



Head Office

Industry House
486 Albert Street
East Melbourne, VIC 3002
Australia

Postal Address

GPO Box 4352QQ
Melbourne, VIC 3001

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31 January 2005

Ms Margaret Williams
Statutory Services Branch
Australian Industrial Registry
GPO Box 1994S
MELBOURNE VIC 3001
Transmitted via eFiling page on AIRC website

Dear Ms Williams

Re: Annual Return of Information for Year 2005
Ref: AR2005/186-[237V]

Please find attached information in respect of the lodgement of recurring obligations for the Victorian Employers' Chamber of Commerce and Industry for the Year 2005.

Please don't hesitate to contact me on 03 8662 5200 if you have any questions in relation to this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read "S Blackwell". The signature is fluid and cursive, with a large initial "S" and a long, sweeping tail.

Sarah Blackwell
Senior Corporate Administrative Assistant

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WORKPLACE RELATIONS ACT 1996
INDUSTRIAL RELATIONS REGULATIONS

DECLARATION

I, Neil Coulson, of 486 Albert Street, East Melbourne In the State of Victoria do solemnly and sincerely declare:

1. THAT I am the Chief Executive Officer of the Victorian Employers' Chamber of Commerce and Industry, an organisation of employers registered pursuant to the abovementioned Act.
2. THAT the attached hereto and marked "A" comprises the Office Bearers and Executive Council Members of the Organisation as at 30 November 2004.
3. THAT the address of the office of the Organisation for 2004/2005 is 486 Albert Street, East Melbourne, Victoria, 3002 and attached hereto and marked "B" is a listing of all locations, including Head Office, Metropolitan and Regional offices as at 30 November 2004.
4. THAT a Register of Members has been kept and maintained during the year 2004.
5. THAT an election process occurred at the Annual General Meeting of the Organisation held on 30 November 2004 and the attached hereto and marked "C" is a copy of the minutes of the meeting.
6. THAT as at 31 December 2004 VECCI had 4,372 voting members and 2,315 other contributors, totalling 6,687.

DECLARED at 486 Albert Street, East Melbourne in the State of Victoria this

28th Day of *January*, 2005.

DECLARANT:

Name:

NEIL COULSON

Signature:

Neil Coulson

Title:

CHIEF EXECUTIVE OFFICER

Attachment "A"

The following comprises the list of Office Bearers and Executive Council Members of the Victorian Employers' Chamber of Commerce and Industry as at 30 November 2004

Board of Directors / Office Bearers

Mr Richard Holyman
Director
Martin & Pleasance
123 Dover Street
RICHMOND VIC 3121

President

Mr Kevin Brown
Managing Director
Extel Communications Pty Ltd
399 Ferntree Gully Road
MT WAVERLEY VIC 3149

Deputy President

Ms Dorothy Jellett
Managing Director
DFP Recruitment
Level 8
379 Collins Street
MELBOURNE VIC 3000

Mr Jeremy Johnson
Chief Executive Officer
Sovereign Hill
Sovereign Hill Post Office
BALLARAT VIC 3350

Mr Tony Robinson
Chief Executive Officer
OAMPS
Level 1
369 High Street
KEW VIC 3101

Mr Tristram Gray
General Manager of Human Resources
Officeworks Superstores Pty LTd
1 South Drive
236-262 Each Boundary Road
EAST BENTLEIGH VIC 3165

Mr Patrick Leggett
Managing Director
Couriers Express Services Pty Ltd
PO Box 300
ESSENDON VIC 3040

Mr Peter O'Brien
Managing Director
Oceanis Australia Pty Ltd
Cnr. Queenswharf Road & Kingsway
MELBOURNE VIC 3000

Immediate Past President

Mr Neil Coulson
Chief Executive Officer
VECCI
486 Albert Street
EAST MELBOURNE

Secretary

Additional Executive Council Members

Mr Graham Sherry
Partner
Baker & McKenzie
Level 39, Rialto
525 Collins Street
MELBOURNE VIC 3000

Mr Selwyn Auster
Managing Director
AusCas Trading Pty Ltd


Mr Richard Elkington
Manager
Corporate Relations and Environment
Loy Yang Power
PO Box 1799
TRARALGON VIC 3844

Ms Judy Nicholson
Senior Associate
Arup
Level 17
1 Nicholson Street
MELBOURNE VIC 3000

Mr Russell Sloan
Managing Director
Regal Cream Products Pty Ltd
PO Box 318
SUNSHINE VIC 3020

Ms Wendy Swift
Director
Duds-N-Suds
3-5 Chapel Street
EAST ST KILDA VIC 3183

Mr Ian Bird
Company Secretary
Murray Goulburn Co-operative Co. Limited
140 Dawson Street
BRUNSWICK VIC 3056

Mr Andrew Edgar
Yakka
26 King William Street
BROADMEADOWS VIC 3047

Mr Julian Walmsley
Director
Lagu International Pty Ltd
[REDACTED]

Honorary Life Member
(Rule 7A – VECCI Rules)

Mr John Ragg
Partner
Ragg Weir and Co
Level 2
50 Burwood Road
HAWTHORN VIC 3122

Honorary Life Member
(Rule 7A – VECCI Rules)

Mr Paul Green
Chairman
VECCI Bendigo Regional Committee
PO Box 473
BENDIGO VIC 3552

Regional Chairperson – 1 year term
(Rule 20A – VECCI Rules)
Region: Bendigo

Mr Trevor Ryan
Chairman
VECCI Ballarat Regional Committee
404 Dowling Street
WENDOUREE VIC 3355

Regional Chairperson – 1 year term
(Rule 20A – VECCI Rules)
Region: Ballarat

Mr Colin Kosky
Chairman
VECCI Geelong Regional Committee
[REDACTED]

Regional Chairperson – 1 year term
(Rule 20A – VECCI Rules)
Region: Geelong

Mr Garry Ball
Chairman
VECCI Gippsland Regional Committee
East Gippsland Shire Council
273 Main Street
BAIRNSDALE VIC 3875

Regional Chairperson – 1 year term
(Rule 20A – VECCI Rules)
Region: Gippsland

Mr David Cumming
Manager, Government & Corporation Relations
RACV
Level 8, 422 Little Collins Street
MELBOURNE VIC 3000

Non-member, Non-voting position
(Rule 15(g) – VECCI Rules)

Mr Mark Birrell
Lawyer
Minter Ellison
Rialto Towers
525 Collins Street
MELBOURNE VIC 3000

Non-member, Non-voting position
(Rule 15(g) – VECCI Rules)

Attachment "B"

The following is a listing of VECCI locations, including Head, Metropolitan and Regional Offices

Location	Address
Head Office	486 Albert Street EAST MELBOURNE VIC 3002
Regional Office Locations	21 Short Street BENDIGO VIC 3550
	21 Little Ryrie Street GEELONG VIC 3220
	305A Dana Street BALLARAT VIC 3350
	11 Kay Street TRARALGON VIC 3844
	54 Service Street BAIRNSDALE VIC 3875
	305A Dana Street BALLARAT VIC 3350
	21 Short Street BENDIGO VIC 3550
	21 Little Ryrie Street GEELONG VIC 3220
	35 McLachlan Street HORSHAM VIC 3400
	87A Orange Avenue MILDURA VIC 3500
	168 Corio Street SHEPPARTON VIC 3630
	11 Kay Street TRARALGON VIC 3844
	95 Hume Street WODONGA VIC 3690
	166 Timor Street WARRNAMBOOL VIC 3280
	14 Railway Avenue BROADMEADOWS VIC 3047
	Shop 11, 131-147 Walker Street DANDENONG VIC 3175
	138 Young Street FRANKSTON VIC 3199

Location	Address
	66 Mount Street HEIDELBERG VIC 3084
	367 Mitcham Road MITCHAM VIC 3132
	Shop 7, 266 Hampshire Road SUNSHINE VIC 3020

**MINUTES OF THE AGM MEETING OF MEMBERS
OF THE VICTORIAN EMPLOYERS' CHAMBER OF COMMERCE AND INDUSTRY,
HELD AT 5.00PM ON TUESDAY 30 NOVEMBER 2004
ON LEVEL 5, 486 ALBERT STREET, EAST MELBOURNE**

ITEM 1: NOTICE OF MEETING

IT WAS RESOLVED on the motion of Jeremy Johnson seconded by Tony Robinson that the Notice of Meeting be taken as read.

ITEM 2: PRESENT

As per the Attendance Register.

APOLOGIES

- John Ragg
- Julian Walmsley
- Graham Sherry
- Selwyn Auster
- Grant Sutherland
- Paul Green
- Judy Nicholson
- Tristram Gray

ITEM 3: QUORUM

It was noted that Rule 28(f) specified 15 members constitutes a quorum and, as this number had been exceeded, the business of the meeting could proceed.

ITEM 4: MINUTES OF PREVIOUS MEETING

IT WAS RESOLVED on the motion of Richard Elkington seconded by Jeremy Johnson that the minutes of the previous Annual General Meeting, held on 25 November 2003 be taken as read and confirmed as a true record.

ITEM 5: ANNUAL ACCOUNTS

The Secretary, Mr Neil Coulson presented a commentary on the operational results of the organisation and tabled the Financial Statements for the year ended 30 June 2004.

IT WAS RESOLVED on the motion of Jeremy Johnson seconded by Kevin Brown that the Financial Statements and Auditors' Report thereon, for the year ended 30 June 2004 be received and adopted.

AUDITORS

IT WAS RESOLVED on the motion of Jeremy Johnson seconded by Tony Robinson that RSM Bird Cameron should be appointed as the VECCI auditor for the year ending 30 June 2005 at a fee to be negotiated.

ITEM 6: RULE ALTERATIONS

President The Notice of Meeting identified the proposed alterations to the VECCI Rules. The read through each rule amendment. Rule alterations extended to:

- Rules to be made gender neutral. *(throughout document)*
- Changes to general obligations regarding ballot provisions to meet RAO Schedule requirements. *Rule 20(f) (7 day ballot provision), Rule 20 (f)(iv), prepaid envelope nomination*
- Establishment of a fifth Regional Chairperson for the Wodonga region. *Rule 20A(a)*

- Changes to casual vacancy provisions for Regional Chairpersons. *Rule 20A(g)*
- Number of Executive Council members changed from 22 to 23 in total. *Rule 12(c)*
- Minimum requirement of meetings for Executive Council to be changed from 11 to 4 per annum. *Rule 29(c)*
- Rule 25A, the "Transitional Rule" to be removed. *Merger 1991*
- Reduction from 2 to 1 Deputy Presidents/Board members increase 5 to 6, non Office Bearers *Rule 13A/22A*
- References to the Conciliations and Arbitration Act and the Industrial Relations Act amended to refer to the "Workplace Relations Act 1996" and associated regulations. *Throughout document*

IT WAS RESOLVED on the motion of Jeremy Johnson seconded by Patrick Leggett that the proposed alterations to the VECCI Rules be adopted.

ITEM 7: DIRECTORS HONORARIUM

Consistent with Rule 28(o), it is recommended that the Director's Honorarium be set at an amount of \$185,000 for the financial year 2005. This amount also takes into account Directors representation on Board Committees.

IT WAS RESOLVED on the motion of Jeremy Johnson seconded by Dorothy Jellett that the recommended Director's Honorarium be set and adopted.

ITEM 8: ELECTION OF EXECUTIVE COUNCIL

The Secretary advised that the following valid nominations, in addition to those members of the Executive Council who retired by rotation in accordance with VECCI Rule 20 but whom are eligible to re-nominate, were received:

- | | | |
|-------------------|-----------------|------------------|
| • Richard Holyman | • Graham Sherry | • Selwyn Auster |
| • Jeremy Johnson | • Andrew Edgar | • Judy Nicholson |
| • Dorothy Jellett | • Ross McCann | • Ian Bird |

As no other nominations were received the Returning Officer confirmed that all candidates have been duly elected unopposed to the Executive Council for their allotted three year term.

In accordance with Rule 15(g), it is proposed the Executive Council appoint 2 additional persons for the ensuing 12 months. These persons to be appointed are:

- David Cumming, RACV
- Mark Birrell, Minter Ellison

The Secretary, Mr Neil Coulson extended his congratulations to these members.

ELECTION OF REGIONAL CHAIRPERSONS

The Returning Officer also confirmed the following nominated candidates have been elected unopposed to the positions of Regional Chairpersons in each of VECCI's four regions for their allotted one year term.

- Paul Green - Bendigo
- Trevor Ryan - Ballarat
- Garry Ball - Gippsland
- Colin Kosky - Geelong

It is to be noted that the new Regional Chairperson position for Wodonga remain vacant.

The Secretary, Mr Neil Coulson extended his congratulations to these members.

ITEM 9: GENERAL COUNCIL

No nominations were received for positions on the General Council.

ITEM 10: ANNUAL ADDRESS

The President, Mr Richard Holyman presented the President's Annual Address.

IT WAS RESOLVED on the motion of Tony Robinson, seconded by Dorothy Jellett that the Annual Address be adopted.

In closing the meeting, the President expressed his thanks to those members in attendance at the Annual General Meeting.

There being no other business of which due notice had been given, the meeting closed at 5.30pm.

Chairman: _____

Date: _____



Australian Government
Australian Industrial Registry

Level 36, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7822
Fax: (03) 9654 6672

Our ref. AR2005/186

Ms Sara Blackwell
Senior Corporate Administrative Assistant
Victorian Employers' Chamber of Commerce and Industry
486 Albert Street
EAST MELBOURNE VIC 3002

Email: vecci@vecci.org.au

Dear Ms Blackwell

**Re: Annual Return of information contained in records kept by organisation
(AR 2005/186)**

I have received your letter of 31 January 2005 together with Mr Coulson's declaration dated 28 January 2005 and attachments thereto providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 7 February 2005.

The documents lodged cover the required information for the **2005** Annual Return of the branch.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Margaret Williams', with a small flourish at the end.

Margaret Williams
Statutory Services Branch

7 February 2005

Head Office

Industry House
486 Albert Street
East Melbourne, VIC 3002
Australia

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Melbourne, VIC 3001

Tel: (03) 8662 5333

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E-mail: vecci@vecci.org.au

Web: www.vecci.org.au

8 June 2005

Recd 8/14/05
The Industrial Registrar
Australian Industrial Registry
Level 35
Nauru House
80 Collins Street
MELBOURNE VIC 3000

Dear Registrar

Re: VECCI Board Resignation and Appointments

Please find attached information provided under statutory declaration in respect of a recent resignation from the VECCI Board of Directors and an appointment of an Executive Council member, Board of Director and Secretary.

Yours sincerely



Shaun Strachan
Chief Operating Officer

Att.

WORKPLACE RELATIONS ACT 1996
INDUSTRIAL RELATIONS REGULATIONS

STATUTORY DECLARATION

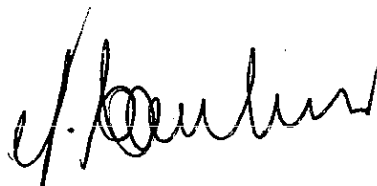
I, Neil Coulson of 486 Albert Street, East Melbourne in the State of Victoria do solemnly and sincerely declare:

1. That Mrs Dorothy Jellett of DFP Recruitment Services, Level 8, 379 Collins Street, Melbourne, resigned from the VECCI Board of Directors of the Organisation on 1 June 2005.
2. That Mr Paul Duckett of Coles Myer Limited, 800 Toorak Road, Glen Iris, was elected to the Executive Council of the Organisation effective 7 June 2005.
3. That Ms Wendy Swift of Duds-N-Suds, 3-5 Chapel Street, East St Kilda was elected to the Board of Directors of the Organisation effective 7 June 2005.
4. That Mr Neil Coulson of the Victorian Employers' Chamber of Commerce and Industry was elected to fill the position for the Office of Secretary on 7 June 2005.

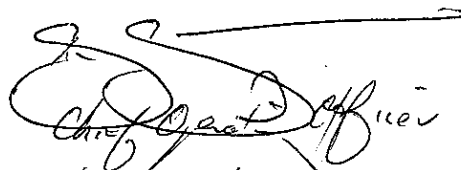
AND I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in the declaration to be true in every particular.

DECLARED at 486 Albert Street, East Melbourne in the State of Victoria this 8th day of June 2005.

DECLARANT:



BEFORE ME:



Chief Executive Officer
Victor. Chamber. Assoc. AUSA, AUSA, TIAA



Australian Government
Australian Industrial Registry

Level 36, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7822
Fax: (03) 9654 6672

Our ref. AR2005/186

Mr Shaun Strachan
Chief Operating Officer
Victorian Employers' Chamber of Commerce and Industry
GPO Box 4352QQ
MELBOURNE VIC 3000

Email: vecci@vecci.org.au

Dear Mr Strachan

**Re: Victorian Employers' Chamber of Commerce and Industry
Notification of changes made to records of organisation**

I have received your letter dated 8 June 2005, together with statutory declaration declared by Neil Coulson of the same date providing notification of changes made to records required to be lodged in accordance with subsection 233(2) of Schedule 1B of the *Workplace Relations Act 1996*.

The documents lodged cover changes made to the following records kept by the organisation:

- list of officeholders of the organisation.

The documents have been filed.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Margaret Williams'.

Margaret Williams
Statutory Services Branch

17 June 2005