



13 January 2016

Ms Carolyn Smith
WA Branch Secretary
Western Australian Branch
United Voice
carolyn.smith@unitedvoice.org.au

CC: Jarrad Prue BDO by email: jarrad.prue@bdo.com.au

Dear Ms Smith,

**United Voice - Western Australian Branch
Financial Report for the year ended 30 June 2015 - [FR2015/89]**

I acknowledge receipt of the financial report of the United Voice - Western Australian Branch. The documents were lodged with the Fair Work Commission on 15 December 2015.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The FWC will confirm these concerns have been addressed prior to filing next year's report.

Statement of Loans, Grants and Donations

Under subsection 237(1) of the RO Act, if an individual loan, grant or donation made by a branch exceeds \$1,000 a statement showing the relevant particulars of each must be lodged with the FWC within 90 days of the end of the financial year.

As discussed, the financial statements disclose donations of \$24,573 that exceeded \$1,000 during the financial year. A statement was therefore required to be lodged which complies with section 237.

The LGD statement was received by the Commission on 12 January 2016 and has now been filed. I note that the statement requires the details of the officer that completed the statement. These details did not match the officer who signed the statement. Please ensure that next year's LGD statement is lodged within 90 days of the end of the financial year and has the name and other details of the officer that is signing the statement.

Going Concern

Australian Accounting Standard *AASB 101: Presentation of Financial Statements* paragraph 25 relates to the assessment of an entity's ability to continue as a going concern. Australian Auditing Standard *ASA 570: Going Concern* looks at the requirements for auditors in relation to their responsibility to obtain sufficient appropriate audit evidence about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial report and to conclude whether there is a material uncertainty about the entity's ability to continue as a going concern.

The financial report has included a note addressing whether the branch is a going concern. In particular note 1.27 which explains the necessity of refinancing a loan of \$3,783,790 and that if this loan is unable to be refinanced it may impact on the ability of the branch to pay its debts as and when they fall due.

I remind the officers of the union of their duties under sections 285 and 287 of the RO Act in relation to the financial management of the union. These sections require officers to exercise their powers and discharge their duties with care and diligence, in the best interest of the organisation and not to cause detriment to the organisation (these are civil penalty provisions).

Auditor's report: emphasis of matter regarding going concern

I note that the Auditor's Report emphasises the branch's note 1.27 and the possibility that it may not be a going concern.

I encourage the branch to maintain an open line of communication with the Commission concerning this issue.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 8656 4698 or via email at catherine.bebbington@fwc.gov.au.

Kind regards



CATHERINE BEBBINGTON
Regulatory Compliance Branch

FAIR WORK COMMISSION

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Fax: 03 9655 0410

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Internet : www.fwc.gov.au



15 December, 2015

Ms Bernadette O'Neill
Fair Work Australia
80 William Street
EAST SYDNEY NSW 2011

Dear Ms O'Neill

RE: WESTERN AUSTRALIAN BRANCH FINANCIAL REPORTS

I am writing to lodge the financial reports for the United Voice Western Australian Branch for the year ended 30 June 2015. Enclosed is the full Financial Report including:

- The Branch Executive Statement signed by the Branch Secretary
- The Operating Report signed by the Branch Secretary
- The Independent Audit Report signed by the Auditors
- The accounts including the notes to and forming part of the accounts.

The financial reports were sent to the Branch Executive on the 10th November, 2015. The Executive resolved:

- That the operating report be approved and signed
- To endorse the Branch Executive Statement
- That the Branch Secretary be authorised to sign the Branch Executive Statement
- That the financial reports be distributed to members by publication on the United Voice website and advertising that link in November edition of Union News.

Subsequently the financial report including the General Purpose Financial Report, the Auditors statements and the operating report were supplied to members through publication on the United Voice website. Members also received a copy of Union News which contained an advertisement advising members how to view the reports on the website.

A full report was provided to the Committee of Management on the 9th December, 2015 and was adopted. Also enclosed is a copy of the Branch Secretary's certificate dated 10th

December, 2015.

On the basis of the above and the enclosed documentation it would seem that the United Voice WA Branch has complied with the audit and reporting requirements of the Fair Work Australia Act 2009.

Yours faithfully

A handwritten signature in black ink, appearing to read "Jo-Anne Schofield". The signature is written in a cursive, flowing style with a large initial 'J'.

JO-ANNE SCHOFIELD
NATIONAL SECRETARY

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 30 June 2015

I Carolyn Smith being the Secretary of United Voice - WA Branch certify:

- that the set of documents lodged with the Fair Work Commission on 10 December, 2015 is a copy of the full report for United Voice - WA Branch for the period ended 30 June 2015 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit by being posted to the Branch's website by 30 November 2015; and the notice about this posting included in the Branch journal issued by 30 November 2015; and
- that the full report was presented, for the purposes of s.266 of the *Fair Work (Registered Organisations) Act 2009* to a second meeting of the Committee of Management on 9 December 2015.

Signature of prescribed designated officer:

A handwritten signature in cursive script that reads "Carolyn Smith". The signature is written in black ink on a white background.

Name of prescribed designated officer: Carolyn SMITH

Title of prescribed designated officer: Branch Secretary

Date: 10 December 2015

EXECUTIVE MEETING

DATE **– 9 December, 2015.**

The Branch Executive notes that the full financial reports of the United Voice WA Branch were published on the website and that members were advised of that link in the November edition of the Union News.

The Executive adopts those reports and resolves that the Branch Secretary may sign the Certificate by Prescribed Officer in accordance with section 266 of the RO Schedule and lodge the reports with the Fair Work Commission.

Name: Carolyn Smith

Signature 

Date 9 December 2015

United Voice – WA Branch (Federal Union)

General Purpose Financial Statements *(Full Financial Report - Federal)*

As at 30 June 2015

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

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UNITED VOICE - WA BRANCH

(FEDERAL UNION)

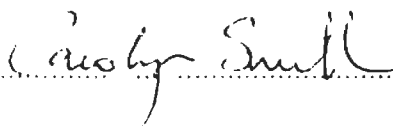
CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 30 June 2015

I Carolyn Smith being the Secretary of United Voice - WA Branch certify:

- that the set of documents lodged with the Fair Work Commission on 10 December, 2015 is a copy of the full report for United Voice - WA Branch for the period ended 30 June 2015 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit by being posted to the Branch's website by 30 November 2015; and the notice about this posting included in the Branch journal issued by 30 November 2015; and
- that the full report was presented, for the purposes of s.266 of the *Fair Work (Registered Organisations) Act 2009* to a second meeting of the Committee of Management on 9 December 2015.

Signature of prescribed designated officer:

.....

Name of prescribed designated officer: Carolyn SMITH

Title of prescribed designated officer: Branch Secretary

INDEPENDENT AUDITOR'S REPORT

To the Members of United Voice WA Branch (Federal Union)

Report on the Financial Report

We have audited the accompanying financial report of United Voice WA Branch (Federal Union), which comprises the statement of financial position as at 30 June 2015, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Statement of Committee of Management and Statement by Secretary.

Committee of Management's Responsibility for the Financial Report

The Committee of Management are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.



Opinion

In our opinion, the financial report of United Voice WA Branch (Federal Union) gives a true and fair view, in all material respects of the union's financial position as at 30 June 2015, and its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009.

Emphasis of matter

Without modifying our opinion, we draw attention to Note 1.27 in the financial report, which describes the principle conditions that raise doubt about the union's ability to continue as a going concern. These conditions indicate the existence of a material uncertainty that may cast significant doubt about the union's ability to continue as a going concern and therefore, the union may be unable to realise its assets and discharge its liabilities in the normal course of business.

Report on Other Legal and Regulatory Requirements

1. In accordance with the Reporting Guidelines for the purpose of Section 253, the following declarations are made in reference to the auditor:

- a) Is a registered company auditor and a director of BDO (WA) Pty Ltd
- b) Is a member of the Institute of Chartered Accountants in Australia, and holds a current Public Practice Certificate.

2. Use of Going Concern Assumption

As part of our audit of the financial report, we have concluded that management's use of the going concern assumption as set out in Note 1.27 in the preparation of the financial statements is appropriate. Because not all future events or conditions can be predicted, this statement is not a guarantee as to the entity's ability to continue as a going concern.

BDO Audit (WA) Pty Ltd

BDO
J Prue

Jarrad Prue

Director

Perth, 18 November 2015

UNITED VOICE - WA BRANCH

(FEDERAL UNION)

OPERATING REPORT

for the period ended 30 June 2015

The committee presents its report on the reporting unit for the financial year ended 30 June 2015.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

As per Section 254(2)(a) of the Fair Work (Registered Organisations) Act 2009, the principal activities of United Voice - WA Branch, for the reporting period were:

- Implementation of the decisions of the Branch Executive and Branch Council
- Implementation of the union's agenda, including strategic industry, site organizing projects or campaigns
- Representation of member, site or industry grievances, disputes and / or industrial matter
- Provision of advice and support on legal and legislative matters
- Provision of training to officials and members on industrial issues and dispute resolution.
- Communication to members through magazines, newsletters or journals
- Administration of the membership system

Significant changes in financial affairs

As per Section 254(2)(b) of the Fair Work (Registered Organisations) Act 2009:

Assets - cash and cash equivalents decreased and prepayments increased. Depreciation has been applied to property, plant & equipment.

Liabilities - interest bearing liabilities decreased, due to the \$5.58M payout from the proceeds of the sale of the building in Subiaco in September 2014. Current payables have increased due to a spike in accrued expenses – supplier invoices payments after the June 2015 cut-off were relatively higher than that for June 2014. Leave Provisions increased by 10% from 30 June 2014 .

Equity - the movement in equity is proportionate to the profit for the year ended 30 June 2015.

Right of members to resign

As per Section 254(2)(c) of the Fair Work (Registered Organisations) Act 2009 a member of the union may resign from membership by written notice or by electronic message to the Branch to which the member is attached. Resignation from membership of the union takes effect:

- On the day on which the notice is received by the union
- On the day specified in the notice
- At the end of two (2) weeks after the notice is received by the union, whichever is later.

Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee

As per Section 254(2)(d) of the Fair Work (Registered Organisations) Act 2009, during 2014-2015 the union had three staff members who sat on the Board of superannuation entities:

- Government Employees Superannuation Board, Western Australia, an exempt public sector superannuation scheme:

UNITED VOICE - WA BRANCH

(FEDERAL UNION)

1 July 2014 – 1 April 2015 Robert Lewtas, Finance and Administration Manager
2 April 2015 – 30 June 2015 Philippa Clarke, Research Officer

- H.E.S.T.A Australia Ltd, a company that is a trustee of a superannuation fund:

1 July 2014 – 30 June 2015 Kelly Shay, Assistant Branch Secretary

Number of members

As per Section 254(2)(f) and regulation 159(a) of the Fair Work (Registered Organisations) Act 2009 the total membership as at 30 June 2015 was 20,764 (2014: 21,677).

Number of employees

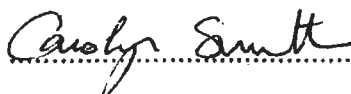
As per Section 254(2)(f) and regulation 159(a) of the Fair Work (Registered Organisations) Act 2009 during the 2014/2015 financial year there was a decrease in the number of staff employed. As a consequence the overall number of employees of the Union (full time, part time & casual) as at 30th June 2015 was 86 FTE (2014: 92 FTE).

Names of Committee of Management members and period positions held during the financial year

As per regulation 159(c) of the Fair Work (Registered Organisations) Act 2009 the Executive of the union is also the Committee of Management. As at the 30th June 2015 the members of the Committee of Management were:

Name	Position	Period that positions were held	
NUGENT, Matthew	Branch President	01/07/2014	30/06/2015
PRESCOTT-BROWN, Kim	Vice President	01/07/2014	30/06/2015
GATICA-LARA, Leo	Vice President	01/07/2014	30/06/2015
SMITH, Carolyn	Branch Secretary	01/07/2014	30/06/2015
SHAY, Kelly	Assistant Secretary	01/07/2014	30/06/2015
O'DONNELL, Patrick	Assistant Secretary	01/07/2014	30/06/2015
ROSE, Malcolm	Executive Member	01/07/2014	30/06/2015
DEGOIS, Phyllis	Executive Member	01/07/2014	30/06/2015
BUCHANAN, Jennifer	Executive Member	01/07/2014	30/06/2015
JORGENSEN, Cathy	Executive Member	01/07/2014	30/06/2015
GODFREY, Brian George	Executive Member	01/07/2014	30/06/2015
LUSH, Jennifer	Executive Member	01/07/2014	30/06/2015
EDWARDS, Donna	Executive Member	01/07/2014	30/06/2015
MCDADE, Wanita	Executive Member	01/07/2014	30/06/2015
VAUGHAN, Dawn	Executive Member	01/07/2014	30/06/2015
ELLIS, Steven	Executive Member	01/07/2014	30/06/2015
SMALLWOOD, Hayden	Executive Member	01/07/2014	30/06/2015

Signature of designated officer:



Name and title of designated officer: Carolyn SMITH, Branch Secretary

Dated: 18/11/15

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

COMMITTEE OF MANAGEMENT STATEMENT

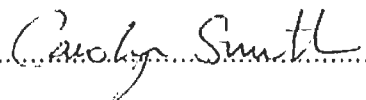
for the period ended 30 June 2015

On the 18th of November 2015 the Committee of Management of *United Voice - WA Branch* passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2015:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) No revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer:.....

Name and title of designated officer: Carolyn SMITH, Branch Secretary

Dated : ..18/11/15.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2015

	Notes	2015 \$	2014 \$
Revenue			
Membership subscription		11,286,567	11,485,317
Capitation (sustentation) fees	3A	0	0
Conferences		14,252	13,931
Levies	3B	0	87,510
Interest	3C	45,157	31,642
Rental revenue	3D	102,096	134,728
Salary reimbursements		141,455	105,118
Sponsorships		55,182	54,182
Other revenue		22,791	86,019
Total revenue		11,667,500	11,998,447
Other Income			
Grants and/or donations	3E	5,000	0
Share of net profit from associate	6E	0	0
Net gains from sale of assets	3F	4,455,645	1,296,647
Total other income		4,460,645	1,296,647
Total income		16,128,145	13,295,094
Expenses			
Employee expenses	4A	8,012,754	8,039,797
Capitation (sustentation) fees	4B	1,254,100	1,180,607
Affiliation fees	4C	283,863	275,253
Administration expenses	4D	1,490,785	1,852,763
Grants or donations	4E	26,887	128,954
Depreciation and amortisation	4F	499,478	397,240
Finance costs (including bank charges)	4G	363,295	801,460
Legal costs	4H	7,357	69,203
Audit fees	14	28,077	39,702
Share of net loss from associate	6E	0	0
Write-down and impairment of assets	4I	299,189	0
Net losses from sale of assets	4J	0	0
Other expenses	4K	0	0
Total expenses		12,265,785	12,784,979
Profit or loss for the year		3,862,360	510,115
Other comprehensive income			
Items that will not be subsequently reclassified to profit or loss		0	0
Gain on revaluation of land & buildings		0	0
Total comprehensive income for the year		3,862,360	510,115

The above statement should be read in conjunction with the notes.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

**STATEMENT OF FINANCIAL POSITION
as at 30 June 2015**

	Notes	2015 \$	2014 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	821,739	870,049
Trade and other receivables	5B	718,032	906,888
Inventories		3,093	4,628
Non-current assets held for sale	5C	109,649	1,142,447
Total current assets		1,652,513	2,924,012
Non-Current Assets			
Land and buildings	6A	8,800,616	9,074,291
Plant and equipment	6B	810,045	865,898
Investment Property	6C	4,247,557	4,376,144
Intangibles	6D	0	0
Investments in associates	6E	0	0
Other investments	6F	0	0
Other non-current receivables	6G	229,000	259,000
Total non-current assets		14,087,218	14,575,333
Total assets		15,739,731	17,499,345
LIABILITIES			
Current Liabilities			
Trade payables	7A	0	189,715
Loans	7B	4,298,223	0
Other payables	7C	636,892	592,604
Employee provisions	8A	1,064,430	947,871
Total current liabilities		5,999,545	1,730,190
Non-Current Liabilities			
Employee provisions	8A	232,435	188,331
Other financial liabilities	9A	514,433	9,935,433
Total non-current liabilities		746,868	10,123,764
Total liabilities		6,231,980	11,853,954
Net assets		9,507,751	5,645,391
EQUITY			
Reserve Funds	10A	5,645,391	5,645,391
Retained earnings		3,862,360	510,115
Total equity		9,507,751	5,645,391

The above statement should be read in conjunction with the notes.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

STATEMENT OF CHANGES IN EQUITY
for the period ended 30 June 2015

	Notes	Reserve Funds \$	Retained earnings \$	Total equity \$
Opening balance as at 1 July 2013		5,135,276	0	5,135,276
Profit or loss for the year		510,115	(510,115)	0
Other comprehensive income for the year		0	0	0
Net transfers to / (from) funds	10A	0	510,115	510,115
Closing balance as at 30 June 2014		5,645,391	0	5,645,391
Profit or loss for the year		3,862,360	(3,862,360)	0
Other comprehensive income for the year		0	0	0
Net transfers to / (from) funds	10A	0	3,862,360	3,862,360
Closing balance as at 30 June 2015		9,507,751	0	9,507,751

The above statement should be read in conjunction with the notes.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

CASH FLOW STATEMENT
for the period ended 30 June 2015

	Notes	2015 \$	2014 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from members		12,415,223	12,633,849
Receipts from other reporting units	11B	725,856	876,045
Interest received		45,157	31,890
Other		353,677	418,052
Cash used			
Payments to suppliers and employees		(11,082,916)	(11,201,642)
Interest paid		(363,295)	(484,525)
Payment to other reporting units	11B	(1,997,669)	(2,239,818)
Net cash from (used by) operating activities	11A	<u>96,033</u>	<u>33,851</u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from sale of property, plant and equipment		5,775,175	4,831,182
Cash used			
Purchase of property, plant and equipment		(370,849)	(6,280,751)
Net cash from (used by) investing activities		<u>5,404,326</u>	<u>(1,449,569)</u>
FINANCING ACTIVITIES			
Cash received			
Proceeds from vendor financing		30,000	0
Proceeds from borrowings		0	6,005,939
Cash used			
Repayment of borrowings		(5,578,669)	(4,761,176)
Net cash from (used by) financing activities		<u>(5,548,669)</u>	<u>1,244,763</u>
Net increase (decrease) in cash held		(48,310)	(170,955)
Cash & cash equivalents at the beginning of the reporting period		870,049	1,041,004
Cash & cash equivalents at the end of the reporting period	5A	<u>821,739</u>	<u>870,049</u>

The above statement should be read in conjunction with the notes.

RECOVERY OF WAGES ACTIVITY

United Voice – WA Branch did not derive any revenue from undertaking recovery of wages activity during the reporting period.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

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**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

Note 1 Summary of significant accounting policies

1.1 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, *United Voice – WA Branch* is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with historical cost. No allowance is made for the effect of changing prices on the results or the financial position.

The financial statements are presented in Australian dollars.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Significant accounting judgements and estimates

No accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1.4 New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year.

Future Australian Accounting Standards Requirements

There is no new standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact on *United Voice – WA Branch*.

1.5 Investment in associates

An associate is an entity over which *United Voice - WA Branch* has significant influence and that is neither a subsidiary nor an interest in a joint venture. Significant influence is the power to participate in the financial and operating policy decisions of the investee but is not control or joint control over those policies.

WA Branch of United Voice (State Union) is an associate of *United Voice – WA Branch (Federal Union)*. The State Union's trade receivables and payables are disclosed in the financial statements.

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Note 1.5 Summary of significant accounting policies (continued)

United Voice – WA Branch did not invest in its associate, *WA Branch of United Voice (State Union)* - in the reporting period.

1.6 Business combinations

United Voice – WA Branch did not engage in any business acquisition combination activity.

1.7 Acquisition of assets and or liabilities that do not constitute a business combination

United Voice – WA Branch has not engaged in any business activity itemised in a) to d) of RG12 s253 of the RO Act.

1.8 Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity. *United Voice – WA Branch* did not sell goods except for stock sale of tee shirts and shirts, etc. such items predominantly to staff.

Donation income is recognised when it is received. *United Voice – WA Branch* did not receive any donation.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease. *United Voice – WA Branch* did not receive any revenue from an operating lease.

1.9 Government grants

United Voice – WA Branch did not receive any government grant.

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1.10 Gains

Sale of assets

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

1.11 Capitation (sustentation) fees and levies

Capitation (sustentation) fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

1.12 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is not calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

United Voice – WA Branch did not make any provision for separation and redundancy benefit payments for its employees.

1.13 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are expensed on a straight-line basis which is representative of the pattern of benefits derived from the leased assets.

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Note 1.13 Summary of significant accounting policies (continued)

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

Refer to note 3D for rental revenue earned during the reporting period.

1.14 Borrowing costs

All borrowing costs are recognised in profit and loss in the period in which they are incurred. Title to all properties, except for Unit 2, 101 Spencer Street, Bunbury are held by United Voice, New South Wales (Federal Union) in accordance with Federal Policy concerning all new acquisitions of property.

1.15 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

1.16 Financial (instruments) assets and liabilities

Financial assets and financial liabilities are recognised when the reporting entity becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

1.17 Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

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Note 1.17 Summary of significant accounting policies (continued)

Fair value through profit or loss

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of comprehensive income.

Held-to-maturity investments

United Voice – WA Branch did not have any financial investments that were held-to-maturity.

Available-for-sale

United Voice – WA Branch did not have any financial investments that were available for sale.

Loan and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

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Note 1.17 Summary of significant accounting policies (continued)

Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount

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Note 1.17 Summary of significant accounting policies (continued)

of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

Derecognition of financial assets

A financial asset is derecognised only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

1.18 Financial liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

Fair value through profit or loss

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:

- it has been acquired principally for the purpose of repurchasing it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

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Note 1.18 Summary of significant accounting policies (continued)

Other financial liabilities

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

A financial liability is derecognised when, and only when, the obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

1.19 Contingent liabilities and contingent assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

1.20 Land, buildings, plant and equipment

Asset recognition threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Revaluations—land and buildings

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

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Note 1.20 Summary of significant accounting policies (continued)

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	Depreciation rate
Buildings	2 to 5%
Plant and equipment	15 to 20%
Motor Vehicles	10%

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

1.21 Investment property

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties continue to be measured at cost.

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

1.22 Intangibles

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses.

United Voice - WA Branch did not recognise an intangible asset.

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Note 1.22 Summary of significant accounting policies (continued)

Derecognition

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised.

United Voice - WA Branch did not derecognise an intangible asset.

1.23 Impairment for non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if *United Voice - WA Branch* were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

1.24 Non-current assets held for sale

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the non-current asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at cost.

1.25 Taxation

United Voice - WA Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

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Note 1.25 Summary of significant accounting policies (continued)

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

1.26 Fair value measurement

Fair value measures financial instruments such as, financial asset at fair value through the profit and loss and available for sale financial assets at fair value at each balance date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 16A.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

United Voice - WA Branch uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained.

The net fair value of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardised form.

1.27 Going concern

United Voice – WA Branch is not reliant on the agreed financial support of any entity to continue on a going concern basis.

As part of the construction of the Cheriton St building *United Voice – WA Branch* used a loan from ME Bank to finance its construction. This loan is interest only until 30 June 2016 when the principal will be repayable. At 30 June 2015 and at the date of this report *United Voice – WA Branch* is in the process of re-financing its loan \$3,783,790.

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Note 1.27 Summary of significant accounting policies (continued)

Should the union not be able to manage the matter referred to above, there would be material significant doubt as to whether the union would be able to meet its debts as and when they fall due and thus continue as a going concern. The Committee of Management believe it is appropriate to prepare the financial statements on a going concern basis as there are no matters existing to indicate that the union will be unable to re-finance the loan facility.

These financial statements do not include any adjustments relating to the recoverability and classification of asset carrying amounts or the amount of liabilities that might result should the union be unable to continue as a going concern.

United Voice – WA Branch (Federal Union) has not provided *United Voice Legal – WA* (State Union) with any financial support in the reporting period. Some administrative operations of the State Union are being provided by the Federal Union and these costs are being invoiced accordingly on a monthly basis.

1.28 New, revised or amending Standards and Interpretations

United Voice – WA Branch has adopted all of the new, revised or amending Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are relevant and effective for the current reporting period. Any new, revised or amending Accounting Standards or Interpretations that are not yet mandatory have not been early adopted and do not have an impact on the entity.

Any significant impact on the accounting policies of the entity from the adoption of these accounting standards and interpretations are disclosed in the relevant accounting policy.

1.29 Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

- Estimation of useful lives of assets

United Voice – WA Branch's management determines the estimated useful lives and related depreciation charges for its property, plant and equipment. The useful lives could change significantly as a result of use or some other event. Management will increase the depreciation charge where useful lives are less than previously estimated lives, or it will write off assets that have been abandoned or sold.

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Note 1.29 Summary of significant accounting policies (continued)

- Long service leave provision

As presented in note 8A, the liability for long service leave is recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date.

- Provision for impairment of receivables

The provision for impairment of receivables assessment requires a degree of estimation and judgement. The level of provision is assessed by taking into account the recent sales experience, the ageing of receivables, historical collection rates and specific knowledge of the individual debtors' financial position and investment property.

Note 2 Events after the reporting period

There is no known subsequent event that would materially affect the reporting period.

Note 3 Income

Note 3A: Capitation (sustentation) fees

United Voice WA Branch does not charge any capitation (sustentation) fees and no financial support was required from related branches.

Note 3B: Levies

	2015	2014
	\$	\$
Government Health Levy (compulsory)	0	87,510
Total levies	0	87,510

Note 3C: Interest

Deposits	30,177	31,642
Vendor finance	14,980	0
Total interest	45,157	31,642

Note 3D: Rental revenue

Properties	102,096	134,728
Other	0	0
Total rental revenue	102,096	134,728

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	2015	2014
	\$	\$
Note 3E: Grants or donations		
Grants	0	0
Donations	5,000	0
Total grants or donations	5,000	0

The Branch received \$5k in donation in 2013-14 but was classified as sponsorship revenue.

Note 3F: Net gains from sale of assets

Land and buildings	4,528,814	1,321,211
Motor Vehicle	(73,169)	(24,564)
Intangibles	0	0
Total net gain from sale of assets	4,455,645	1,296,647

Note 4 Expenses

Note 4A: Employee expenses

Employees who are office holders:

Wages and salaries	281,692	337,646
Leave and other entitlements	62,466	0
Separation and redundancies	0	0
Super and salary continuance insurance	41,544	39,338
Other employee expenses	40,340	0
Subtotal employee expenses holders of office	426,042	376,984

Employees other than office holders:

Wages and salaries	5,808,250	5,901,922
Leave and other entitlements	294,144	0
Separation and redundancies	46,590	106,861
Super and salary continuance insurance	643,744	739,794
Other employee expenses	793,984	914,236
Subtotal employee expenses employees other than office holders	7,586,712	7,662,813
Total employee expenses	8,012,754	8,039,797

Other employee expenses relates to payroll tax (2015: \$404k; 2014: \$468k), motor vehicle fleet (2015:398k; 2014:\$416k) and other indirect employee expenses (2015: \$32k; 2014 \$30k)

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	2015	2014
	\$	\$
Note 4B: Capitation (sustentation) fees		
United Voice – National Council	1,254,100	1,180,607
Total capitation(sustentation) fees	1,254,100	1,180,607
Note 4C: Affiliation fees		
Australian Labor Party	152,475	149,014
Unions WA	131,388	126,239
Total affiliation fees	283,863	275,253
Note 4D: Administration expenses		
Advertising, publications and subscriptions	75,917	44,054
Consideration to employers for payroll deductions	9,157	10,192
Campaigns (other than compulsory levies)	136,016	139,701
Compulsory levies		
Education Levy	0	13,974
Health Levy	0	11,386
Fees/allowances - meeting and conferences	30,451	43,406
Conference and meeting expenses	181,541	179,603
Contractors/consultants	0	3,345
Property expenses	398,135	269,827
Office expenses	600,737	495,342
Information communications technology	46,274	31,744
Member services	12,557	13,000
Other	0	597,189
Subtotal administration expense	1,490,785	1,852,763
Operating lease rentals:		
Minimum lease payments	0	0
Total administration expenses	1,490,785	1,852,763

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	2015	2014
	\$	\$
Note 4E: Grants or donations		
Donations paid that exceeded \$1,000:		
Australian Labor Party - Cowan	0	5,000
Australian Labor Party - Stirling	0	5,000
Australian Labor Party (via United Voice National Council)	0	83,333
APHEDA – cyclone 'Haiyan' appeal	0	5,000
Labour Movement Work Experience program	0	2,000
WA School Gardeners Handyperson association	0	1,500
WA Labor – general support	0	25,621
Labor Movement Education Association	2,000	0
Developmental Disability WA	4,545	0
In-kind salaries and travel expenses - Queensland Election	18,028	0
Total donations paid that exceeded \$1,000	24,573	127,454
Grants:		
Total paid that were \$1,000 or less	0	0
Total paid that exceeded \$1,000	0	0
Donations:		
Total paid that exceeded \$1,000 as listed above	24,573	127,454
Total paid that were \$1,000 or less	2,314	1,500
Total grants or donations	26,887	128,954
Note 4F: Depreciation and amortisation		
Depreciation		
Land & buildings	281,455	141,420
Chattels, plant and equipment	86,425	152,780
Property held for sale	128,587	103,040
Property held for lease	3,011	0
Total depreciation	499,478	397,240
Amortisation		
Intangibles	0	0
Total amortisation	0	0
Total depreciation and amortisation	499,478	397,240
Note 4G: Finance costs		
Finance leases	0	0
Overdrafts/loans	363,295	801,460
Unwinding of discount	0	0
Total finance costs	363,295	801,460

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	2015	2014
	\$	\$
Note 4H: Legal costs		
Litigation	0	0
Arbitration	2,040	10,562
Other legal matters	5,317	58,641
Total legal costs	7,357	69,203

Note 4I: Write-down and impairment of assets

During the reporting period, *United Voice – WA Branch* has written off as bad debt \$852 (2014: nil) and recognised an estimated \$298,337 (2014: nil) of WA Branch of United Voice (State Union) trade debtors as impaired.

Note 4J: Net losses from sale of assets

Net loss from the sale of motor vehicles in 2013-14 and in 2014-15 has been off-set against net gain on sale of assets in note 3F.

Note 4K: Other expenses

Penalties - via RO Act or RO Regulations	0	0
Total other expenses	0	0

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	2015	2014
	\$	\$
Note 5 Current assets		
Note 5A: Cash and cash equivalents		
Cash at bank	818,739	866,849
Cash on hand	3,000	3,200
Short term deposits	0	0
Other	0	0
Total cash and cash equivalents	821,739	870,049
Note 5B: Trade and other receivables		
Receivables from other reporting units		
WA Branch of United Voice (State Union)	433,986	355,323
United Voice National Council	1,581	23,193
Total receivables from other reporting units	435,567	378,516
Less provision for doubtful debts		
WA Branch of United Voice (State Union)	(298,338)	0
Total provision for doubtful debts	(298,338)	0
Receivable from other reporting units	137,229	378,516
Other receivables:		
GST receivable from the Australian Taxation Office	0	0
Trade receivables	8,322	76,733
Accrued income receivable	61,845	0
Provision for doubtful debts	0	0
Property rent receivable	29,783	57,998
Prepaid and other expenses	194,878	86,666
Vendor finance receivable*	285,975	306,975
Total other receivables	580,803	528,372
Total trade and other receivables	718,032	906,888

* Relates to an amount which is secured against guarantees from the purchasers of properties sold by the Union.

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

	2015	2014
	\$	\$
Note 5C: Non-current assets held for sale		
Assets Held for Sale		
61 Thomas St Subiaco		
Land at cost	0	127,944
Buildings at cost	0	1,930,342
Accumulated depreciation	0	(1,027,950)
Subtotal assets held for sale Subiaco	0	1,030,336
Lot 100 Dhu St, Guilderton		
Land at cost	37,129	37,129
Buildings at cost	131,542	131,542
Accumulated depreciation	(60,239)	(57,608)
Subtotal assets held for sale Guilderton	108,432	111,063
Chattels Lot 100 Dhu St, Guilderton		
Cost	18,598	18,428
Accumulated depreciation	(17,381)	(17,380)
Subtotal chattels held for sale Guilderton	1,217	1,048
Total assets held for sale	109,649	1,142,447

Note 6 Non-current assets

Note 6A: Land and buildings

54 Cheriton St Perth:		
Land at cost	2,645,567	2,645,567
Building at cost	4,966,095	4,958,315
Fit out at cost	1,566,375	1,566,375
Accumulated Depreciation	(421,413)	(140,688)
Subtotal land and building Perth	8,756,624	9,029,569
U2 101 Spencer St Bunbury:		
Land at cost	20,000	20,000
Building at cost	36,543	36,543
Accumulated Depreciation	(12,551)	(11,821)
Subtotal land and buildings Bunbury	43,992	44,722
Total land and buildings	8,800,616	9,074,291

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

	2015	2014
	\$	\$
Reconciliation of the opening and closing balances of land and buildings		
As at 1 July		
Gross book value - at cost	9,226,800	12,221,206
Accumulated depreciation and impairment	(152,509)	0
Net book value 1 July	9,074,291	12,221,206
Additions:		
By purchase	7,780	6,031,960
From acquisition of entities (including restructuring)	0	0
Revaluations	0	0
Impairments	0	0
Depreciation expense	(281,455)	(141,420)
Other movement – <i>transfers out of PPE</i>	0	(5,502,920)
Disposals:	0	(3,534,535)
From disposal of entities (including restructuring)	0	0
Other	0	0
Net book value 30 June	8,800,616	9,074,291
Net book value as of 30 June represented by:		
Gross book value	9,234,580	9,226,800
Accumulated depreciation and impairment	(433,964)	(152,509)
Net book value 30 June	8,800,616	9,074,291

Note 6B: Plant and equipment

Plant and equipment:

Chattels U2 101 Spencer St Bunbury:

Cost	32,298	29,298
Accumulated Depreciation	(28,513)	(27,098)

Subtotal chattels Bunbury	3,785	2,200
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Furniture and fittings Thomas St Subiaco

Cost	0	323,176
Accumulated Depreciation	0	(280,115)

Subtotal furniture and fittings Subiaco	0	43,061
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Furniture and fittings Cheriton St Perth

Cost	280	0
Accumulated Depreciation	(40)	0

Subtotal furniture and fittings Perth	240	0
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Office Equipment Thomas St Subiaco

Cost	0	723,472
Accumulated Depreciation	0	(619,765)

Subtotal office equipment Subiaco	0	103,707
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Office Equipment Cheriton St Perth

Cost	104,024	0
Accumulated Depreciation	(29,682)	0

Subtotal office equipment Perth	74,342	0
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**UNITED VOICE - WA BRANCH
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	2015	2014
	\$	\$
Library		
Cost	101,445	101,445
Accumulated Depreciation	(101,445)	(101,445)
Subtotal library	0	0
Motor vehicles		
Cost	869,841	879,755
Accumulated Depreciation	(138,163)	(162,825)
Subtotal motor vehicles	731,678	716,930
Total plant and equipment	810,045	865,898

Reconciliation of the opening and closing balances of plant and equipment

As at 1 July		
Gross book value	2,057,146	2,081,554
Accumulated depreciation and impairment	(1,191,248)	(1,338,306)
Net book value 1 July	865,898	743,248
Additions:		
By purchase	370,849	441,630
From acquisition of entities (including restructuring)	0	0
Impairments	0	0
Depreciation expense	(86,425)	(152,780)
Other movement	0	0
Disposals:	0	0
From disposal of entities (including restructuring)	0	0
Sale of Plant and Equipment	(340,277)	(166,200)
Other	0	0
Net book value 30 June	810,045	865,898
Net book value as of 30 June represented by:		
Gross book value	1,107,889	2,057,146
Accumulated depreciation and impairment	(297,844)	(1,191,248)
Net book value 30 June	810,045	865,898

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

	2015	2014
	\$	\$
Note 6C: Investment property		
Property available for lease 54 Cheriton St Perth		
Gross book value allocation	4,472,584	4,472,584
Accumulated depreciation	(225,027)	(96,440)
Total investment property	4,247,557	4,376,144

Investment property, comprising freehold buildings, is held for long-term rental yields and is not occupied by the Union is carried at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the property.

Rental income earned and received from the investment property during the year was \$102,096 (2014: \$134,728).

Note 6D: Intangibles

United Voice – WA Branch has not taken up any intangible asset during the reporting period.

Note 6E: Investments in associates

United Voice – WA Branch has not acquired any investment in an associated entity.

Note 6F: Other investments

United Voice – WA Branch did not acquire any other investment in the reporting period.

Note 6G: Other non-current receivables

Prepayments	0	0
Vendor Finance (The Perth Trade Hall)	229,000	259,000
Total other non-current receivables	229,000	259,000

Note 7 Current liabilities

Note 7A: Trade payables

Trade creditors	0	189,715
Operating lease rentals	0	0
Subtotal trade creditors	0	189,715
Payables to other reporting unit	0	0
Total trade payables	0	189,715

Settlement is usually made within 30 days.

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(FEDERAL UNION)**

	2015	2014
	\$	\$
Note 7B: Loans		
Cheriton St building loan *	3,783,790	0
Motor vehicle unsecured loan – United Voice Victoria Branch	514,433	0
Total loans	4,298,223	0

Refer to explanatory notes in Note 9A. Non-current loans in 2014 have been reclassified to current in 2015.

Note 7C: Other payables

Wages and salaries accrual	0	181,778
Superannuation	8,457	2,701
Consideration to employers for payroll deductions	0	0
Legal costs	0	0
Prepayments received/unearned revenue/expense accruals	435,413	70,398
GST payable	193,022	337,727
Total other payables	636,892	592,604

Total other payables are expected to be settled in:

No more than 12 months	636,892	592,604
More than 12 months	0	0
Total other payables	636,892	592,604

*The building loan facility expires on 14/3/2034 and the interest only term ends on 1 July 2016 but is expected to be renewed for another period of time.

UNITED VOICE - WA BRANCH
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	2015	2014
	\$	\$
Note 8 Provisions		
Note 8A: Employee provisions		
Office Holders:		
Annual leave	47,916	56,654
Long service leave	81,107	67,939
Separations and redundancies	0	0
Other	0	0
Subtotal employee provisions—office holders	129,023	124,593
Employees other than office holders:		
Annual leave	732,428	656,497
Long service leave	435,414	355,112
Separations and redundancies	0	0
Other	0	0
Subtotal employee provisions—employees other than office holders	1,167,842	1,011,609
Total employee provisions	1,296,865	1,136,202
 Employee provisions is classified into:		
Current liability:		
Annual leave	780,343	713,151
Long service leave	284,087	234,720
Subtotal current liability - employee provisions	1,064,430	947,871
Non-current liability:		
Annual leave	0	0
Long service leave	232,435	188,331
Non-current liability - employee provisions	232,435	188,331
Total employee provisions	1,296,865	1,136,202

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

	2015	2014
	\$	\$
Note 9 Non-current liabilities		
Note 9A: Other non-current liabilities		
Motor vehicle unsecured loan – United Voice Victoria Branch	0	514,433
Cheriton St building loan	0	9,421,000
Total other non-current liabilities	0	9,935,433

The branch pays interest only on the amount advanced calculated at the interest rate monthly in arrears. An interest rate of 7.5% is applicable on loans advanced prior to November 2007. Loans advanced after the 1st November 2007 had an interest rate of 8% and 6% from 10 June 2012.

The branch had a loan from Members Equity for the purchase of land at Lots 42 & 46 Cheriton Street, Perth. This loan was consolidated with a loan for the purchase of the building at Cheriton Street. The term of the loan has been extended for a period of 20 years and commenced on 14 March 2014. Repayments are made monthly and are interest only for two years - effectively from 1 July 2014 to 1 July 2016. This interest only term is being renewed for another period. The interest rate applicable as at 30 June 2015 was 4.87% (2014: 5.37%).

Note 10 Equity

Note 10A: Reserve funds

General fund

Balance as at start of year	5,627,955	4,122,782
Transfer to general fund	3,862,360	1,505,173
Transferred from general fund	(140,972)	0
Balance as at end of year	9,349,342	5,627,955

Building fund

Balance as at start of year	0	337,939
Transfer to building fund	173,203	0
Transfer from building fund	(173,203)	(337,939)
Balance as at end of year	0	0

Election fund

Balance as at start of year	17,436	674,555
Transfer to election fund	159,000	0
Transfer from election fund	(18,027)	(657,119)
Balance as at end of year	158,409	17,436

Total equity as at start of year	5,645,391	5,135,276
Net transfers to / (from) funds	3,862,360	510,115
Total equity as at end of year	9,507,751	5,645,391

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

	2015	2014
	\$	\$

Note 11 Cash flow

Note 11A: Cash flow reconciliation

Reconciliation of cash and cash equivalents as per Statement of Financial Position to Cash Flow Statement:

Cash and cash equivalents as per:

Cash Flow Statement	821,739	870,049
Statement of Financial Position	821,739	870,049
Difference	0	0

Reconciliation of profit/(deficit) to net cash from operating activities:

Profit/(deficit) for the year	3,848,107	510,115
Adjustments for non-cash items		
Depreciation/amortisation	499,478	397,240
Net Gain on disposal of assets	(4,455,645)	(1,296,647)
Changes in assets/liabilities		
(Increase)/decrease in net receivables	297,068	(391,794)
(Increase)/decrease in prepayments	(108,212)	(9,267)
Increase/(decrease) in supplier payables	(189,715)	750,252
Increase/(decrease) in other payables	44,289	0
Increase/(decrease) in employee provisions	160,663	73,952
Increase/(decrease) in other provisions	0	0
Net cash from (used by) operating activities	96,033	33,851

Note 11B: Cash flow information – associated and other reporting entities

Cash inflows

WA Branch of United Voice (State Union)	615,253	782,779
United Voice National Office	109,591	93,266
United Voice – Queensland Branch	1,012	0
Total cash inflows	725,856	876,045

Cash outflows

WA Branch of United Voice (State Union)	693,912	709,690
United Voice National Office	1,259,070	1,420,512
United Voice Victoria Branch	40,684	109,616
United Voice – Queensland Branch	4,003	0
Total cash outflows	1,997,669	2,239,818

**UNITED VOICE - WA BRANCH
(FEDERAL UNION)**

Note 12 Contingent liabilities, assets and commitments

Note 12A: Commitments and contingencies

Credit Stand-By Arrangements

United Voice – WA Branch has a bank overdraft facility of \$20,000 (2014: \$20,000). At 30 June 2014 and 30 June 2015 this facility was not in use. Overdraft facility is currently with the Commonwealth Bank.

The branch also has a contingent liability facility of \$200,000 (2014: \$300,000). As at 30 June 2014 and 30 June 2015, \$100,000 of this facility was unused. There is no interest charge on the contingent liability facility. The purpose of the facility is to guarantee the funds for direct debit in relation to Membership Fees.

The branch has no capital commitments.

At the date of signing this report there are no known contingent liabilities that would have a material effect on the presentation of the annual financial statements

Note 13 Related party disclosures

Note 13A: Related party transactions for the reporting period

The list of the Committee of Management members of *United Voice – WA Branch* is detailed in the last section of the Operating Report. Payments were made only for items in Note 13B below. The Branch's Related Party Register did not contain any other transaction with a related current or former related party.

**UNITED VOICE - WA BRANCH
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Note 13B: Key Management Personnel Remuneration for the Reporting Period

The holders of office of *United Voice – WA Branch*, who are paid salaries in Note 4A, are also its key management personnel.

Key management personnel remuneration for the period 2014 – 2015

Key management salary benefits	Total	Branch Secretary	Branch Assistant Secretary	Branch Assistant Secretary
Short-term employee benefits:				
Salaries:				
Salaries	281,691	94,261	99,832	87,598
Leave and other entitlements	62,465	23,333	22,573	16,559
Separation and redundancies	0	0	0	0
Superannuation and SCI	41,544	14,195	14,776	12,573
Other employee expenses	40,341	13,784	14,348	12,209
Subtotal salaries personnel	426,041	145,573	151,529	128,939
Other short-term benefits:				
Accrued annual leave	38,519	13,585	12,900	12,034
Other	0	0	0	0
Subtotal other short-term benefits	38,519	13,585	12,900	12,034
Total key management short-term salary benefits	464,560	159,158	164,429	140,973
Other long-term benefits:				
Accrued annual leave	0	0	0	0
Accrued long-service leave	61,005	34,624	7,823	18,558
Post-employment benefits:				
Superannuation	0	0	0	0
Total key management long-term salary benefits	61,005	34,624	7,823	18,558
Total key management salary benefits	525,565	193,782	172,252	159,531

Key management personnel remuneration for the period 2013 – 2014

Key management salary benefits	Total	Branch Secretary (a)	Branch Assistant Secretary (b)	Branch Assistant Secretary (d)
Short-term employee benefits:				
Salaries:				
Salaries (including entitlements)	330,364	115,459	111,358	103,547
Accrued salaries	7,282	2,573	2,441	2,268
Separation and redundancies	0	0	0	0
Superannuation	39,338	13,587	13,348	12,403
Subtotal salaries personnel	376,984	131,619	127,147	118,218
Accrued expenses:				
Accrued annual leave	49,591	14,239	19,588	15,764
Other	0	0	0	0
Subtotal accrued expenses	49,591	14,239	19,588	15,764
Subtotal short-term employee benefits	426,575	145,858	146,735	133,982

**UNITED VOICE - WA BRANCH
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Note 13B: Key Management Personnel Remuneration... (continued)

Other long-term benefits:

Accrued long-service leave	58,939	37,021	5,100	16,818
Post-employment benefits:				
Superannuation	12,241	5,783	2,783	3,675
Total key management salary benefits	497,755	188,662	154,618	154,475

The Branch does not offer employees any defined benefit scheme post-termination of employment.

Note 13C: Transactions with key management personnel and their close family members

United Voice – WA Branch did not have any other transaction with its key management personnel and their close family members other than those relating to their membership in the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those, which it is reasonable to expect, would have been adopted by parties at arm's length.

2015	2014
\$	\$

Note 14 Remuneration of Auditors

Value of the services provided

Financial statement audit services	28,077	39,702
Other services	0	0
Total remuneration of auditors	28,077	39,702

The auditors of *United Voice* – WA Branch did not provide any other service to the branch than those related to audit services.

Note 15 Financial instruments

United Voice – WA Branch's activities expose it to a variety of financial risks: interest rate risk, credit risk and liquidity risk. The Union's overall risk management program seeks to minimise potential adverse effects on the financial performance of the Union. The Union uses different methods to measure different types of risk to which it is exposed. These methods include sensitivity analysis in the case of interest rate and other price risks, and aging analysis for credit risk.

The branch's main interest rate risk arises from borrowings, which are at fixed and variable rates and denominated in Australian dollars. As at the year end, the Union had the following fixed and variable rate financial instruments outstanding:

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(FEDERAL UNION)**

	2015	2014
	\$	\$
Note 15A: Categories of financial instruments		
Financial assets		
Cash and receivables:		
Cash – floating interest rate	821,739	870,049
Receivables – interest bearing	514,975	565,975
Receivables – non-interest bearing	38,105	513,247
Total	1,374,819	1,949,271
Carrying amount of financial assets	1,374,819	1,949,271
Financial liabilities		
Fair value through profit or loss	0	0
Other financial liabilities:		
Payables – non-interest bearing	8,457	374,194
Business loan – interest bearing	3,783,790	9,421,000
Motor vehicle loan – interest bearing	514,433	514,433
Total	4,306,680	10,309,627
Carrying amount of financial liabilities	4,306,680	10,309,627

Note 15B: Net income and expense from financial assets

Held-to-maturity Interest revenue	0	0
Cash and receivables		
Interest revenue	45,157	31,642
Exchange gains/(loss)	0	0
Impairment	0	0
Gain/(loss) on disposal	0	0
Net gain/(loss) from cash and receivables	45,157	31,642
Available for sale	0	0
Fair value through profit and loss	0	0
Net gain/(loss) from financial assets	45,157	31,642

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	2015	2014
	\$	\$
Note 15C: Net income and expense from financial liabilities		
At amortised cost	0	0
Fair value through profit and loss		
Held for trading	0	0
Other financial liabilities:		
Change in fair value	0	0
Interest expense	363,295	801,460
Total designated as fair value through profit and loss	0	0
Net gain/(loss) other financial liabilities	363,295	801,460
Net gain/(loss) from financial liabilities	363,295	801,460

Note 15D: Credit risk

The following table illustrates the entity's gross exposure to credit risk, excluding any collateral or credit enhancements.

Financial assets		
Cash	821,739	870,049
Receivables	548,536	1,165,888
Total	1,370,276	2,035,937

Credit risk arises from cash and cash equivalents, and deposits with banks and financial institutions, as well as credit exposures to wholesale and retail customers, including outstanding receivables and committed transactions. For banks and financial institutions, only independently rated parties with a minimum rating of 'A' are accepted. The credit quality of customers is assessed based on past experience, trading history, and other factors. Individual credit limits are set.

The maximum exposure to credit risk at the reporting date is the carrying amount of the financial assets as summarised above. The receivables balance includes two private organisations which do not have a formal credit rating.

As at 30 June 2015 current trade receivables of the organisation with a nominal value of \$324,843 (2014: \$284,328; nil impairment) were past due and \$211,110 deemed impaired.

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Note 15E: Liquidity risk

Prudent liquidity risk management involves maintaining sufficient cash reserves. *United Voice – WA Branch* manages liquidity risk by continuously monitoring forecast and actual cash flows. Surplus funds are generally only deposited in savings accounts with high interest rate.

The table below analyses the Branch's financial liabilities into relevant maturity groupings based on the remaining period at the reporting date to the contract maturity date.

Contractual maturities for financial liabilities 2015

	On Demand	< 1 year \$	1– 2 years \$	>3 years \$	Total \$
Payables	0	8,456	0	0	8,456
Business Loan	0	3,968,061	0	0	3,968,061
Motor Vehicle Loan	0	549,298	0	0	549,298
Total maturities for financial liabilities	0	4,525,815	0	0	4,525,815

Maturities for financial liabilities 2014

	On Demand	< 1 year \$	1– 2 years \$	>3 years \$	Total \$
Payables	0	374,194	0	0	374,194
Business Loan	0	0	5,619,759	3,801,241	9,421,000
Motor Vehicle Loan	0	0	50,000	464,433	514,433
Total maturities for financial liabilities	0	374,194	5,669,759	4,265,674	10,309,627

Note 15F: Market risk

The following table summarises the sensitivity of the Union's financial assets and financial liabilities to interest rate risk.

	Weighted average interest rates	Floating interest rate	Fixed interest	Non-interest bearing	Total
As at 30 June 2015					
(i) Financial assets					
Cash	2.50%	821,739	0	0	821,739
Receivables	7.03%	259,000	255,975	38,105	553,080
Total financial assets		1,080,739	255,975	38,105	1,374,819
(ii) Financial liabilities					
Payables		0	0	8,457	8,457
Business loans	4.87%	3,783,790	0	0	3,783,790
Motor Vehicle Loan	8.00%	0	289,111	0	289,111
Motor Vehicle Loan	6.00%	0	225,322	0	225,322
Total financial liabilities		3,783,790	514,433	8,457	4,306,680

**UNITED VOICE - WA BRANCH
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Note 15F: Market risk (continued)

	Weighted average interest rates	Floating interest rate	Fixed interest	Non- interest bearing	Total
As at 30 June 2014					
(i) Financial assets					
Cash	2.50%	870,049	0	0	870,049
Receivables	8.00%	0	565,975	513,247	1,109,302
Total financial assets		870,049	565,975	513,247	1,949,271
(ii) Financial liabilities					
Payables		0	0	374,194	374,194
Business loan	5.37%	9,421,000	0	0	9,421,000
Motor Vehicle Loan	8.00%	514,433	0	0	514,433
Total financial liabilities		9,935,433	0	374,194	10,309,627

Sensitivity analysis of the risk that the entity is exposed to for 2015

30 June 2015	Carrying Amount	Interest Rate Risk	
		+100/-100 bps	
		Profit	(Profit)
	\$	\$	\$
Financial Assets			
Cash and cash equivalents	821,739	8,217	(8,217)
Financial Liabilities			
Borrowings	4,298,223	(42,982)	42,982
Total increase/ (decrease)		(34,765)	34,765

30 June 2014	Carrying Amount	Interest Rate Risk	
		+100/-100 bps	
		Profit	(Profit)
	\$	\$	\$
Financial Assets			
Cash and cash equivalents	870,049	8,700	(8,700)
Financial Liabilities			
Borrowings	9,935,433	(99,354)	99,354
Total increase/ (decrease)		(90,654)	90,654

Note 15G: Asset pledged/or held as collateral

As at the end of 30 June 2015, the pledge against the property at 61 Thomas St was replaced with the property at Cheriton St as collateral against the building loan for Cheriton St.

**UNITED VOICE - WA BRANCH
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Note 16 Fair value measurement

The net fair value of assets and liabilities approximate their carrying values. No financial asset and financial liability are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds net fair values have not been written down as the union intends to hold these assets to maturity. The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes and form.

Note 16A: Financial assets and liabilities

Management of the reporting unit assessed that cash, trade receivables, trade payables, and other current liabilities approximate their carrying amounts largely due to the short term maturities of these instruments.

The fair value of financial assets and liabilities is included at the amount which the instrument could be exchanged in a current transaction between willing parties. The following methods and assumptions were used to estimate the fair values for borrowings:

- Fair values of the reporting unit's interest-bearing borrowings and loans are determined by using a discounted cash flow method. The discount rate used reflects the issuer's borrowing rate as at the end of the reporting period. The own performance risk as at 30 June 2015 was assessed to be insignificant.
- Long-term fixed-rate and variable-rate receivables/borrowings are evaluated by the Group based on parameters such as interest rates and individual credit worthiness of the customer. Based on this evaluation, allowances are taken into account for the expected losses of these receivables. As at 30 June, the carrying amounts of such receivables, net of allowances, were not materially different from their calculated fair values.

Note 16B: Fair value hierarchy

Not applicable to *United Voice – WA Branch*.

Note 17: Business combinations -subsidiaries acquired

United Voice – WA Branch does not have acquired subsidiaries.

Note 18: Segment reporting

United Voice – WA Branch operates predominantly in one business and geographical segment in its capacity to provide services to its members throughout Western Australia.

Note 19 Administration of financial affairs by a third party

United Voice – WA Branch's financial affairs has not been administered by another entity.

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(FEDERAL UNION)**

Note 20 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, as follows:

Information to be provided to members or General Manager:

- (1) A member of *United Voice – WA Branch* or the General Manager, may apply to the Branch for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Branch.
- (3) with an application made under subsection (1).

Note 21 Geographical locations

United Voice – WA Branch operates from Level 2 54 Cheriton St. Perth (previously at 61 Thomas St., Subiaco until October 2013) in the state of Western Australia.