

FAIR WORK AUSTRALIA

4 September 2012

Mr Andrew Johnson Secretary Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities Water Boards Union, Western Australia Division **PO Box 183 LEEDERVILLE WA 6007**

email: lgrceu@tpg.com.au

Dear Mr Johnson,

Application for certificate stating financial affairs of Branch are encompassed by financial affairs of associated State body for year ended 30 June 2011 (FR2011/2759)

I refer to your application pursuant to s.269 of the Fair Work (Registered Organisations) Act 2009 (the RO Act), lodged in Fair Work Australia on 6 August 2012, in respect of the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities Water Boards Union, Western Australia Division for the financial year ended 30 June 2011.

The application has been granted. The Delegate's certificate is enclosed.

However, I draw your attention to the omission of details of the right of members to resign from the reporting unit under s.174 of the RO Act. In accordance with s.254(c) of the RO Act please ensure that future Operating Reports include details of the right of members to resign.

Regards,

Sam Lynch Organisations, Research & Advice Fair Work Australia

11 Exhibition Street Melbourne VIC 3000 GPO Box 1994

Telephone: (03) 8661 7777 International: (613) 8661 7777 Facsimile: (03) 9655 0401 Melbourne VIC 3001 Email: melbourne@fwa.gov.au



CERTIFICATE

Fair Work (Registered Organisations) Act 2009 s.269(2)(a) - *Reporting unit's financial affairs encompassed by associated State body*

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union (FR2011/2759)

AILSA CARRUTHERS

MELBOURNE, 4 SEPTEMBER 2012

Reporting unit's financial affairs encompassed by associated State body

[1] On 6 August 2012 an application was made under s.269(2)(a) of the *Fair Work (Registered Organisations) Act 2009* (the Act) by the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities Water Boards Union, Western Australia Division (the Division) of the abovenamed organisation for a certificate stating that the financial affairs of the Division are encompassed by the financial affairs of the Western Australian Municipal Road Boards, Parks and Racecourse Employees' Union of Workers, Perth (the State body), an associated State body, in respect of the financial year ending 30 June 2011.

[2] On 6 August 2012, the Division lodged a copy of the audited accounts of the State body with Fair Work Australia.

- [3] I am satisfied that the State body:
 - is registered under the Industrial Relations Act 1979 (WA), a prescribed State Act; and
 - is, or purports to be, composed of substantially the same members as the Division; and
 - has, or purports to have, officers who are substantially the same as designated officers in relation to the Division; and
 - is an associated State body.
- [4] I am further satisfied that:
 - the State body has in accordance with prescribed State legislation, prepared accounts, had those accounts audited, provided a copy of the audited accounts to its members and lodged the accounts with the relevant State authority;
 - any members of the Division who are not also members of the State body have been provided with copies of the accounts at substantially the same time as the members of the Division who are members of the State body; and
 - a report under s.254 of the Act has been prepared in respect of those activities of the Division and has been provided to the members of the Division with copies of the accounts.

[5] I am satisfied that the financial affairs of the Division in respect of the financial year ending 30 June 2011, are encompassed by the financial affairs of the State body and I certify accordingly under s.269(2)(a) of the Act.

Riha

DELEGATE OF THE GENERAL MANAGER FAIR WORK AUSTRALIA

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Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourses, Public Authorities Water Boards Union

> **SECRETARY** ANDREW JOHNSON PO BOX 183 LEEDERVILLE WA 6007

> > Email: Igrceu @ tpg.com.au Website: www.lgrceu.org ABN: 66 605 469 322 TEL: (08) 9328 5854 (08) 9328 7159 FAX: (08) 9328 4792 1800 199 945

6 August 2012

The General Manager Tribunal Services and Organisations Fair Work Australia GPO Box 1994 MELBOURNE VIC 3001

Attention of: Eve Anderson

Dear Ms Anderson,

RE: APPLICATION PURSUANT TO S269 OF THE FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009

Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourses, Public Authorities Water Boards Union (WA Division) makes application, pursuant to s.269 of Fair Work (Registered Organisations) Act 2009.

RELIEF SOUGHT

- That the General Manager, Fair Work Australia issue a certificate stating that the financial affairs of the reporting unit are encompassed by the financial affairs of the associated state body.
- That the Reporting Unit is taken to have satisfied Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

GROUNDS AND REASONS

S.269 applies to the Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourses, Public Authorities Water Boards Union (WA Division) (hereinafter referred to as "Reporting Unit") on the following basis:

- 1. Western Australian Municipal Road Boards, Parks & Racecourse, Employees' Union of Workers, Perth (hereinafter referred to as the 'Associated State body" is registered as an industrial organisation under the Industrial Relations Act (WA) 1979.
- 2. The associated State body is composed of substantially the same members as the Reporting Unit.
- 3. The financial affairs of the reporting unit are encompassed by the financial affairs of the associated State body.

- 4. Members of the reporting unit who are not members of the associated State body have been provided with a copy of the Associated State body's financial report contained in Attachment 1 and Operating Report which is contained in Attachment 2 of this application.
- 5. The officers of the associated State hody are the same as the officers of the Reporting Unit. The Reporting Unit is taken to have satisfied Part 3 of Chapter 8 of the Act on the following basis:
 - a. the associated State body has, in accordance with the Industrial Relations Act (WA) 1979, prepared accounts, had those accounts audited, provided a copy of the audited accounts to its members, and lodged the audited accounts with the Registry of the Western Australian Industrial Relations Commission, and
 - b. a copy of the audited accounts to 30 June. 2011 are attached hereto (See Attachment 1):
 - c. a copy of the associated State body Operating Report (See Attachment 2).

Thank you for your attention to the above.

Yours Faithfully

a.a. Galum

Andrew Johnson SECRETARY

OPERATING REPORT FOR REPORTING FOR THE YEAR ENDED 30 JUNE 2011

1. PRINCIPAL ACTIVITIES OF THE UNION

There were no significant changes to the principal activities of the Union.

The Union continued its policies of organising and recruitment of members in the State of Western Australia. This involved continuing site visits by organising staff; representation of members in the process of collective bargaining for new and existing collective bargaining agreement in the local government, cemeteries and racing industries. Significant representations were made in respect of individual members' claims and disputes surrounding recovery of wages and entitlement; alleged unfair terminations and general disciplinary and claims matters. These activities were reinforced by job delegate training course aimed at developing and improving skills of job delegates in these areas.

2. FINANCIAL ACTIVITIES OF THE UNION

The financial affairs of the division continued its significant improvement due to effective day-to-day management of expenditures of membership income and through revaluation of property holdings

3. SUPERANNUATION TRUSTEES

Mr David James was the Union's trustee on the director's board of management of the Western Australian Local Government Superannuation Plan (WALGSP).

Vice President: Stuart Auld

Assistant Secretary: Andrea Ballantyne

4. COMMITTEE OF MANAGEMENT REPRESENTATIVES

The following persons held the following offices of the Union during the year ended 30 June 2011:

President: David James Secretary: Andrew Johnson Treasurer: Vacant

Committee Members: Felicity Brosnan Peter Crawford Angus Hutchings (Organiser) John Mears Stuart Auld

Ray Brand Carol Hicks Martyn Love (Organiser) Graham Sigglekow

Trustee: Eric Edwards

Zone Delegates: Dale Maver (Murchison) Terry Cooper (Coastal)

5. ADMINISTRATIVE STAFF AND KEY PERSONNEL EMPLOYED

The union employed three full time employees, two part time casual employees, and two full time casual employees during the financial year.

6. MEMBERSHIP OF THE UNION

Membership at the end of the financial year was 1.375.

David James President

2.4.2012

Dated



FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2011

OPERATING REPORT FOR REPORTING FOR THE YEAR ENDED 30 JUNE 2011

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- \	
David James	
President	

2.4.2012

Dated

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 10 - Key Management personnel

Executive Council Members President – David James Vice President – Stuart Auld Secretary – Andrew Johnson Assistant Secretary – Andrea Ballantyne

Note 11 - Segment reporting

The Union operates in the one business and geographical segment being the industrial relations sector providing services to members of their organisations throughout Western Australia

Note 12 - Financial instruments

Credit Risk

The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

Note 13 – Organisation details

The registered office and principal place of business is 112 Charles Street West Perth Western Australia 6005

COMMITTEE OF MANAGEMENT STATEMENT

On 2-9 of APPIC 2012 the Committee of Management of the Western Australian Municipal, Road Boards, Parks, and Racecourse Employees' Union of Workers, Perth ("the Union") passed the following resolution in relation to the general purpose financial report (GPFR) for the reporting unit for the year ended 30 June 2011.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a.) the financial statements and notes comply with the Australian Accounting Standards;
- (b.) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c.) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the financial year to which they relate;
- (d.) there are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable;
- (e.) during the financial year to which the GPFR relates and since the end of the financial year:
 - (i.) meetings of the Committee of Management were held in accordance with the rules of the organisation, and
 - (ii.) the financial affairs of the Union have been managed in accordance with the rules of the organisation, and
 - (iii.) the financial records of the have been kept as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and

For the Committee of Management

Andrew Johnson Secretary

ANDREA BALLANTANE ACTING SECRETARY

David James

President

David James

YRIL 2016 Dated

CARLTON & PARTNERS

CERTIFIED PRACTISING ACCOUNTANTS

 Business Address: 3 Alvan Street Mount Lawley WA 6050

 Telephone: (08) 9272 8611
 Fax: (08) 9272 3509

Independent auditor's report to the members of the Western Australian Municipal, Road Boards, Parks, and Racecourse Employees' Union of Workers, Perth

We have audited the accompanying financial report of the Western Australian Municipal, Road Boards, Parks, and Racecourse Employees' Union of Workers, Perth (the Union), which comprises the balance sheet as at the 30 June 2011, the income statement, statement of changes in equity, cash flow statement for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Committee of Management's Statement.

Committee of Management's Responsibility for the Financial Report

The Committee of Management of the Union are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting interpretations) and with the Industrial Relations Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These auditing standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgement, including the assessment of the material risks of misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee Members as well as evaluating overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit we have met the independence requirements of the Australian accounting bodies.

2012

Auditor's Opinion

Subject to the restrictions outlined in Note 1 (a) of these financial statements, in our opinion the general purpose financial report of the Western Australian Municipal, Road Boards, Parks, and Racecourse Employees' Union of Workers, Perth, is presented fairly in accordance applicable accounting standards and other mandatory professional reporting requirements in Australia and the requirements of the Industrial Relations Act.

Carlton & Part and

G Wovodich Registered Company Auditor

Perth, Western Australia

april.

STATEMENT REGARDING RECOVERY OF WAGES

Based on representations made to us by our client and our audit work undertaken for the year ended 30 June 2011, it appears that there was no recovery of wages activity for the Union for the year then ended.

day of appril Dated at Perth this 2012. Manarolic L

G. Wovodich Registered Company Auditor Carlton & Partners

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2011

	2010-2011	2009-2010
	S	\$
Revenue		
Members' subscriptions	274,889	261,376
Other income	5,091	5,546
	279,980	266,922
Expense		
Audit and accountancy fees	2,000	7,600
Depreciation	3,540	5,874
Interest and borrowing costs	34,643	55,566
Employee costs - Official	119,772	102,454
- Other	27,444	46,925
Legal fees	28,313	8,911
Other expenses from ordinary activities	45,470	40,840
	261,182	268,170
Surplus (Deficit) for the year	18,798	(1,248)

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2011

	2010-2011	2009-2010
	S	S
CASH FLOW FROM OPERATING ACTIVITIES		
Operating revenue	273,355	262,624
Payments to suppliers and employees	(185,887)	(195,954)
Net cash provided by (used in) operating activities	87,468	66,670
CASH FLOW FROM INVESTING ACTIVITIES		
Purchase of Furniture and equipment Net cash provided by (used in) investing activities	(2,311)	-
CASH FLOW FROM FINANCING ACTIVITIES		
Mortgage repayments	(9,376)	(8,823)
Interest and borrowing charges	(34,643)	(52,488)
Advances from (to) related entities	(35,033)	(10,556)
Net cash provided by (used in) financing activities	(76,450)	(71,867)
Net increase (decrease) in cash resources	6,105	(5,197)
Cash at Bank at beginning of year	-	5,197
Cash at Bank at end of year	6,105	-
Increase (Decrease) in Cash at Bank	6,105	5,197

The accompanying notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2011

	Note	30-6-2011 \$	30-6-2010 \$
CURRENT ASSETS		3	3
Cash and cash equivalents		6,105	-
Trade and other receivables	3.	707,471	652,617
Unexpired borrowing expenses		1,535	4,612
TOTAL CURRENT ASSETS		715,111	670,425
NON-CURRENT ASSETS			
Property, plant and equipment	4.	1,094,801	1,096,030
TOTAL NON-CURRENT ASSETS		1,094,801	1,096,030
TOTAL ASSETS		1,809,912	1,766,455
CURRENT LIABILITIES			
Trade and other payables	5.	87,492	63,838
Provision for employee entitlements		35,523	-
TOTAL CURRENT LIABILITIES		123,015	63,838
NON-CURRENT LIABILITIES			
Mortgage - secured	6.	611,867	621,243
Provision for employee entitlements		53,393	78,535
TOTAL NON-CURRENT LIABILITIES		665,260	699,778
TOTAL LIABILITIES		788,275	763,616
NET ASSETS		1,021,637	1,002,839
EQUITY			
Asset revaluation reserve	7.	981,586	981,586
Accumulated funds	8.	40,051	21,253
TOTAL EQUITY (DEFICIENCY)		1,021,637	1,002,839
STATEMENT OF CHANGE IN EQUIT FOR THE SIX MONTHS ENDED 30 JU			
Balance at the beginning of the year		1,002,839	981,586
Add Surplus (Deficit) for the year		18,798	(1,248)
Balance at the end of the year		1,021,637	1,002,839

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 1 - Basis of presentation of financial statements.

The membership application form for the Western Australian Municipal Road Boards, Parks and Racecourse Employees' Union of Workers (Perth WA) and the WA Shire Councils, Municipal Road Boards. Health Boards, Parks, Cerneteries and Racecourses, Public Authorities Water Boards Union (WA Division) includes the following:

"1...(name) ... hereby apply to be admitted as a member of the WA Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourses, Public Authorities Water Boards Union (WA Division) an organisation registered under the Workplace Relations Act, 1996 as amended, and to be admitted as a member of the Western Australian Municipal Road Boards, Parks and Racecourse Employee Union of Workers, Perth, an organisation registered under the WA industrial Relations Act 1979 (as amended), I pledge myself to the ahovementioned organisations."

For this reason,

- a. Income received from members has been accounted for globally and in the past fees received have never been allocated separately to either of the aforementioned entities. Similarly, other than direct expenses, operating expenses also have been accounted for globally and not allocated separately to either entity.
- b. The accounting procedures adopted in the recording and maintenance of the day-to-day transactions of both entities are such that it is not practical to reconstruct the accounting records to allocate global income and expenses between the two entities.
- c. Under these circumstances, in the years up to and including the year ended 31 December 2005, both entities prepared and distributed to members consolidated financials encompassing the combined operations of both entities.
- d. Fair Work Australia has determined (letter dated 12 May 2010) that "the provision of a consolidated financial report would not comply with the financial reporting requirements" and that the WA Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourses, Public Authorities Water Boards Union (WA Division) is required to provide a financial report solely in respect to that reporting entity. Similar advice (letter dated 20 April 2010) has been received from the Western Australian Industrial Relations Commission.
- e. In order to comply with the reporting requirements of Fair Work Australia and the Western Australian Industrial Relations Commission, all income received and expenses incurred (apart from identifiable direct income receipts and expenses incurred) have been apportioned equally between the W.A. Division and the Perth union.

Note 2 - Statement of significant accounting policies.

a. Basis of Preparation

Except where stated, the accounting procedures and policies set out in these notes are consistent with the accounting procedures and policies used in prior years in the day to day activities of the Unions and in preparing financial statements.

- Recognition of income from membership fees
 Membership fees recoverable in respect of the year ended 30 June 2011 but not received until after that date are brought to account as income of the period ending on that date.
- c. Income tax

No provision for income tax is necessary for either Union because both are exempt from income tax under section 50-15 of the Income Tax Assessment Act 1997. Tax effect accounting is therefore neither applicable nor applied in the preparation of these financial statements.

d. Property, furniture and equipment

The Executive Committee obtains sworn valuations of freehold properties every three to five years and adjusts the book values of the relevant properties to agree with the sworn valuations.

Furniture and equipment is carried at cost less accumulated depreciation.

The carrying amount of furniture and equipment is reviewed annually by the Executive Committee to ensure it is not in excess of the expected net proceeds receivable from the asset's disposal at the end of its useful life.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 2 - Statement of significant accounting policies (cont'd).

e. Depreciation

The Executive Committee believes that, as freehold properties are adjusted to values determined by sworn valuations from time to time, there is no need to provide for depreciation of the structures erected on those properties.

Items of furniture and equipment are depreciated at ten percent per annum on a straight-line basis over their useful lives commencing from the time the asset is held ready for use. The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance date. An asset's carrying amount is written down to its recoverable amount if its carrying amount is greater than the higher of the asset's fair value less costs to sell and value in use, compared to the asset's carrying value. Realised gains and losses on disposals are included in the income statement.

f. Employee benefits

Provision is made in accordance with the Industrial Relations Act, for the organisations' liability for accrued employee benefits owing as at the end of the financial period arising from services rendered by employees to that date.

8. Provisions

Provisions are established when the Unions have a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

h. Borrowing costs

Borrowing costs are recognised in full in the income statement in the period in which they are incurred.

i. Goods and services tax (GST)

Revenues, expenses and assets are recognised net of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of the asset or the expense. Receivables and payables in the balance sheet are shown exclusive of GST.

j. Critical accounting estimates and judgments

The Executive Council evaluates estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events based on current trends and economic data.

	30-6-2011 \$	30-6-2010 S
Note 3 – Trade and other receivables		
Sundry debtors & prepayments	19,821	13,196
Owing by W.A. Division	687,650	652,617
Sundry debtors & prepayments	707,471	665,813

Note 4 - Property, furniture and equipment

.......

. ...

Freehold land and buildings		
at independent sworn valuation:		
Dated 3 November 2007	1,100,000	1,100,000
Less accumulated depreciation	14,000	11,000
	1,086,000	1,089,000
Furniture and equipment at cost	18,574	21,548
Less accumulated depreciation	9,773	14,518
	8,807	7,030
	1,094,801	1,096,030

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

Note 4 - Property, furniture and equipment (cont'd)

	30-6-2011 \$	30-6-2010 \$
Movements in the carrying amounts for each class of asset between the beginning and the end of the financial year:		
Freehold land and buildings		
Carrying amount at beginning of year	1,1089,000	1,1092,000
Increment arising from adoption of sworn valuation dated 3 November 2007		
Depreciation expense	(3.000)	(3,000)
	1,086,000	1.089,000
Furniture and equipment	1,080,000	1.089,000
Carrying amount at beginning of year	9.904	9,904
Additions during year	2.311	2,201
Furniture scrapped	(2.874)	-
Depreciation expense	(540)	(2.874)
	8,801	7,030
Total property, furniture and equipment	1,094,801	1.096,030
Note 5- Trade and other payables		
Trade creditors	87,492	63,838
Note 6 – Other interest bearing liabilities		-
Registered mortgage	611,867	621,243
Registered mortgage over the Charles Street property to secure funding for the Union, the W.A. Division and the Federal Body.		
Note 7 – Asset Revaluation Reserve		
Balance at beginning of year	981,586	981,586
Increment arising from adoption of sworn valuation dated 3 November 2007	-	-
Balance at end of year	<u>981,586</u>	981.586
Note 8 - Accumulated Profits		
Balance at beginning of year	21.253	22,501
Deduct Surplus (Loss) for the year	18,798	1,248
Balance at end of year	40,051	21,253
Note 9 - Provision for employee entitlements		, <u>_</u> _
Current Liabilities - Officials	33,356	_
Other	2,167	-
	35,523	
Non Current Lick likes of the		
Non-Current Liabilities - Officials Other	43,878	78,535
Othel	9,515	
	53.393	21,253