



10 January 2018

Mr Andrew Johnson
Secretary

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union
andrew.johnson@lgrceu.org

Dear Mr Johnson,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Union President (1), Union Vice-President (4), Union Treasurer (1) and Union Trustee (3) [E2017/196]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Mitch Webster
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

14 December 2017

Post-election Report

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union Collegiate Scheduled Election E2017/196

Contents

Election(s) Covered in this Report.....	3
Rules	3
Roll of Voters	3
Irregularities	3
Other Matters.....	4
Attachments	4

Election(s) Covered in this Report

Election Decision No/s: E2017/196

Rules

Rules used for the election:	[297V: Incorporates alterations of 9/1/2014 in matter R2013/38 corrected on 6 June 2016] <i>(replaces alterations of 10/12/2013 [R2013/473])</i>
Rules difficult to apply/interpret:	Nil
Model Rule reference (if any)	Nil

Roll of Voters

The roll of voters was provide by the organisation and use to obtain the address of the members to post out the election notice. As the election was uncontested the roll was not use further.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

Nil

Attachments

- 1) Declaration of results for Uncontested Offices



Simon Bulloch
Returning Officer

14 December 2017

**Western Australian Shire Councils, Municipal Road Boards,
Health Boards, Parks, Cemeteries and Racecourse, Public
Authorities, Water Boards Union**

**DECLARATION OF RESULTS - E2017/196
Uncontested Offices**

Collegiate Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Union Council

Union President (1)

Candidates

CRAWFORD Peter

Union Vice-President (4)

Candidates

MAGOR Greg

SIGGLEKOW Graham

LOVE Martyn

No further nominations received.

Union Treasurer (1)

No nominations received.

Union Trustee (3)

No nominations received.

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Simon Bulloch
Returning Officer
Australian Electoral Commission
14 December 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union
(E2017/196)

MR ENRIGHT

MELBOURNE, 31 AUGUST 2017

Arrangement for conduct of election.

[1] On 28 August 2017 the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Union President	(1)
Union Vice-President	(4)
Union Treasurer	(1)
Union Trustee	(3)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR350847>

svc-adlib5

From: Andrew Johnson <Andrew.Johnson@lgrceu.org>
Sent: Monday, 28 August 2017 1:53 PM
To: ROC - Registered Org Commission; lgrceu@tpg.com.au
Subject: WAMEU ELECTION REQUEST FEDERAL OFFICES 2017
Attachments: FEDERAL ELECTION REQUEST AUGUST 28TH 2017.pdf

Dear Commissioner,

Please find attached election request in respect office of the Federal office reporting unit of the organisation

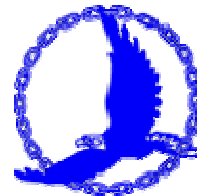
Yours Faithfully

Andrew Johnson
Secretary

Mbl: 0417 923899
Office. 0893285854 / 0893287159 Fax. 08 9328 4792 Toll Free 1800 1989 945

L G R C E U

Local Government Racing and Cemeteries Employees Union Est. 1903



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended individual or entity, you are not permitted to disseminate, distribute or copy this email. If you have received this email in error, please notify the system manager.

LGRCEU



*Western Australian Shire Councils, Municipal Road Boards,
Health Boards, Parks, Cemeteries and Racecourses,
Public Authorities Water Boards Union*

SECRETARY ANDREW JOHNSON

PO BOX 183 LEEDERVILLE WA 6007

Email: lgrceu @ tpg.com.au

Website: www.lgrceu.org


ABN: 66 605 469 322

TEL: (08) 9328 5854

(08) 9328 7159

FAX: (08) 9328 4792

1800 199 945

FORMERLY THE 
FOR OVER 114 YEARS

August 28th 2017

The Commissioner,
Registered Organisations Commission,
414 Latrobe Street,
MELBOURNE VIC 3000
BY EMAIL: regorgs@roc.gov.au

Dear Commisioner,

UNION EXECUTIVE ELECTION(S) FEDERAL

I am the duly elected Secretary of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries, Racecourse, Public Authorities and Water Boards Union, (the Union) having been declared elected for a four year term by the Returning Officer appointed by the Australian Electoral Commission in October 8th 2013.

As the duly elected Secretary, and as authorised by the executive committee of management of the Federal Union I hereby make application for the conduct of an election pursuant to **Section 189(1) of the Fair Work (Registered Organisations) Act 2009** to be held for the offices of Union President, Union Vice Presidents (4), Union Trustees (3) and Union Treasurer pursuant to the requirements of Rule 17 of the Union General Rules.

It will be noted from the Rules that the existing election process is carried out at the Annual General Meeting and does not provide for an express period for nominations to be lodged or for the closing of the roll. In the request for an election, the Union has nominated time frames that it considers reasonable having regard for the size of the electorate and the union's rules.

The details of the request are as set out below.

1. OFFICES FOR WHICH AN ELECTION IS TO BE CONDUCTED

Union President (1 year term)

Union Vice President (4 positions) (1 year term)

Union Treasurer (1 year term)

Union Trustees (3 positions) (1 year term)

2. REASON FOR THE ELECTION

The terms of the existing office holders will expire on the 11th of December 2017.

3. ELECTORATE

In respect of the offices of Union President, Union Vice President, Union Treasurer and Union Trustee the electorate shall mean all members of the Union Council elected in accordance with the Rules of the Division that they represent. This means in practice the WA Division as it is the only Division in the Union

4. NOMINATION PERIOD

Nominations for the said offices should be called for at the Annual General Meeting to be held pursuant to Rule 26 of the UNION GENERAL RULES PART 1, by the Returning Officer /Agent determined by the Fair Work Commission pursuant to the requirements of the Fair Work (Registered Organisations) Act 2009.

The Union's rules generally provide that the nominations for office(s) and the elections take place at and on the day(s) of the Union Annual General Meeting . The Annual General Meeting will be held **December 2017.**

5. TYPE OF VOTING SYSTEM

Collegiate

The union requests that in issuing the necessary orders for elections to be held that the current persons holding or acting in the Offices for which an election are to be held, continue until such time as the declaration of results is issued by the Australian Electoral Commission.

Signed by Andrew Gerard Johnson as the Officer of the Union authorised to make this application

