



22 January 2019

Mr Andrew Johnson
Secretary

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union
andrew.johnson@lgrceu.org

Dear Mr Johnson,

Notification of changes made to records [AR2018/100]

I acknowledge receipt of a Notification of Change to the office holders of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
10/10/2018 Amended 12/10/2018	Federal & WA Division	Change of Address	Yes
17/12/2018	Federal	Vice President and Treasurer	No – Treasurer notification 244 days late

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Late notification

The notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

GPO Box 2983, Melbourne VIC 3001
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
Website: www.roc.gov.au

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for the notifications.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [Andrew Gerard Johnson], being the [FEDERAL SECRETARY] of the [WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND RACECOURSE, PUBLIC AUTHORTIES WATER BOARDS UNION], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at **Annexure A** and forms part of this declaration.

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

a. g. Johnson

Dated: [DATE]

December 17 / 2018

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
FEDERAL OFFICE	10/12/2018	VICE PRESIDENT	GRAHAM SIGGLEKOW	RICHARD WILTON	C/- UNIT 209/396 SCARBOROUGH BEACH ROAD OSBORNE PARK WA 6017	PLANT OPERATOR
FEDERAL OFFICE	13/3/2018	TREASURER		DEAN STEPHENS	C/- UNIT209/396 SCARBOROUGH BEACH ROAD, OSBORNE PARK WA 6017	UNION OFFICIAL

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, **[ANDREW GERARD JOHNSON]**, being the **[FEDERAL AND WA DIVISION SECRETARY OF THE WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS CEMETERIES AND RACECOURSE, PUBLIC AUTHORITIES, WATER BOARDS UNION]** of the declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On **[20TH OF SEPTEMBER 2018]** the address of the organisation changed to **[UNIT 209/396 SCARBOROUGH BEACH ROAD, OSBORNE PARK 6017].¹**
- On **[20TH OF SEPTEMBER 2018]** address of the WA DIVISION of the organisation changed to:² **[UNIT 209/396 SCARBOROUGH BEACH ROAD, OSBORNE PARK 6017].³**

...

Signed: **[SECRETARY OR OTHER AUTHORISED OFFICER]**

a. a. Johnson

Dated: **[DATE]**

October 11 / 2018

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(d)



23 April 2018

Mr Andrew Johnson
Secretary
Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union
andrew.johnson@lgrceu.org

Dear Mr Johnson,

Notification of changes made to records [AR2018/100]

I acknowledge receipt of a Notification of Change to the office holders of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
19/03/2018	Federal	Occupation of President and a Vice President	Yes
19/03/2018	WA Division	Occupation of President and a Committee Member/Union Councillor	Yes

Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [Andrew Gerard Johnson], being the [DIVISION SECRETARY] of the [WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND RACECOURSE, PUBLIC AUTHORITIES WATER BOARDS UNION, WESTERN AUSTRALIAN DIVISION], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at **Annexure A** and forms part of this declaration.


Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

20/3/18
Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of Office Holder	Postal Address of Office Holder	New Occupation of Office Holder
WA DIVISION	13/3/2018	WA DIVISION PRESIDENT	PETER CRAWFORD	C-112 CHARLES STREET, WEST PERTH WA 6005	LIFE MEMBER
WA DIVISION	13/3/2018	WA DIVISION COMMITTEE MEMBER AND UNION COUNCILLOR	GREG MAGOR	C-112 CHARLES STREET WEST PERTH WA 6005	UNION OFFICIAL

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [Andrew Gerard Johnson], being the [FEDERAL SECRETARY] of the [WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND RACECOURSE, PUBLIC AUTHORITIES WATER BOARDS UNION], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at **Annexure A** and forms part of this declaration.


Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

20/3/18
Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office t	Name of Office Holder	Postal Address of Office Holder	New Occupation of Office Holder
FEDERAL OFFICE	13/3/2018	PRESIDENT	PETER CRAWFORD	C-112 CHARLES STREET, WEST PERTH WA 6005	LIFE MEMBER
FEDERAL OFFICE	13/3/2018	VICE PRESIDENT	GREG MAGOR	C-112 CHARLES STREET, WEST PERTH WA 6005	UNION OFFICIAL



30 January 2018

Mr Andrew Johnson
Secretary

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union

sent via email: andrew.johnson@lgrceu.org

Dear Mr Johnson,

Declaration and information lodged under subsection 233(1) [Annual Return] for 2018 [AR2018/100]

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 9 January 2018 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The documents lodged cover the required information for the 2018 Annual Return of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union.

The Annual Return has been filed. Annual returns are publicly available on the website through [the List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union is encouraged to use this template if any changes occur.

The ROC will accept notifications of change from the relevant branches or from the national office. If the national office of Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union does NOT intend to file notifications of change, please ensure that all branches are aware of their continuing obligation and the requisite time frames regarding notifications of change.

If a branch lodges a notification of change with the ROC, the branch should also provide the information to the national body in order to ensure that the organisation is able to comply with its obligations under section 233 of the RO Act.

Yours faithfully

Sam Gallichio
Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, **[ANDREW JOHNSON]**, being the **[FEDERAL SECRETARY]** of the **WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND PUBLIC AUTHORITIES WATER BOARDS UNION**, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:

- The address of the organisation is **[112 CHARLES STREET, WEST PERTH WA 6005]**.¹
- The name and address of each branch of the organisation is:²

1. **WESTERN AUSTRALIAN SHIRE COUNCILS, MUNICIPAL ROAD BOARDS, HEALTH BOARDS, PARKS, CEMETERIES AND PUBLIC AUTHORITIES WATER BOARDS, WESTERN AUSTRALIAN DIVISION, 112 CHARLES STREET, WEST PERTH WA 6005**
2. **THERE ARE NO OTHER DIVISIONS OF THE UNION.**

- On 31 December in the previous year the number of members was **[1202]**.
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:³ **A Collegiate Election will be required to be held for those offices set out in 1. below by the 12th of December 2018**

1. Organisation elections

**President (1),
Vice President(s) (4)
Treasurer (1)
Trustee(s)(3)**

2. Branch elections

No Elections are required

- **No branches COMMENCED or CEASED operation.**

- The following branches COMMENCED operation:

1. [include name of each new branch]
2. ...

- The following branches CEASED operation:

1. [include name of each closed branch]
2. ...

- The organisation: *[Delete the dot point that does not apply]*

- Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

a. g. Johnson

Dated: [DATE]

January 9th 2018

³ s.230(1)(d); reg.147(e)

[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within 35 days of the change.⁴]

⁴ s.233(2); reg. 151

ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
FEDERAL	Secretary	ANDREW JOHNSON	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	President	PETER CRAWFORD	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator
...	Vice President	MARTYN LOVE	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	Vice President	GREGORY MAGOR	c/- the Registered Organisation, postal address of Registered Organisation	Horticulturalist
	Vice President	GRAHAM SIGGLEKOW	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator
	Assistant Secretary	ANDREA BALLANTYNE	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	Treasurer	VACANT		
	Trustee	VACANT		
	Trustee	VACANT		
	Trustee	VACANT		
WA DIVISION	Secretary	ANDREW JOHNSON	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	1. President and 2. Union Councillor	PETER CRAWFORD	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator
	Treasurer	ANDREA BALLANTYNE	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
...	1. Vice President and 2. Union Councillor	RICHARD WILTON	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator

	1. Committee Member and 2. Union Councillor	MARTYN LOVE	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	1. Committee Member and 2. Union Councillor	GREG MAGOR	c/- the Registered Organisation, postal address of Registered Organisation	Horticulturalist
	1. Committee Member And 2. Union Councillor	BRETT THOMPSON	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator
	1. Committee Member and 2. Union Councillor	DEAN STEPHENS	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	1. Committee Member and 2. Union Councillor	BERNIE ELLERBY	c/- the Registered Organisation, postal address of Registered Organisation	Tradesperson
	1. Committee Member and 2. Union Councillor	PAUL MACNAMARA	c/- the Registered Organisation, postal address of Registered Organisation	Gravedigger
	1. Trustee and 2. Union Councillor	GRAHAM SIGGLEKOW	c/- the Registered Organisation, postal address of Registered Organisation	Plant operator
	Metropolitan Zone Delegate	VACANT		
	Central Districts Zone Delegate	VACANT		
	South Western Zone Delegate	VACANT		
	Coastal Districts Zone Delegate	VACANT		
	Goldfields Zone Delegate	VACANT		
	Goldfields Zone Delegate	VACANT		
	Murchison Zone Delegate	VACANT		
	Pilbara Zone Delegate	VACANT		

	<i>Kimberley/Territories Zone Delegate</i>	<i>VACANT</i>		