



24 March 2020

Tony Khoury
Executive Director
Waste Contractors & Recyclers Association of NSW
Sent via email: tony@wcra.com.au

Dear Tony Khoury

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/73)

I acknowledge receipt of a Notification of Change to the office holders of the Waste Contractors & Recyclers Association of NSW.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
28/02/2020	N/A	Executive vacancy	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please

direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours sincerely

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Jeff Brandstater, being the Secretary of the Waste Contractors & Recyclers Association of NSW, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

- On 11th February 2020 Mr Mick Nicholson resigned his position from the Executive of the Association

Signed: 
SECRETARY – Mr Jeff Brandstater

Dated: 

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>12/2/2020</i>	<i>Executive</i>	<i>Mick Nicholson</i>	<i>Casual vacancy TBC by an election</i>	<i>Vacant</i>	<i>Vacant</i>



3 January 2020

Tony Khoury
 Executive Director
 Waste Contractors & Recyclers Association of NSW
 Sent via email: tony@wcra.com.au

Dear Tony Khoury

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/73)

I acknowledge receipt of Notifications of Change to the office holders of the Waste Contractors & Recyclers Association of NSW.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
10/10/2019	N/A	Executive Member vacancy	No - 96 days
11/12/2019	N/A	New Executive Members (2)	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Late notification

The notification from your organisation indicates that a change occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Officer Induction Kit

GPO Box 2983, Melbourne VIC 3001
 Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
 Website: www.roc.gov.au

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours sincerely

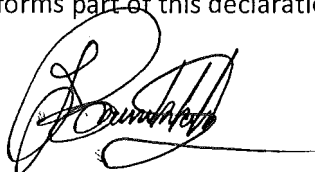
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Jeff Brandstater, being the Secretary of the Waste Contractors & Recyclers Association of NSW, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - As a result of an Election E2019/160, a list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 10th December 2019

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>15th November 2019</i>	<i>Executive Member</i>	<i>N/a</i>	<i>David Clancy</i>	<i>PO Box 6643 Wetherill Park NSW 2164</i>	<i>General Manager</i>
<i>National</i>	<i>15th November 2019</i>	<i>Executive Member</i>	<i>N/a</i>	<i>Ros Dent</i>	<i>PO Box 6643 Wetherill Park NSW 2164</i>	<i>Environmental Manager</i>

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Harry Wilson, being the President of the Waste Contractors & Recyclers Association of NSW, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
 - Paul Tengdahl was elected to the Executive on 1 November 2018 and resigned on 1 June 2019 (left his employment with Veolia)

Signed:



PRESIDENT

Dated: 10th October 2019

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]



11 December 2019

Tony Khoury
Executive Director
Waste Contractors & Recyclers Association of NSW
Sent via email: tony@wcra.com.au

Dear Tony Khoury,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/73)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 18 February 2019 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing the Annual Return.

The documents lodged provide the required information for the 2019 Annual Return of the Waste Contractors & Recyclers Association of NSW.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

The ROC aims to help organisations comply with all the requirements of subsection 233(1) of the RO Act. Accordingly the ROC requested that be provided, and this was provided by the organisation on 10/10/2019 regarding:

Name of office held and postal addresses for office holders.

Please ensure that these omissions are not repeated in next year's Annual Return. In order to assist organisations to fully comply with the requirements of subsection 233(1) of the RO Act a template annual return is available on the [fact-sheets](#) page of our website. The Waste Contractors & Recyclers Association of NSW is encouraged to use this template.

The Annual Return has now been filed and no further action is required in relation to this Annual Return. Annual Returns are publicly available on the website through [the List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Waste Contractors & Recyclers Association of NSW is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

GPO Box 2983, Melbourne VIC 3001
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
Website: www.roc.gov.au

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Jeff Brandstater, being the Secretary of the Waste Contractors & Recyclers Association of NSW, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Suite 2, 12-16 Daniel St., Wetherill Park NSW 2164.¹
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - On 31 December 2018 the number of Members was 185.³

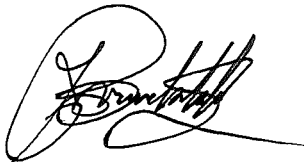
¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

³ s.230(1)(d); reg.147(f)

- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2018:⁴
 - E2018/146 – four yearly term of the Executive expired on 31st October 2019, nominations were called in October 2019 by the AEC and the eleven (11) nominations received were elected unopposed (one position remained unfilled due to insufficient nominations);
 - E2018/146 – on 13th November 2018, nominations were called by AEC for the position of President, Mr Wilson was nominated; for the position of Vice President, Ms McBurney was nominated; for the position of Secretary, Mr Brandstater was nominated; and for the position of Treasurer, Mr Turner was nominated. The AEC announced that each candidate was elected unopposed.
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



SECRETARY

Dated: 10th December 2019

[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within 35 days of the change⁵.]

⁴ s.230(1)(d); reg.147(e)

⁵ s.233(2); reg. 151



WASTE CONTRACTORS &
RECYCLERS ASSOCIATION
OF N.S.W

Waste Contractors and Recyclers Association of NSW
Suite 2 First Floor, 12-16 Daniel Street WETHERILL PARK NSW 2164
All mail to be addressed to:
PO Box 6643 WETHERILL PARK BC NSW 2164
Phone: 02 9604 7206 Fax: 02 9604 7256
Email: tony@wcra.com.au

Executive Member	Office	Occupation	Postal address c/- the Association
Harry Wilson	President	Managing Director	PO Box 6643 WETHERILL PARK BC NSW 2164
Susie McBurney	Vice President	General Manager NSW / ACT	PO Box 6643 WETHERILL PARK BC NSW 2164
Greg Turner	Treasurer	Contracts Manager	PO Box 6643 WETHERILL PARK BC NSW 2164
Jeffrey Brandstater	Secretary	Managing Director	PO Box 6643 WETHERILL PARK BC NSW 2164
Mick Nicholson	Executive	NSW / ACT General Manager	PO Box 6643 WETHERILL PARK BC NSW 2164
Mark Falanga	Executive	Managing Director	PO Box 6643 WETHERILL PARK BC NSW 2164
Glenn Gauslaa	Executive	Manager	PO Box 6643 WETHERILL PARK BC NSW 2164
David Harrison	Executive	Sales Manager	PO Box 6643 WETHERILL PARK BC NSW 2164
David Johnston	Executive	Managing Director	PO Box 6643 WETHERILL PARK BC NSW 2164
Nathan Ung	Executive	NSW Business Manager	PO Box 6643 WETHERILL PARK BC NSW 2164

As at 3rd September 2019 there
were two vacancies on the WCRA
Executive (both Category A)

Tony Khoury, Executive Director