AUD		Note	Gross 2009	Impairment 2009	Gross 2008	Impairment 2008
Not past due	٠	13	192,177	-	80,323	
•			192,177	-	80,323	-

# Notes to the financial statements (continued)

#### For the year ended 30 June 2009

#### Liquidity risk

The following are the contractual maturities of financial liabilities, including estimated interest payments and excluding the impact of netting agreements:

#### 30 June 2009

·	•	Note		•	•		
In AUD		•	Carrying amount	Contractual cash flows	6 miths or less	6-12 months 12 month more	-
Non-derivatice financial liabilities Trade and other payables		17	1,003,689	1,003,689	1,003,689		
	÷	· ·	1,003,689	1,003,689	1,003,689	<u>.</u>	
<b>30 June 2008</b> Non-derivatice financial liabilities							
Trade and other payables		17	785,135	785,135			
	•		785,135	785,135	785,135	· <del>-</del>	

#### **Currency risk**

#### Exposure to currency risk

The Union has no exposure to foreign currency risk at balance date.

#### Interest rate risk

#### Profile

At the reporting date the interest rate profile of the Company's interest-bearing financial instruments was:

In AUD

#### Fixed rate instruments

Financial assets

Carrying amount					
2009	2008				
	•				
2,208,514	2,953,920				
2,208,514	2,953,920				

## Notes to the financial statements (continued)

For the year ended 30 June 2009

#### Fair values

#### Fair values versus carrying amounts

The fair values of financial assets and liabilities, together with the carrying amounts shown in the balance sheet, are as follows:

		Note	200	9
In AUD			Carrying amount	Fair value
Cash and cash equivalents .		14	2,199,514	2,199,514
Trade and other receivables		13	192,1 <b>7</b> 7	192,177
Interest bearing deposits		12	9,000	9,000
Other financial assets available-for-sale		12	1,150	1,590
Other unlisted unit trusts available-for-sale		12	110,020	110,020
			2,511,861	2,512,301
•				5 - 4
•	· ·	Note	200	8
•	·			
In AUD			Carrying amount	Fair value
In AUD  Cash and cash equivalents		14	Carrying	<b>Fair value</b> 702,330
			Carrying amount	
Cash and cash equivalents		14	Carrying amount 702,330	702,330
Cash and cash equivalents Trade and other receivables		14 13	<b>Carrying</b> <b>amount</b> 702,330 80,323	702,330 80,323
Cash and cash equivalents Trade and other receivables Interest bearing deposits		14 13 12	Garrying amount 702,330 80,323 2,251,590	702,330 80,323 2,251,590

The basis for determining fair values is disclosed in note 4.

### Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 19 Operating leases

#### Leases as lessee

Non-cancellable operating lease rentals are payable as follows:

In AUD .	• •	2009	2008
Less than one year		45,820	31,784
Between one and five years		99,329	6,344
More than five years		·	·
	:	145,149	38,128

The Union leases property under non-cancellable operating leases.

#### Leases as lessor

The Union leases out a portion of its business premises held under operating leases. The future minimum lease payments under non-cancellable leases are as follows:

In AUD		2009	2008
Less than one year	•	274,866	461,960
Between one and five years		374,675	76,917
More than five years		· .	
		• 649,541	538,877
Capital and other commitments			
In AUD		2009	2008
Capital expenditure commitments			
Plant and equipment			• *
Contracted but not provided for and payable:		• •	

#### 21 Contingencies

Within one year

20

There are a number of outstanding legal actions against the Union. The Union is not aware of any circumstance or information which would lead them to believe that liabilities will crystallise and consequently no provisions are included in the financial statements. Furthermore, the Union believes that no amount is required as a contingent liability as they are confident the claims will be successfully defended.

## Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 22 Reconciliation of cash flows from operating activities

In AUD	2009	2008
Cash flows from operating activities		
Profit for the period	(847,132)	29,409
Adjustments for:		
Depreciation	608,865	508,740
Gain on sale of property, plant and equipment	•	
	(25,931)	(15,104)
Operating profit before changes in working capital and	(264,198)	523,045
provisions		
Change in trade and other receivables	(111,854)	(58,947)
Change in trade and other payables	218,554	(4,304)
Change in prepayments	(48,361)	(5,411)
Change in provisions and employee benefits	204,636	287,023
Net cash from operating activities	(1,223)	741,406

#### 23 Subsequent events

There have been no events subsequent to balance date which would have a material effect on the Union's financial statements at 30 June 2009.

#### 24 Auditors' remuneration

In AUD		2009	2008
Audit services			•
Auditors of the Union			:
KPMG Australia: Audit and review of financial reports		28,419	24,950
Other services Auditors of the Union			•
KPMG Australia			
Other assurance services	. •	48,335	12,050
		76,754	37,000

## Notes to the financial statements (continued)

For the year ended 30 June 2009

#### 25 KEY MANAGEMENT PERSONNEL

Transactions with key management personnel

The persons holding the position of elected officers of the Union at anytime during the year ended 30 June 2009:

Shirley A Mellor Gary Bullock Michael De Brenni Neville Swan Kerry Tomlinson

#### Officer's remuneration

Total amounts paid or payable, or otherwise made available to all officers from the Union or any related party:

•				2009	2008
Salary and wages	•			322,792	351,146
Superannuation	•			 40,577	30,180
Other beneifts				31,800	23,000
			•	395,169	404,326

During the year the year ended 30 June 2009, the Union: .

- made affiliation fee payments to the Federal Office and to the Queensland Council of Unions. These payments are detailed in the income statement on pages 5 and 6 of these financial statements.
- made a contribution payment to the "Your Rights at Work' campaign of \$35,380 to the Liquor Hospitality and Miscellaneous Union Federal Office (2008: \$53,564).
- made a contribution payment to the "Anti-Privatisation" campaign of \$10,000 to the Queensland Council of Unions (2008: Nil).
- made a contribution payment to the "Stolen Wages" campaign of \$10,000 to the Queensland Council of Unions (2008:Nil).
- made a contribution payment to the "Rights on Site" campaign of \$25,000 to the Queensland Council of Unions (2008:Nil).

Included in sundry creditors is an amount payable to the Federal Office of \$397,387 (2008: \$329,034).

. 25	Receipts and payments for recovery of wages activity  Cash assets in respect of recovered money at the beginning of the year		2009	2008
			-	-
	Receipts			
	Amounts recovered from employers in respect of wages		5,378	29,358
	Interest received on recovered money		<b>-</b> .	· -
	Total receipts .		5,378	29,358
	Payments			
	Deductions of amounts due in respect if membership for:			
	12 months or less		· _	<del>-</del> .
	greater than 12 months			<del>-</del>
	Deductions of fees or reimbursements of expenses		_	-
	Payments to workers in respect of recovered money		(5,378)	(29,358)
	Cash assets in respect of recovered money at year end		· . <del>-</del>	-

#### Committee of Management's Statement

On 2 September 2009, the Committee of Management of the Liquor, Hospitality and Miscellaneous Union (Queensland Branch), passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2009:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar:
- (c) the financial statements and notes give a fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) During the financial year to which the GPFR relates and since the end of that year:
  - (i) Meetings of the committee of management were held in accordance with the rules of the organisation, including the rules of a branch concerned; and
  - (ii) The financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) The financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and RAO Regulations; and
  - (iv) Where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) The information sought in any request of a member of the reporting unit or a registrar duly made under section 272 of the RAO Schedule has been furnished to the member or registrar; and
  - (vi) No orders have been made by the Commission under section 273 of the RAO Schedule during the period.

Committee of Management's Statement (continued)

- (f) in relation to recovery of wages activity:
  - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
  - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
  - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
  - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursed of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
  - (v) no fees or reimbursements or expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

For the Committee of Management at Brisbane on 2 September 2009:

Gary Bullock

Branch Secretary - LHMU Queensland



Independent auditor's report to the members of the Liquor, Hospitality and Miscellaneous Union (Queensland Branch)

We have audited the accompanying financial report of Liquor, Hospitality and Miscellaneous Union (Queensland Branch), which comprises the balance sheet as at 30 June 2009, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes set out on pages 4 to 28.

Committee of Management's responsibility for the financial report

The Committee of Management and the Secretary are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Workplace Relations Act 1996. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

We performed the procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996 and Australian Accounting Standards (including the Australian Accounting Interpretations), a view which is consistent with our understanding of the Branch's financial position and of its performance.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



#### Auditor's opinion

#### In our opinion:

- (a) the financial report of Liquor, Hospitality and Miscellaneous Union (Queensland Branch) is in accordance with the Workplace Relations Act 1996, including:
  - (i) giving a true and fair view of the Branch's financial position as at 30 June 2009 and of its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations); and
  - (iii) complying with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act; and
- (b) other mandatory professional reporting requirements in Australia

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KPMG

Ar. P. A.

M Fitzpatrick Partner

Brisbane

2 September 2009

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August 2009. CLDNOA3TOWNA.